

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

January 2, 2007

The Regular Meeting of the Golden Rain Foundation of Laguna Woods Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday January 2, 2007, at 9:30 A.M., at 24351 El Toro Road, Laguna Woods, California.

Directors Present: George Portlock, Bob Miller, Ruth May, Noel Hatch, Jack Bassler, Mark Schneider, Don Tibbetts, Bea McArthur, Joseph Heller (12:28 P.M.)

Directors Absent: Cynthia Chyba, Erwin Stuller

Others Present: Milt Johns, Patty Fox, Janet Price (10:25 A.M. – 10:55 A.M.)
Executive Session: Milt Johns, Patty Fox, Cris Trapp

CALL TO ORDER

George Portlock, President, served as Chairman of the meeting and stated that it was a regular meeting held pursuant to notice duly given and that a quorum was present. The meeting was called to order at 9:30 A.M.

A moment of silence and reflection was held to honor our US Troops who are serving our Country, and for those who are in harm's way.

PLEDGE OF ALLEGIANCE TO THE FLAG

Director Bea McArthur led the membership in the Pledge of Allegiance to the Flag.

ACKNOWLEDGEMENT OF PRESS

Cheryl Walker from the Laguna Woods Globe, and by way of remote cameras, the TV Channel 6 Camera Crew staff were acknowledged.

APPROVAL OF AGENDA

The agenda was approved as submitted.

APPROVAL OF MINUTES

The Minutes of the December 5, 2006 Regular Board Meeting were approved as written.

CORPORATE MEMBER AND RESIDENT MEMBER COMMENTS

- Jerry Sheinblum (3488-C) announced the next CCA Townhall Meeting at Clubhouse 5
- Linda Wilson (816-P) announce the Disaster Task Force 20th Anniversary Party
- Karel Brouwer (3189-C) commented on assessment increases
- Libby Marks (82-Q) requested clarification on the meaning of Members and Resident Members
- Ken Hammer (797-B) commented on controlling speeders in the Community

CHAIRMAN'S REPORT

President Portlock commented on the passing of former US President Gerald Ford, wished for peace and good-will in the Community, and commented on a new provision in the GRF Bylaws where the Corporate Members need to approve appointees to GRF's Nominating Committee.

OLD BUSINESS

Director Bob Miller made a motion to remove from the table the motion to approve an Anti-Littering Policy. Director Bea McArthur seconded the motion, and without objection, the motion carried. Discussion ensued.

Corporate Members Linda Wilson (816-P) and Jim Matson (5024) commented on the resolution.

By a vote of 2-5-0 (Directors Miller and Schneider voted in favor) the following resolution failed:

RESOLUTION 90-07

RESOLVED, January 2, 2007 that it is prohibited for any person knowingly and intentionally, without the consent of the Board of Directors to dump, deposit, place, throw, leave, or cause or permit dumping, depositing, placing, throwing, or leaving of, litter on any property owned and managed by the Corporation; and

RESOLVED FURTHER, that the term "litter", as used herein, means all papers, flyers, pamphlets, written materials of all kind, rubbish, refuse, waste material, garbage, offal, paper, glass, cans, bottles, trash, debris, or any foreign or organic substance of every kind and description; and

RESOLVED FURTHER, that any person found guilty of violating this anti-littering policy shall be subject to disciplinary action up to and including a fine of Five Hundred Dollars (\$500) for each instance of littering; and

RESOLVED FURTHER, that the Officers and Agents of the Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Without objection, the motion to approve a Hate Incident/Crime Policy was removed from the table.

Assistant Secretary, Patty Fox, read the proposed resolution.

By a vote of 6-1-0 (Director Ruth May opposed) the motion carried, and the Board of Directors adopted the following resolution:

RESOLUTION 90-07-01

WHEREAS, it is the desire of the Corporation to create an environment that is safe for all residents and free of attack against an individual's disability, gender, nationality, race or ethnicity, religion, and/or sexual orientation; and

WHEREAS, to support residents in that regard the Board of Directors of this Corporation desires to implement procedures to help individuals efficiently and effectively report hate crimes and incidents to the proper authorities:

NOW THEREFORE BE IT RESOLVED, January 2, 2007 that the Board of Directors of this Corporation recommends that any individual that believes a hate crime or incident may have occurred take the following action:

- Call the Laguna Woods Police Services at (949) 770-6011 immediately and make a report. **IN AN EMERGENCY SITUATION, CALL 911.**
- Obtain medical attention, if needed. Be sure to keep all medical documentation.
- Leave all evidence in place. Do not touch or remove or clean up anything.
- Document what happened by: taking photographs of the evidence, writing down exactly what was said, particularly any words that indicate bias motivation, and other information that may be valuable.
- Get the name(s), address (es) and phone number(s) of other victims and witnesses.
- If possible, write down a description of the perpetrator and the perpetrator's vehicle.
- Call **1-888-NO-2-HATE** and report the occurrence to OC Human Relations

RESOLVED FURTHER, that the Officers and Agents of the Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Bob Miller made a motion to remove from the table the motion to approve the elimination of Limited Basic Option from the cable system. The motion was seconded and carried without objection.

The Assistant Secretary read the proposed resolution and discussion ensued.

Resident and Corporate Members Barbara Copley (410-D), Lucie Falk (3377-A), Mary Stone (356-C), and Bud Nesvig (2392-3H) addressed the Board on the resolution.

Broadband Director, Russ Ridgeway provided clarification on the resolution.

By a vote of 7-0-0 the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-07-02

WHEREAS, Phase II of the Broadband upgrade requires the removal of the interdiction devices presently located throughout the Broadband Network which would eliminate the ability to provide "Limited Basic Option" to the Community and the resulting refund for opting out of the full channel line-up; and

WHEREAS, the removal of the interdiction devices will increase the channel capacity and significantly reduce ongoing operational and maintenance costs;

NOW THEREFORE BE IT RESOLVED, January 2, 2007 that the Board of Directors of this Corporation hereby approves the elimination of the "Limited Basic Option," effective 2008; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

Director Miller made a motion to remove from the table the motion to approve RV Standard Operating Procedures. Director McArthur seconded the motion.

By a vote of 7-0-0 the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-07-03

WHEREAS, The Security Division has the primary responsibility for administration, governance and coordinating maintenance issues of the Recreational Vehicle Parking Lots A and B; and

WHEREAS, a recommendation has been made by the Security and Community Access Committee to update the Recreational Vehicle Parking Standard Operating Procedure to make the policy more applicable to the current operation of the facility and the needs of the residents;

NOW THEREFORE BE IT RESOLVED, January 2, 2007 that the Board of Directors of this Corporation hereby approves the revised Recreational Vehicle Parking Areas #A and #B Rules and Regulations, as attached to the official minutes of this Corporation; and

RESOLVED FURTHER, that Resolution 90-05-57 adopted August 2, 2005 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this Resolution.

NEW BUSINESS

President Portlock proposed the following appointees to the GRF Nominating Committee:

Paul Appelbaum
Alma Beckerman
Richard Kellis
Maury Kravitz
Marty Rhodes
Marion Rosenstein
Denise Welch

President Portlock announced that per the newly adopted GRF Bylaws, the proposed Nominating Committee appointees shall be approved by the Corporate Members at a duly noticed Corporate Members Meeting, and announced that the date of that meeting shall be Wednesday, January 17, 2007.

Corporate Member and Resident Member Linda Wilson (816-P) and Barbara Copley (410-D) addressed the Board on the new protocol on appointing the GRF Nominating Committee.

Ms. Janet Price entered the meeting at 10:25 A.M.

CONSENT CALENDAR

The Consent Calendar was approved as amended by removing the Committee recommendation to deny the request of 3032-A/3031-B for nine (9) tree removals inside Gate 7 at Driving Range, and placing it under the Landscape Committee Report.

Landscape Committee Recommendations

2276-R	Denial of request for tree removals at RV Lot A
3006 A&B/3010-C	Denial of request for seven (7) tree removals at Gate 7
Staff	Approval of request for nine (9) tree removals near foot bridge below Building 609

COMMITTEE REPORTS

Director Bob Miller reported on the Treasurer's Report and from the Finance Committee.

Resident Members Libby Marks (82-Q), Bus Nesvig (2392-3H), Dick Sharp (887-Q), and Corporate Member Mary Stone (356-C) addressed Director Miller on his report.

Ms. Janet Price left the meeting at 10:55 A.M.

No one reported from the Bus Services Committee.

Director Ruth May reported from the Community Activities Committee.

By way of consensus, the Board approved to add Jim Bragg to the CAC Committee as a non-voting advisor.

Director Bea McArthur reported from the Landscape Committee.

A discussion was held relative to the Committee's recommendation to deny the request of 3032-A/3031-B for nine (9) tree removals inside Gate 7 at the Driving Range.

Director Jack Bassler made a motion to accept the recommendation to deny the request. Director McArthur seconded the motion and discussion ensued.

By a vote of 6-1-0 (Director Hatch opposed) the motion carried.

Corporate and Resident Members Dick Sharp (887-Q) and Maxine McIntosh (68-C) addressed Director McArthur on her report.

No one reported from the Maintenance and Construction Committee.

Director Noel Hatch reported from the Broadband Committee.

Director Mark Schneider reported from the Government and Public Relations Committee.

Director Jack Bassler reported from the Security and Community Access Committee.

Resident Members Kay Margason (510-C) addressed Director Bassler on his report and Lucie Falk (3377-A) commented on a report on Pool Two.

DIRECTOR'S COMMENTS:

- Director Miller commented on Presidential security
- Director McArthur announced that Former President Gerald Ford was born in Omaha, Nebraska
- Director Tibbetts commented on abandoned grocery carts
- Director Schneider expressed his sentiments on working with the Board
- Director Portlock wished everyone a Happy New Year

MEETING RECESS

The meeting recessed at 11:30 A.M. and went into Executive Session at 11:35 A.M.

During the December Regular Executive Session the Board reviewed and approved the minutes of the Regular Executive Session Meeting of November 7, 2006, and the November 30, 2006 Action By Way of Unanimous Consent; discussed litigation, contractual, and member disciplinary issues; and reviewed the Litigation Status Report.

During the December 20, 2006 Special Board Meeting, the Board discussed third party contracts.

ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting adjourned at 1:35 P.M.

George Portlock, President

RECREATIONAL VEHICLE (RV)

PARKING AREAS

Rules and Regulations

Revised October 2006.

Adopted Resolution 90-07-03

- A. The Security Division has the primary responsibility for administration, governance and coordination of maintenance issues for the Recreational Parking Lots A and B. For information or maintenance issues in regard to the Recreational Parking Lots A or B, call Security at 949-268-2284.

Except where otherwise defined and/or approved by GRF directive, Recreational Vehicles will be defined in accordance with California Health and Safety Code 18010, as follows:

"Recreational Vehicle" means both of the following:

1. A motor home, travel trailer, truck camper, or camping trailer, with or without motive power, designed for human habitation for recreational, emergency, or other occupancy that meets all of the following criteria:
 - It contains less than 320 square feet of internal living room area, excluding built-in equipment, including, but not limited to, wardrobe, closets, cabinets, kitchen units or fixtures, and bath or toilet rooms.
 - It contains 400 square feet or less of gross area measured at maximum horizontal projections.
 - It is built on a single chassis.
 - It is either self-propelled, truck-mounted, or permanently towable on the highways without a permit.
2. A park trailer, as defined in Section 18009.3

- B. The following described resident solely-owned, operated and DMV registered recreational vehicles are eligible to be placed in a leased RV space. All vehicles must be in operating condition.

- Travel trailers 13 to 40 feet in length
- Fifth wheel trailers 15 to 40 feet in length
- Folding camp trailers
- Class A recreational motor home, built on a truck chassis with gasoline or diesel engine
- Class C recreational motor home, built on a modified van chassis and usually overhangs the cab
- Class B conversion van camper (may have a raised roof)

- Truck camper or cab over camper, but detaching the cab over camper from the truck for the purpose of stowing the camper shell is not permitted in the RV lots
 - Boats with trailers (personal water craft i.e. Jet Skis, Sea Doos or similar vessel are also allowed as space permits)
- C. The following described vehicles are not permitted to be placed in a leased RV space:
- Any and all flat bed trailers of any length
 - Any trailer used to transport motorcycles or personal water craft
 - Any trailer used to transport go carts
 - U-Haul open or closed type trailers
 - Any trailer converted into a storage unit
 - Any boat trailer without a boat also registered to the resident
 - Any trailer used to transport cargo and was not intended by the manufacturer for human habitation
 - No horse trailers. Contact the Recreation Division at (949) 597-4272 for information on storage.
- D. All recreational vehicles must be in operating condition at all times and must be currently registered in the State of California (or any other state) with current tags placed on the vehicle license plate.
1. A one-time exception of one year to allow residents with special circumstances to provide a certificate of non-operation issued by the DMV in lieu of a current vehicle registration may be allowed. Special circumstances might include temporary physical impairment or other reasons deemed valid by the Security Director, but will not include the vehicle being inoperable.
 2. Out-of-State registered vehicles must be in the process of receiving California registration. Official paperwork from the California DMV must be submitted supporting this at time of application, unless proof is provided that supports exemption from California registration.
- E. Only recreational vehicles registered solely to a resident or residents of Laguna Woods Village will be given permits. A resident owner or resident owners of a currently registered Recreation Vehicle will provide the following information at the time of application to rent a RV space and must keep all documents current: a Valid Driver's License, name and telephone number of the insurance carrier, and vehicle registration papers. In addition, the Security Division must verify the vehicle before it is placed in the assigned space.
- F. Any changes in the vehicle ownership, address, insurance or phone number of the owner, or the license plate number of the vehicle, must be reported to the Security Division within seven (7) days of the change.
- G. Spaces in the RV lots will be assigned by the Security Division on a first come, first served basis, one vehicle per space. A maximum of two spaces per manor may be assigned, in accordance with Item H. Owners of multiple manors are allowed a maximum of two spaces in accordance with Item H. Spaces will be assigned by the length of the vehicle in order to make the best use of the available spaces. Space assignments are subject to change upon notification. Vehicle may only be parked within the footprint of the assigned space. A car caddy may be parked with a motor home. Vehicles not parked in their assigned space will be subject to tow at owners' expense.
- H. Residents are permitted to lease two RV Lot spaces per manor. Residents will be permitted to use the second space for vehicles as defined in the Rules and Regulations. Vehicles used for towing, or vehicles that are towed in conjunction with the primary RV may also be permitted, but **only** in the second space leased. These vehicles may include automobiles; passenger vans designed to accommodate ten (10) or fewer people; sport utility vehicles; trucks; or boats or

personal water craft on open trailers. A reserve pool of five (5) empty parking spaces (an assortment of sizes) will be maintained for new first-space lessees. A second space will be leased to a resident **only** if a large enough space is available: there are no new residents on the RV lot waiting list for a parking space of equal or lesser size; **and the reserve pool of five (5) empty parking spaces is maintained.**

Second space leases will be assigned on a first come, first served basis. Residents occupying space in Lots A and B who would like a second space will be required to submit their name, contact information, and the type and size of RV or other permitted vehicle they will store. The resident will be required to provide two preferred methods of contact, such as a home phone, a cell phone, a relative's phone, or an e-mail address. Each resident can only submit one vehicle for consideration. Of the available spaces for lease, the closest fit greater than or equal to the size of the vehicle will be assigned.

If a resident has a vehicle that no space can accommodate, they will be placed on the Second Space waiting list. Because spaces will be assigned to the best fit available, there is no guarantee that the second space will be adjacent to, or even in the same lot as, the primary space.

If a new resident makes a request for a parking space for an RV and there are no spaces available or no appropriate size space available in the reserve pool of five (5) empty parking spaces, a resident may be required to vacate if they are leasing a second space having a size that could accommodate the new resident's RV. The space to be vacated would be chosen at random from a pool of second spaces of equal or greater size required for the new resident's RV. If there is no second space that is large enough to accommodate the new resident's RV, they will be added to the normal waiting list.

Residents will be given a 30- day notice by GRF if required to vacate their second space in order to accommodate a new resident's RV. Staff will attempt to contact the vacating resident, and will send a letter to their manor informing them they are required to vacate.

If the space is not vacated within 30 days of the postmarked date of the notice, a Notice of Violation will be issued, and could result in disciplinary procedure and/or fines. The resident may be at risk of having the RV towed and would be responsible for the towing and impound fees. If the resident is on vacation or otherwise indisposed, or cannot be reached by the contact person they have given, it will not be Staff's responsibility to go above and beyond the procedures required in the Recreational Vehicle (RV) Parking Areas – Rules and Regulations regarding notification. The resident would be advised when requesting a second space that they should always have a back-up plan for RV storage.

- I. No structures of any kind may be erected on the leased space (i.e. tents, canvas covers, portable garage etc.).
- J. Security may request that a RV be moved as required for maintenance of the RV lot. When a 10-day notice has been issued, and if the vehicle has not been moved, Staff may move the vehicle or have the vehicle moved. All costs incurred will then be charged to the resident leasing the space.
- K. The RV Lot lease fee is \$160.00 per space per year. Annual billing is sent out each January for all RVs stored in the RV lots as of January 1 of each year. A prorated refund will be given if the RV space is cancelled during the year.

- L. RV lot keys or access shall only be granted to those residents having an RV lot permit. A maximum of two keys or cards per space will be issued. The resident will be the only one issued a key or card for access to the lots. Resident may not give or loan their keys or cards to anyone. In order for a non-resident to tend to a permitted vehicle without the permitted resident being present, a Letter of Authorization must be on file in the Security Division. The authorized person then will contact Security to gain access to the lot.
- M. The Security Division will charge \$10.00 as a deposit for the keys or cards. This fee is refundable upon return to the Security Division. Keys must be returned to Security and cards deactivated upon cancellation of the space. The fee for replacement of lost keys or cards is \$25.00 and it is not refundable.
- N. A current copy of the RV Parking Areas Rules and Regulations will be issued to the responsible party of the leased space at time of application. Security will notify residents when the Rules and Regulations are revised by GRF.
- O. The Security Division will strictly enforce all Rules and Regulations noted herein. Violators will be cited, and continued violations could result in GRF imposing a fine of up to \$500.00 and/or restricting privileges. Any exceptions to these operating procedures require approval of the Director of Security or designee and/or the Golden Rain Foundation. Notice of Violation (NOV) records shall be kept for three years. The Board of Directors of the Corporation shall establish penalties for violations of these regulations. Penalties may be greater for repeated violations within a three-year period.
- P. It is prohibited to allow RVs to be plugged into the electrical outlets on the light poles for more than three days in a 30-day period. When Security observes an infraction of this rule, the RV will be issued a Notice of Violation and will be unplugged without notice to the resident.
- Q. It is prohibited to operate a generator in an unattended RV. When Security observes an infraction of this rule, the RV will be issued a Notice of Violation and the generator will be shut off without notice to the resident.
- R. If a vehicle is occupied (lived in) while it is parked in the RV lot or within Laguna Woods Village, the responsible resident will be issued a Notice of Violation.
- S. The speed limit within the RV lot shall not exceed 10 miles per hour. Violators will be issued a Notice of Violation.
- T. Residents are required to keep the area around their RVs clean and free of litter at all times. All trash is to be placed in trash containers. No debris shall be tossed onto the slopes. No hazardous materials are to be disposed of in the RV lot (i.e. batteries, tires, anti-freeze and other vehicle fluids). Residents should be conscious of standing water and make every effort to avoid this (i.e. drain plug pulled, covers taunt, etc.). Violations observed will result in a Notice of Violation.

- U. No storage of any kind is permitted outside of the RV. Violations observed within a resident's space will result in a Notice of Violation.
- V. Blocks or planks shall be used under jacks or iron wheels, etc. to prevent excessive loads on the asphalt. Violations observed within a resident's space will result in a Notice of Violation.
- W. Wheel blocks, planks, bricks, wheel covers, etc. are not to be abandoned in an unoccupied resident's space. Abandoned materials will be discarded by Security.
- X. Wheels of the RVs shall be blocked to prevent accidental coasting or movement due to strong winds or other conditions. Violations observed within a resident's space will result in a Notice of Violation.
- Y. The rules regarding use of the wash area and/ or sanitary connections are posted and must be followed. Violations observed will result in a Notice of Violation.
- Z. Damage to other vehicles shall be reported to the owner of the vehicle and to the Security Division in accordance with the California DMV Code Section 20002.
- AA. No repairs or maintenance shall be permitted on the premises. The vehicle must be removed from the RV lot for any repairs or maintenance. No work or maintenance shall be done to an RV while in the lot that would tend to litter the area around the space, such as removing wheels and tires, overhauling, reconstruction, changing engine oil, etc. Security Division may allow a variance to the above based upon exigent circumstances.
- BB. Vehicles must be parked legally, and not block the right-of-way of any other vehicle.
- CC. A resident's car may be parked in the RV lot space assigned to that resident's registered recreational vehicle when the registered recreational vehicle is not present.
- DD. RVs may be parked at the resident's manor for up to six hours while the vehicle is being loaded or un-loaded. If more time is required then arrangements must be made with the Security Division through the Watch Commander.
- EE. Any prior rules or agreements in existence at the time these operating procedures are adopted are superseded and canceled.
- FF. Non-payment of fees in addition to any late fees incurred may result in the disciplinary procedure being implemented by GRF and imposition of fines up to \$500 and/or restriction of privileges.

