



OPEN SESSION

**Minutes of the Regular Meeting of the Golden Rain Foundation
Tuesday, February 5, 2019, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California**

Directors Present: Beth Perak, Annette Sabol Soule, Joan Milliman, Jim Matson, Richard Palmer, Ray Gros, Diane Phelps, Bert Moldow, Pat English, Don Tibbetts, and Judith Troutman

Directors Absent: None

Staff Present: Jeff Parker, Siobhan Foster, Eileen Paulin, Kurt Wiemann, Chris Spahr, and Whitney Thornton

Others Present: United Mutual: Juanita Skillman, Elsie Addington, Cash Achrekar, and Manual Armendariz

Third Mutual: John Frankel

Mutual 50: Ryna Rothberg

VMS: Lucy Shimon, Mary Stone, and Dick Rader

1. Call to Order

President Perak called the meeting to order at 9:30 a.m.

2. Pledge of Allegiance to the Flag

Director Matson led the meeting in the Pledge of Allegiance to the Flag.

3. Acknowledgment of Media

A representative of the Laguna Woods Globe and the Village Television Camera Crew, by way of remote cameras, were acknowledged.

4. Approval of Agenda

Director Moldow made a motion to approve the Agenda as presented. Director Phelps seconded the motion and it passed unanimously.

5. Approval of Minutes

Director Phelps made a motion to approve the minutes of January 2, 2019, as presented. The motion was seconded by Director Tibbetts and it passed unanimously.

6. Report of the Chair

President Perak welcomed new CEO Jeff Parker and gave a brief summary of his work history, commented on upcoming holidays for the month of February, expressed appreciation for residents that have good neighbor attitude, and thanked COO Siobhan Foster, Tim Moy, Resident Services, and the management team for being vigilant during the recent storms.

7. Update from VMS

Director Shimon gave an update of the VMS Board meetings for the month of January:

- Strategic planning goal progress;
- Automatic payment program;
- Automation of golf inventory;
- Utilization of website portals;
- Improvements in types of communication;
- Security measures for 2nd floor of the Community Center; and
- VMS Board's appreciation for residents and for employees;

8. CEO Report

CEO Parker addressed the GRF Board and provided details regarding his past work experience and his aspirations for Laguna Woods Village.

COO Siobhan Foster gave a report on upcoming community events and updates on current projects:

- Gate security upgrades;
- Gate access during construction;
- Appreciation for Staff responses to storm;
- 2019 Dog licensing and vaccination day; and
- Security enhancements at Community Center.

9. Open Forum (Three Minutes Per Speaker)

Members spoke on the following topics: Laguna Woods Village Foundation update, TV in CH1 Drop-in lounge, committee meetings being moved to 1st floor of the Community Center, RFID \$25 sticker fee, recycling programs in the community, appreciation for COO Siobhan Foster acting as interim CEO, traffic engineer proposal, RV lots, and the projection system at CH5.

10. Responses to Open Forum Speakers

Several Directors responded to and provided input regarding member comments.

11. Consent Calendar

- (a) GRF Committee Appointments Update

RESOLUTION 90-19-09
GRF Committee Appointments

RESOLVED February 5, 2019, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning Committee

Diane Phelps, Chair (GRF)
Beth Perak, (GRF)
Rosemarie diLorenzo, (Third)
Jack Connelly, (Third)
Gary Morrison, (United)
Juanita Skillman, (United)
Al Amado, (Mutual 50)

Community Activities Committee

Annette Sabol Soule, Chair (GRF)
Joan Milliman, (GRF)
Diane Phelps, (GRF)
Steve Parsons (Third)
Cush Bhada, (Third)
Jack Connelly, Alternate (Third)
Jon Pearlstone, Alternate (Third)
Sue Margolis, (United)
Andre Torng, (United)
Juanita Skillman, Alternate (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisers: Leon St. Hilaire, Shaun Tumpane

Finance Committee

Diane Phelps, Chair (GRF)
Pat English, (GRF)
Beth Perak, (GRF)
Rosemarie diLorenzo, (Third)
Jack Connelly, (Third)
Steve Parsons, Alternate (Third)
Gary Morrison, (United)
Juanita Skillman, (United)
Carl Randazzo, Alternate (United)
Al Amado, (Mutual 50)

Non-Voting Advisers: Greg Corigliano

Landscape Committee

Bert Moldow, Chair (GRF)
Judith Troutman, (GRF)
Jim Maston, (GRF)
Maggie Blackwell, (United)
Manuel Armendariz, (United)
Anthony Liberatore, Alternate, (United)
John Frankel, (Third)
Lynn Jarrett, (Third)
Jon Pearlstone, Alternate, (Third)
Vacant (Mutual 50)

Maintenance & Construction Committee

Jim Matson, Chair (GRF)
Richard Palmer, (GRF)
Don Tibbetts, (GRF)
John Frankel, (Third)
Bunny Carpenter, (Third)
Cush Bhada, Alternate (Third)
VACANT, Alternate (Third)
Carl Randazzo, (United)
Cash Achrekar, (United)
Sue Margolis, Alternate (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisers: John Luebbe, Ruth Matson

Media and Communications

Joan Milliman, Chair (GRF)
Annette Sabol Soule, (GRF)
Pat English, (GRF)
Lynn Jarrett, (Third)
Roy Bruninghaus, (Third)
Jack Connelly, Alternate (Third)
Bunny Carpenter, Alternate (Third)
Maggie Blackwell, (United)
Elsie Addington, (United)
Juanita Skillman, Alternate (United)
Ryna Rothberg, (Mutual 50)

Non-Voting Advisers: Steve Carman, Lucy Parker, Sheila Bialka

Mobility & Vehicles Committee

Ray Gros, Chair (GRF)
Don Tibbetts, (GRF)
Jim Matson, (GRF)
Cush Bhada, (Third)
John Frankel, (Third)
Jon Pearlstone, Alternate (Third)
Lynn Jarrett, Alternate (Third)
Elsie Addington, (United)
Andre Torng, (United)
Juanita Skillman, Alternate (United)
John Dalis, (Mutual 50)
Non-Voting Advisers: Vashti Williams, vacant (1)

PAC Renovation Ad Hoc Committee

Beth Perak, Chair (GRF)
Joan Milliman, (GRF)
Richard Palmer, (GRF)
John Frankel, (Third)
Cush Bhada, (Third)
Carl Randazzo, (United)
Sue Margolis, (United)
Juanita Skillman, Alternate (United)
Irving Waaland, (Mutual 50)
Non-Voting Advisers: Sheila Bialka

Security and Community Access

Don Tibbetts, Chair (GRF)
Ray Gros (GRF)
Pat English, (GRF)
Roy Bruninghaus, (Third)
John Frankel, (Third)
Cush Bhada, Alternate (Third)
Steve Parsons, Alternate (Third)
Reza Bastani, (United)
Carl Randazzo, (United)
Non-Voting Advisers: Larry Cunningham, Frank Tybor

Disaster Preparedness Task Force

Judith Troutman, Chair (GRF)
Roy Bruninghaus, (Third)
John Frankel, (Third)
Steve Parsons, Alternate (Third)
Jon Pearlstone, Alternate (Third)
Cash Achrekar, (United)
Reza Bastani, (United)
Gary Morrison, Alternate (United)
Inesa Nords-Leth, (Mutual 50)

Laguna Woods Village Traffic Hearings

Ray Gros, Chair (GRF)
Jack Connelly, (Third)
John Frankel, Alternate (Third)
Elsie Addington, (United)
Cash Achrekar, Alternate (United)
Board Members by Rotation (Mutual 50)

Village Energy Task Force

Bert Moldow, Chair (GRF)
Richard Palmer (GRF)
Sue Margolis (United)
Carl Randazzo (United)
John Frankel (Third)
Cush Bhada, (Third)
Board Members by Rotation (Mutual 50)
Advisers: Steve Leonard, Bill Walsh, Sue Stephens

RESOLVED FURTHER, that Resolution 90-19-01 adopted January 2, 2019, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director English made a motion to approve the consent calendar as presented. Director Milliman seconded the motion and it passed unanimously.

- (c) Consistent with its statutory obligations the Board members individually reviewed and approved Golden Rain Foundation financials for the month of November 2018 and by this vote ratified that such review be confirmed in this month's Board Member Open Session Meeting minutes.

12. Unfinished Business

- (a) Entertain a Motion to Approve a Resolution for Permanent Elimination of Fitness Guest Fees (**DECEMBER initial notification - 30-day notification to comply with Civil Code §4360 has been satisfied**)

Director Milliman, Secretary of the Board, read the following:

RESOLUTION 90-19-10

Permanent Elimination of Fitness Guest Fees

WHEREAS, the Fitness guest fee was temporarily suspended during May through August of 2017 and 2018; and

WHEREAS, the current Fitness guest fee is \$6.00 per person;

WHEREAS, the Fitness guest fee revenue is projected to be approximately \$1,868 for 2018; and

WHEREAS, staff received positive feedback from residents and requests that the temporary suspension be made permanent; and

WHEREAS, facility usage did not experience an increase in guest usage during the temporary suspension periods;

NOW THEREFORE BE IT RESOLVED, February 5, 2019, that the Board of Directors of this Corporation hereby approves the permanent elimination of Fitness guest fees; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the Permanent Elimination of Fitness Guest Fees Resolution as presented. Director Troutman seconded the motion and it passed unanimously.

- (b) Entertain a Motion to Approve a Resolution for Permanent Elimination of Aquatic Guest Fees (**DECEMBER initial notification - 30-day notification to comply with Civil Code §4360 has been satisfied**)

Director Milliman, Secretary of the Board, read the following:

RESOLUTION 90-19-11

Permanent Elimination of Aquatic Guest Fees

WHEREAS, the Aquatic guest fee was temporarily suspended during May through August of 2017 and 2018; and

WHEREAS, the current Aquatic guest fee is \$3.00 per person; and

WHEREAS, the Aquatic guest fee revenue is projected to be approximately \$4,000 for 2018; and

WHEREAS, the elimination of Aquatic guest fees provides more efficient and effective operation at the pools; and

WHEREAS, the elimination of Aquatic guest fees prioritizes the health and safety of users; and

WHEREAS, staff received positive feedback from residents and requests that the temporary suspension be made permanent; and

WHEREAS, facility usage did not experience an increase in guest usage during the temporary suspension periods;

NOW THEREFORE BE IT RESOLVED, February 5, 2019, that the Board of Directors of this Corporation hereby approves the permanent elimination of Aquatic guest fees; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the Permanent Elimination of Aquatic Guest Fees. Director Sabol Soule seconded the motion and it passed unanimously.

- (c) Entertain a Motion to Approve a Resolution for Summer Lap Swim for Children (**DECEMBER initial notification - 30-day notification to comply with Civil Code §4360 has been satisfied**)

Director Milliman, Secretary of the Board, read the following:

RESOLUTION 90-19-12

Summer Lap Swim for Youth

WHEREAS, the Recreation policy states swimmers must be 16 years of age or older to use adult designated pools; and

WHEREAS, On October 3, 2018, the Board of Directors introduced a resolution for summer kids swim permanent relocation to Pool 6 between Memorial Day weekend through the end of September annually; and

WHEREAS, Pool 2 is utilized the remainder of the year for the Kids Swim Program from noon to 2:00 p.m. daily ; and

WHEREAS, Pool 6 does not allow for lap swim for competitive youth swimmers during the summer months of operation; and

WHEREAS, the request to use Pool 2 for youth competitive swim practice during the summer months may be approved per current Recreation Department policy stating that discretion is contingent upon proper documentation provided;

NOW THEREFORE BE IT RESOLVED, February 5, 2019, that the Board of Directors of this Corporation hereby approves summer lap swim at Pool 2 for youth ages 11-15 with provision of a card from the Recreation Department for identification; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the Summer Lap Swim for Youth resolution. Director Sabol Soule seconded the motion and it passed unanimously.

- (d) Entertain a Motion to Approve a Resolution for Revisions to Open House Directional Uniform Signage Policy (**DECEMBER initial notification - 30-day notification to comply with Civil Code §4360 has been satisfied**)

Director Milliman, Secretary of the Board, read the following:

Resolution 90-19-13

Open House Directional Uniform Signage Policy

WHEREAS, Resolution 90-11-117 adopted on November 1, 2011, established the Open House Directional Uniform Signage Policy; and

WHEREAS, the Open House Directional Uniform Signage Policy is intended to

improve the marketability of cooperatives and condominiums in Laguna Woods Village; and

WHEREAS, the Golden Rain Foundation must update the Open House Directional Uniform Signage Policy to include real estate sign requirements to conform with State of California Bureau of Real Estate (CalBRE) License Disclosure Requirements for Advertising that went into effect on January 1, 2018; and

WHEREAS, CalBRE's new License Disclosure Requirements for Advertising require all first-point-of-contact solicitation materials to include:

1. The name and number of the licensee. This is for both sales-agents and broker-associates;
2. The responsible broker's "identity." This means the name under which the broker is currently licensed by CalBRE and conducts business in general or is a substantial division of the real estate firm. The broker's license number is optional; and
3. The status of the agent such as "REALTOR®" or "agent" (unless the name of the company makes clear that the advertisement is by a licensee); and

WHEREAS, the CalBRE's requirement applies to all types of advertising including but not limited to:

1. For Sale, Open House, Lease, Rent or directional signs when any licensee identification information is included; and
2. Any other material designed to solicit the creation of a professional relationship between the licensee and a consumer; and

WHEREAS, the Marketing and Communications Division has collaborated with Village realtors to develop updated designs for real estate signs that incorporate the new CalBRE requirements; and

WHEREAS, the responsibility for compliance with the law lies with realtors. *The GRF Security division will enforce compliance by citing violators.* The Marketing and Communications Division working with the realtors leveraged this opportunity to modernize the look and visibility of Village real estate signage; and

WHEREAS, on November 19, 2018, the Media and Communications Committee reviewed and unanimously approved the updated real estate sign designs and recommended that the Boards of Directors for the Golden Rain Foundation, Third Laguna Hills Mutual, United Laguna Woods Mutual, and Mutual No. Fifty adopt resolutions requiring the use of the updated real estate sign designs as soon as

practicable;

NOW THEREFORE BE IT RESOLVED, February 5, 2019, the Board of Directors of this Corporation hereby approves requiring the use of the updated real estate designs beginning on May 1, 2019, and adopts the following updated Open House Directional Uniform Signage Policy:

1. Use of the real estate signage contained in Attachment 1 to this resolution is required effective May 1, 2019. The use of other real estate signage after May 1, 2019, is prohibited;

Open House and Directional Signs:

2. Open house signs shall be 24" x 24" corrugated plastic with lettering and adhere to the GRF approved colors, font and logo, as depicted in Attachment 1 to this resolution;
3. Directional signs shall be with 24" x 9" corrugated plastic with vinyl lettering and adhere to the GRF approved colors, font and logo, as depicted in Attachment 1 to this resolution;
4. Open House signs may be present on Saturday and Sunday, between 10 a.m. and 5 p.m. They may also be present on Wednesday and Thursday, between the hours of 9 a.m. and 2 p.m. in conjunction with Broker Preview events.
5. Directional signs may be posted on the day of the Open House no earlier than 10 a.m., and must be removed no later than 5 p.m., of the same day;
6. At the entrance to or anywhere within a cul-de-sac a maximum of one (1) Open House sign per manor may be placed; and
7. Open House directional (designated by an arrow) signs may be placed at street intersections and cul-de-sac entrances only. No mid-block signs are allowed; and
8. At any street intersection or cul-de-sac entrance there may be no more than:
 - a. One (1) directional sign pointing in any one direction, and
 - b. Four (4) total directional signs, regardless of the number of open houses in the vicinity; and

Other:

9. No balloons, streamers, flags or any other object may be attached to any signs; and
10. Realtors shall be responsible for purchasing and/or providing the signs from RESS - Real Estate Signs & Supplies, Laguna Hills, California, and shall adhere to the specifications in accordance with this resolution; and
11. Non-conformance to this policy shall result in *GRF Security division citing violators and removing sign(s)* from premises; and
12. Non-residents must be accompanied by a licensed real estate agent approved for Laguna Woods Village entry; or granted access by the Seller/Resident of the property; and

RESOLVED FURTHER, that members selling their properties "For Sale By Owner" shall be required to comply with the same guidelines as realtors; and

RESOLVED FURTHER, that Resolution 90-11-117 adopted on November 1, 2011, is hereby superseded in its entirety and is no longer in effect; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Milliman made a motion to approve the Open House Directional Uniform Signage Policy resolution. Director Sabol Soule seconded the motion and discussion ensued among the Directors.

Director Sabol Soule made a motion to amend the resolution by adding". The GRF Security Division will enforce compliance by citing violators." to paragraph seven (7) and "GRF Security division will be citing violators and removing sign(s)" to paragraph eleven (11). Director Phelps seconded the amendment and discussion ensued among the Directors. The amendment passed unanimously.

President Perak called for the vote on the amended resolution and it passed by vote of 9-2-0(Directors English and Moldow voted against)

- (e) Entertain a Motion to Approve a Resolution for Digital Cable Services Fee Structure and Tier System (**DECEMBER initial notification - 30-day notification to comply with Civil Code §4360 has been satisfied**)

Director Milliman, Secretary of the Board, read the following:

RESOLUTION 90-19-14

Digital Cable Services Fee Structure and Tier System

WHEREAS, the Golden Rain Foundation currently offers a Digital Pay Tier System that includes four rental choices for set top boxes; and

WHEREAS, the Media and Communications Committee has recommended adjustments in the fee schedule to address higher costs for digital access and programming fees associated with Cable CARDS, SD Digital Converters, and HD Digital Converters.

NOW THEREFORE BE IT RESOLVED, on February 5, 2019, the Board of Directors of this Corporation hereby adopts the proposed Digital Pay Tier System Fee Schedule as attached to the official minutes of this meeting.

RESOLVED FURTHER, Resolution 90-18-07 adopted February 6, 2018, is hereby superseded and canceled; and

RESOLVED FURTHER; that the officers and agents of this Corporation are hereby authorized, on behalf of this Corporation, to carry out this resolution.

Director Milliman made a motion to approve the Digital Cable Services Fee Structure and Tier System resolution. Director Sabol Soule seconded the motion and it passed unanimously.

13. New Business

- (a) Entertain a Motion to Approve a Resolution for Proposed Amendments to GRF Recreation and Special Events Department Policies and Procedures and Glossary and Mandatory Adherence

RESOLUTION 90-19-XX

Proposed Amendments to GRF Recreation and Special Events Department Policies and Procedures and Glossary and Mandatory Adherence

WHEREAS, the Golden Rain Foundation has established a Recreation and Special Events Department Policies and Procedures to streamline and reduce confusion regarding use of its facilities by residents;

WHEREAS, On September 13, 2018, the CAC formed an Ad-Hoc Committee comprised of Committee Members and Residents to review and recommend revisions to the GRF Recreation and Special Events Department Policies and Procedures;

WHEREAS, the emphasis of the review was on commercial activities conducted by Laguna Woods Village Clubs, Groups and Organizations;

WHEREAS, the Community Activities Committee recommends the amendments to the Recreation and Special Events Department Policies and Procedures with the insertion of the Glossary and Mandatory Adherence (attachment 1 and attachment 2); and,

NOW THEREFORE BE IT RESOLVED, February 5, 2019, that the Board of Directors of this Corporation hereby introduces the proposed amendments to GRF Recreation and Special Events Department Policies and Procedures and Glossary and Mandatory Adherence;

RESOLVED FURTHER, that Resolution 90-16-15 adopted December 16, 2016, Resolution 90-15-52 adopted October 6, 2015, Resolution 90-15-53 adopted October 6, 2015, Resolution 90-16-32 adopted August 2, 2016, and Resolution 90-16-42 adopted September 6, 2016, are hereby superseded and canceled to the extent that they differ; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to accept the resolution for discussion purposes and postpone the final vote for 28 days pursuant to Civil Code §4360. Director Phelps seconded the motion and it passed unanimously.

14. Committee Reports

- (a) Report of the Finance Committee/Financial Reports – Director Phelps. Next meeting February 20, 2019, at 1:30 p.m. in the Board Room.
- (b) Report of the Community Activities Committee – Director Sabol Soule. Next meeting March 14, 2019, at 1:30 p.m. in the Board Room.
- (c) Report of the Maintenance & Construction Committee – Director Matson. Next meeting February 13, 2019, at 9:30 a.m. in the Board Room.
 - Report of the Performing Arts Center (PAC) Renovation Ad Hoc Committee - Director Perak. Next meeting TBA
 - Report of Village Energy Task Force – Director Moldow. Next meeting March 6, 2019, at 9:00 a.m. in the Board Room.
- (d) Report of the Media & Communications Committee – Director Milliman. Next meeting February 26, 2019, at 1:30 p.m. in the Board Room.

- (e) Report of the Mobility & Vehicles Committee – Director Gros. Next meeting February 6, 2019, at 1:30 p.m. in the Board Room.
 - (f) Report of the Security & Community Access Committee – Director Tibbetts. Next meeting February 25, 2019, at 1:30 p.m. in the Board Room
 - Report of the Traffic Hearings – Director Gros. Next meeting February 20, 2019, 9:00 a.m. in the Board Room & 1:00 p.m. in the Pine Room.
 - Report of the Disaster Preparedness Task Force- Director Troutman. Next meeting March 26, 2019, 9:30 a.m. in the Board Room.
 - (g) Report of the Landscape Committee – Director Matson. Next meeting March 20, 2019, at 1:30 p.m. in the Board Room.
- 15. Future Agenda Items** - *All matters listed under Future Agenda Items are Resolutions on 30-day public review or items for a future Board Meeting. No action will be taken by the Board on these agenda items at this meeting. The Board will take action on these items at a future Board Meeting.*
- (a) None
- 16. Directors' Comments**
- Director Moldow commented that it was nice to be back;
 - Director Milliman stated that it was nice to have Director Moldow in attendance;
 - Director Sabol Soule noted that it was nice to have Director Moldow in attendance and that the items being tested for Round-Up were listed in the February edition of The Breeze;
 - Director Matson commented it was great meeting and it was wonderful to have Director Moldow in attendance;
 - Director Troutman provided information about Saddleback's Hospice program and noted that volunteers were needed for the program;
 - Director English commented it was a good meeting and it was nice to have Director Moldow in attendance;
 - Director Phelps noted that grass will not be present in any area that has been treated with Round-Up(because Round-Up kills grass); and
 - President Perak commented it was a good meeting and praised the GRF Board for having an efficient meeting with a lengthy agenda.
- 17. Recess** - *At this time, the Meeting recessed for lunch and reconvened to Executive Session to discuss the following matters per California Civil Code §4935.*

Closed Executive Session Agenda

Approval of Agenda

Approval of Minutes

(a) January 2, 2019 – Regular Executive Session

Discuss and Consider Member Disciplinary Matters

Discuss and Consider Personnel Matters

Discuss and Consider Contractual Matters

Discuss and Consider Litigation Matters

Discuss Litigation Report Summary

18. Adjournment



Joan Milliman, Secretary of the Board
Golden Rain Foundation