



Minutes of the Regular Meeting of the Golden Rain Foundation
Tuesday, December 5, 2017, 9:30 a.m.
24351 El Toro Road, Laguna Woods, California.

Directors Present: Thomas Sirkel, Beth Perak, Ray Gros, Joan Milliman, JoAnn diLorenzo (left at 10:30 a.m.), James Juhan, Jim Matson, Richard Palmer, Diane Phelps, and Annette Sabol Soule

Directors Absent: Judith Troutman

Staff Present: Open Session: Brad Hudson, Lori Moss, Betty Parker and Cheryl Silva
Executive Session: Brad Hudson, Lori Moss, Cheryl Silva, Jacob Huanosto and Michelle Vieane

Others Present: United Mutual: Juanita Skillman, Andre Torng and Reza Bastani
Third Mutual: John Frankel
Mutual 50: Ryna Rothberg
VMS: Dan Kenney and Dick Rader

1. Call to Order

President Sirkel called the meeting to order at 9:30 a.m., established a quorum, and stated that he was honored to serve the whole community. Members that wish to speak need to complete a speaker card.

2. Pledge of Allegiance to the Flag

Director Phelps led the membership in the Pledge of Allegiance to the Flag.

3. Acknowledgement of Media

A representative of the Laguna Woods Globe and the Village Television Camera Crew, by way of remote cameras, were acknowledged as present.

4. Approval of Agenda

Director Gros made a motion to approve the Agenda. Director Milliman asked to move item 11a to Unfinished Business 12c. Director Phelps seconded the motion and it passed unanimously.

5. Approval of Minutes

Director diLorenzo made a motion to approve the minutes from the November 7, 2017, Regular Open Session. The motion was seconded by Director Perak and passed unanimously.

6. Report of the Chair

Director Sirkel announced that the Corporate Members Meeting has been moved to January 30, 2018 at 9:30 a.m. in the Board Room.

7. Update from VMS

Director Shimon gave an update by reviewing the VMS meetings in the month of November. Department heads speak at every meeting; Tim Moy, Security and Community Access, highlighted the Great Shakeout Drill. Chuck Holland briefed the Board on the HRIS System. Chris Spahr, Resident Services, reviewed statistics for the call center, capturing information on Broadband, Property Services and gate clearance calls. The goal for the call center, at this time, is to attain 90 percent of calls answered in 20 seconds or less, which is occurring. Resident Services Communication Meetings are held regularly with General Services, Landscaping, Plumbing, Security and Moisture Intrusion to discuss information and process improvements. Training for customer service certification is on track with a series of DVDs called Telephone Doctor. Lori Moss, briefed the Board on the strategic plan. Ernesto Munoz, Maintenance and Construction will be briefing the Board on the epoxy waste line progress in the proposed Handyman Program.

The Hoedown held in November was a big hit. Thanks to Heather Rasmussen, the Village launched the club calendar on Friday in the Blast. Several dozen clubs have already submitted events for the calendar. She mentioned "kudos" received for residents.

8. CEO Report

Mr. Hudson commented on the El Toro Water District Reclaimed Water Project. The Community Center will be redesigned to include changes to Printing Services, Social Services, Manor Alterations, Security and Resident Services areas. The door curtains were recently installed at the Community Center to save money on air and heating costs. Security surveillance cameras have been installed in the golf shop and trash dumpsters to catch illegal activity in these areas. The new HRIS system will be installed by the end of the year to improve efficiencies. Over the next year, the CRM system will be updated, the out dated analog system will be replaced and the Bandwidth will be improved. There will be a Town Hall meeting in January to inform residents on Broadband options. There is information on our website about upcoming events this month.

9. Open Forum (Three Minutes per Speaker)

Several members spoke on pickleball, paddle ball, Laguna Woods Foundation, Aliso Creek restoration and various issues during open forum.

10. Response to Open Forum Speakers

Several Directors and the CEO responded to member comments.

11. Consent Calendar

Item 11a was moved to 12c on the agenda

11a. Entertain a Motion to Approve Contractual Matters – CH7 Main Lounge Wood Floor Replacement

11b. Entertain a Motion to Approve Contractual Matters – Pool CH4 Maintenance

Director Perak made a motion to approve Contractual Matters for Clubhouse Swimming Pool Maintenance. Director Gros seconded the motion.

Discussion ensued among the Directors.

President Sirkel called for a vote and the motion passed unanimously.

11c. Entertain a Motion to Suspend Pool and Fitness Guests Fees -- Resolution

Director Milliman, Secretary of the Board, read the following Resolution:

RESOLUTION 90-17-41

**Suspension of Pool and Fitness
Guest Fees**

WHEREAS, in April of 2017, the Community Activities Committee approved a pilot program to temporarily suspend pool and fitness center guest fees; and,

WHEREAS after one season, the pool and fitness center did not experienced an increase in usage as a result of the suspended guest fees.

NOW THEREFORE BE IT RESOLVED, December 5, 2017, that the Board of Directors of this Corporation hereby temporarily suspends pool and fitness center guest fees from May through August of 2018; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

Director Milliman made a motion to approve the Suspend the pool and fitness room guest fees for the 2018 summer period, May to August. The motion was seconded by Director Matson and passed by a vote of 9-1-0 (Director diLorenzo opposed).

Director diLorenzo left the meeting at 10:30 a.m.

12. Unfinished Business

12a. Presentation on Pickleball Project Process and Budget

Director Milliman made a motion to 1) rescind the existing Pickleball Court construction contract with B. Foster, 2) augment the Pickleball Capital Project funding with \$250,000 from reserves, 3) prepare an amended scope of construction plans not to exceed \$750,000, 4) refer the amended scope and construction plans to Finance, M&C, and Community Activities Committees for review and recommendations to the Board, 5) call a Corporate Members meeting for January 30, 2018 at 9:30 a.m. in the Board Room; and, 6) continue to work with the Mutual Presidents and legal counsels to better define "facilities"

and “structures” and procedures. Director Perak seconded the motion.

Discussion ensued among the Directors.

Several Members expressed their opinions about the Pickleball project and asked what will happen to the existing courts.

President Sirkel called for a vote and the motion passed 8-0-0.

12b. Entertain a Motion to Approve Services of a Design Consultant to Implement the Interim Passive Park Development at Clubhouse 2

Director Milliman made a motion to approve services of a design consultant to implement the Interim Passive Park Development at Clubhouse 2. The motion was seconded by Director Sabol Soule.

Director discussion ensued among the Directors.

President Sirkel called for a vote and the motion passed by a vote of 8-0-0.

This item was moved from the Consent Calendar by Director Milliman:

12c. Entertain a Motion to Approve Contractual Matters – CH7 Main Lounge Wood Floor Replacement

Director Milliman, Secretary of the Board, read the following resolution:

Resolution 90-17-XXX

**Supplemental Appropriation
Clubhouse 7 Main Lounge Wood Floor Replacement**

WHEREAS, Clubhouse 7 was constructed in 2005, and the main lounge was designed to host dances and assorted events. Due to years of heavy usage the wood floor has become severely damaged and in 2012, approximately 10 percent of the floor was replaced with a different material leaving the new section of flooring with a contrasting color;

WHEREAS, on September 6, 2016, the GRF Board approved refinishing Clubhouse 7 Main Lounge Wood Floor as part of the 2017 Capital Reserves Expenditures Plan with an appropriation of \$11,000 to refinish only, funded from the Facilities Fund;

WHEREAS, staff inspected the floor in 2017 and found substantial damage beyond the surface imperfections. Many areas of floor planking have large gaps rather than tightly joined together, allowing unwanted movement; and,

WHEREAS, the Golden Rain Foundation recognizes the need to replace the flooring completely, rather than repair it.

NOW THEREFORE BE IT RESOLVED, December 5, 2017, the Board of Directors of this Corporation hereby approves a supplemental appropriation in the amount of \$34,375 to be

funded from the Facilities Fund, for a total project cost of \$44,375, and that a contract be awarded to BMI Installations, Inc. in order to replace the wood flooring in the Main Lounge of Clubhouse 7; and,

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized, on behalf of the Corporation, to carry out this resolution.

Director Milliman made a motion to approve a Supplemental Appropriation to replace the Clubhouse 7 Main Lounge Wood Floor. Director Perak seconded the motion.

Discussion ensued among the Directors about repairing the floor verses replacement of the floor.

President Sirkel called for a vote and the motion failed 0-8-0.

13. New Business

13a. Entertain a Motion to Approve GRF Committee Appointments.

Director Milliman, Secretary of the Board, read the following Resolution:

RESOLUTION 90-17-42

GRF Committee Appointments

RESOLVED December 5, 2017, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning

Diane Phelps, (GRF)
Thomas Sirkel, (GRF)
Rosemarie diLorenzo, (Third)
Steve Parsons, (Third)
Gary Morrison, (United)
Juanita Skillman, (United)
Nancy Hou, (Mutual 50)

Community Activities

Beth Perak, Chair (GRF)
Joan Milliman, Vice Chair (GRF)
JoAnn DiLorenzo, (GRF)
Jules Zalon, (Third)
TBA (Third)
Janey Dorrell, (United)
Andre Torng, (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisors: Leon St. Hilaire, Gail Gomez

Finance

Diane Phelps, Chair (GRF)
Annette Sabol Soule, Vice Chair (GRF)
Thomas Sirkel, (GRF)
Rosemarie diLorenzo, (Third)
Steve Parsons, (Third)
Bill Walsh, Alternate (Third)
Gary Morrison, (United)
Juanita Skillman, (United)
Al Amado, (Mutual 50)
Non-Voting Advisors: Alan Dickinson, Greg Corigliano

Maintenance & Construction

Jim Matson, Chair (GRF)
Richard Palmer, Vice Chair (GRF)
Beth Perak, (GRF)
John Frankel, (Third)
Bert Moldow, (Third)
Bunny Carpenter, Alternate (Third)
Steve Leonard, (United)
Don Tibbetts, (United)
Ryna Rothberg, (Mutual 50)
Non-Voting Advisors: John Luebbe, Ruth Matson

Representative to Third Energy

Jim Juhan

PAC Renovation Ad Hoc Committee

Beth Perak, Chair (GRF)
Joan Milliman, Vice Chair (GRF)
Richard Palmer, (GRF)
John Frankel, (Third)
Bill Walsh, (Third)
Steve Leonard, (United)
Juanita Skillman, (United)
Irving Waaland, (Mutual 50)
Non-Voting Advisors: Sheila Bilaka, John Perak

Media and Communications

Joan Milliman, Chair (GRF)
Beth Perak, Vice Chair (GRF)
Diane Phelps, (GRF)
Burt Baum, (Third)
Susan Caine, (Third)
Maggie Blackwell, (United)
Steve Leonard, (United)
Non-Voting Advisors: Steve Carman, John Perak, Lucy Parker

Mobility & Vehicles

Judith Troutman, Chair (GRF)
Ray Gros, Vice Chair (GRF)
JoAnn diLorenzo, (GRF)
Steve Parsons, (Third)
John Frankel, (Third)
Bert Moldow, Alternate (Third)
Cash Achrekar, (United)
Reza Bastani, (United)
June Greenwald, (Mutual 50)
Non-Voting Advisors: Gloria Moldow, vacant (1)

Security and Community Access

Annette Sabol Soule, Chair (GRF)
Ray Gros, Vice Chair (GRF)
Jim Juhan, (GRF)
Steve Parsons, (Third)
John Frankel, (Third)
Susan Caine, Alternate (Third)
Pat English, (United)
Don Tibbetts, (United)
Non-Voting Advisors: Larry Cunningham, vacant (1)

Laguna Woods Village Traffic Hearings

Ray Gros, (GRF)
Jules Zalon, (Third)
John Frankel, Alternate (Third)
Cash Achrekar, (United)
Board Members by Rotation (Mutual 50)

RESOLVED FURTHER, that Resolution 90-17-24 adopted June 6, 2017, is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out this resolution.

Director Milliman made a motion to approve the GRF Committee Appointments. Director Juhan seconded the motion and it passed unanimously.

13b. Re-Appointment of Dan Kenney to VMS Board three year term (2018-2010)

Director Phelps made a motion to re-appoint Dan Kenney to the VMS Board for a three year term (2018-2020). Director Milliman seconded the motion and it passed unanimously.

14. Committee Reports

(a) Report of the Finance Committee/Financial Reports

Director Phelps reported on the Finance Committee and presented the Treasurer's

Report. The next meeting will be on December 20, 2017, at 1:30 p.m. in the Board Room.

(b) Report of the Community Activities Committee

Director Perak highlighted the upcoming events and reported that the next Community Activities Committee meeting will be held on January 11, 2018, in the Board Room.

(c) Report of the Maintenance & Construction Committee

Director Matson reported on the Maintenance & Construction meeting and Director Perak reported on Performing Arts Center (PAC) Renovation Ad Hoc Committee. PAC updates will be available on the website. The next M&C Committee meeting will be held on January 10, 2018, in the Board Room.

(d) Report of the Media & Communications Committee

Director Milliman reported that the next Media & Communications Committee meeting will be held on December 18, 2017, at 1:30 p.m. in the Board Room.

(e) Report of the Mobility & Vehicles Committee

Director Gros reported from the Mobility & Vehicles Committee. The next Mobility & Vehicles Committee will meet on February 5, 2018, at 1:30 p.m. in the Board Room.

(f) Report of the Security & Community Access Committee

Director Sabol Soule reported from the Security & Community Access Committee. Chief Moy is looking into medical assistance for our residents in case of an emergency. The next Security & Community Access Committee meeting will be held on December 21, 2017, at 1:30 p.m. in the Board Room. Director Gros reported on the Traffic Hearings and that the biggest offenses are speeding, running stop signs and illegal parking.

15. Future Agenda Items

15a. Entertain a Motion to Adopt a Resolution for Golf Greens Fees for 2018 **(NOVEMBER Initial Notification-JANUARY, 30-Day notification to comply with Civil Code §4360).**

15b. Entertain a Motion to Adopt a Resolution for the "Members First" Policy **(NOVEMBER Initial Notification-JANUARY, 30-Day notification to comply with Civil Code §4360)**

15c. Entertain a Motion to Adopt a Resolution Amending Recreations Policies and Operating Rules **(NOVEMBER Initial Notification—JANUARY, 30-Day notification to comply with Civil Code §4360)**

15d. Entertain a Motion to Adopt a Resolution for a Contract Work Pass and Related Fee Resolution **(NOVEMBER Initial Notification—JANUARY, 30-Day notification to comply with Civil Code §4360)**

15e. Entertain a Motion to Approve 2018 Cable Service Fees

16. Director's Comments

Several Directors wished everyone a Happy Holiday and welcomed the new Board Members.

President Sirkel commented that he is dedicated to listening to residents and working together with the Directors as a team.

- 17. Recess** - *At this time the Meeting recessed for lunch to reconvene to Executive Session to discuss the following matters per California Civil Code §4935.*

Closed Executive Session Agenda

Approval of Agenda

Approval of Minutes

(a) November 7, 2017 – Regular Executive Session

Discuss and Consider Member Disciplinary Matters

Discuss and Consider Personnel Matters

Discuss and Consider MOU with the City of Laguna Woods (Dog Park)

Discuss and Consider Contractual Matters

Discuss and Consider Litigation Matters

Discuss Litigation Report Summary

Adjournment

Adjourn

The Board Recessed at 3:07 p.m.

Joan Milliman, Secretary of the Board
Golden Rain Foundation