

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF GOLDEN RAIN FOUNDATION OF LAGUNA WOODS  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**January 5, 2016**

The Regular Meeting of the Golden Rain Foundation of Laguna Woods Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday, January 5, 2016, at 9:30 A.M., at 24351 El Toro Road, Laguna Woods, California.

Directors Present: Mike Comer, John Parker, Beth Perak, Judith Troutman, Margaret Klein, JoAnn diLorenzo, John Beckett, Richard Johnston, Richard Palmer, Joan Milliman, John Luebbe

Directors Absent: None

Staff Present: Open Session: Kim Taylor, Daniel Hoxie  
Executive Session: Kim Taylor, Cris Robinson, Francis Rangel, Blessilda Fernandez, Cindy Grace, Laurie Chavarria, Betty Parker

Others Present: Mr. Jim Beres, Supervisor of Animal Services

**CALL TO ORDER**

President Mike Comer served as Chair of the meeting and stated that it was a regular meeting held pursuant to notice duly given and that a quorum was present. The meeting was called to order at 9:30 A.M.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Director Joan Milliman led the membership in the Pledge of Allegiance to the Flag.

**ACKNOWLEDGEMENT OF MEDIA**

A representative of the Laguna Woods Globe and the Channel 6 Camera Crew, by way of remote cameras, were acknowledged as present.

**APPROVAL OF AGENDA**

Without objection, the agenda was approved as amended by the addition of Discussion of the Coyote Matter with Jim Beres, Supervisor of Animal Services. Director Milliman seconded the motion. By a vote of 10-0-0 the motion carried.

**APPROVAL OF THE MINUTES**

Without objection, the following meeting minutes were approved as presented:

- (a) November 24, 2015 – Special Open Session
- (b) December 1, 2015 – Regular Open Session

**CHAIR'S REPORT**

President Comer spoke to the transition that took place on December 23, 2015 and the new General Manager/CEO, Brad Hudson. President Comer spoke to the need for updated

technology and looking toward customer service with regard to technology; he spoke to collaboration with all the Community's Boards.

Mr. Jim Beres, Supervisor of Animal Services, spoke to the process of trapping coyotes and the hiring of a new company, Critter Busters. Mr. Beres stated that due to the hiring of Critter Busters a new authorization must be signed to allow the trapping of coyotes on GRF property. Mr. Beres answered questions from the Directors.

Director Parker moved to authorize VMS management to sign written consent to allow the trapping of coyotes on GRF property. Director Luebbe seconded the motion.

Director Parker moved to withdraw his motion. Director Luebbe had no objection.

Without objection, the Board moved the agenda item to the closed session portion of the Board meeting to allow the Directors of the Board to review the contract before signing.

### **MEMBER COMMENTS**

- Gordon Richiusa (603-G) spoke to the removal of the Archery Club request from the Board agenda.
- Dick Raider (270-D) commented on the monetary fine for feeding coyotes in the city of Laguna Woods.
- Robert Cummings (5095) commented on his club not having a phone because of the Clubhouse 2 remodel and stated that his club has lost members due to the issue.
- Mike Straziuso (4006-2E) commented on the Restaurant 19 lawsuit and stated the Restaurant is willing to drop the lawsuit with stipulations. Mr. Straziuso handed the Board a list of stipulations.
- Franklin Smith (5369-3D) spoke to the Village Greens Restaurant and a café operator and the food at the restaurant.
- Helen Fisk (3302-N) Spoke on behalf of the Shuffle Board Club regarding the Shuffle Board's opposition of the use of building C by the Archery Club.
- Maxine McIntosh (68-C) commented on Clubhouse 1 and asked about using VMS instead of PCM in the community and asked if Pangea will continue with GRF.
- Ben Stables (5275) commented on the Restaurant 19 lawsuit and the GRF Board working amicably with Restaurant 19.

The GRF Directors briefly responded to Members' Comments.

The Board welcomed Director John Luebbe to the Board.

### **CEO REPORT**

No report was given this month.

### **CONSENT CALENDAR**

No items came under the Consent Calendar this month.

## **COMMITTEE REPORTS**

Director Klein reported from the Finance Committee, presented the Treasurer's Report, spoke to the cost of the transition to date, and updated the Members on the Microsoft Dynamics AX conversion project.

Mr. Dan Hoxie, Purchasing/Supply Manager, provided an overview of the current annual contract renewal process.

Without objection, the Board approved the formation of an Ad Hoc Committee to review the annual contract renewal process.

Director Beckett reported from the Security and Community Access Committee.

Director Beckett reported from the Mobility and Vehicles Committee.

Director Perak and Director di Lorenzo reported from the Media and Communications Committee.

Director Klein reported from the Community Activities Committee.

Director Parker reported from the Landscape Committee.

The Secretary of the Corporation, Director Troutman read a proposed resolution approving Clubhouse 2 turf reduction with an appropriation not to exceed \$92,000, funded from the Facilities Fund. Director Troutman moved to approve the resolution. Director diLorenzo seconded the motion.

Director Beckett moved to amend the resolution to include irrigation in the resolution. Director Troutman seconded the motion. Director Parker suggested the addition of (planting and irrigation) to the first whereas. There was no objection by Directors Beckett and Troutman.

Member Maxine McIntosh (68-C) commented on the resolution.

By a vote of 10-0-0 the motion carried and the Board approved the following resolution as amended:

### **RESOLUTION 90-16-01**

#### **Supplemental Appropriation for Clubhouse 2 Turf Reduction**

**WHEREAS**, the Clubhouse 2 project design and construction budget did not include the repair or refurbishment of landscaping (*planting and irrigation*) beyond the immediate perimeter of the clubhouse that would be necessary because of damage caused during construction; and

**WHEREAS**, the Landscape Committee recognizes the benefit of replacing the unused lawn area located between the gatehouse and the clubhouse with a lower water use planting;

**NOW THEREFORE BE IT RESOLVED**, January 5, 2016, the Board of Directors of this Corporation hereby authorizes a supplemental appropriation not to exceed \$92,000 from Facilities Fund for additional landscape repair work, at Clubhouse 2 for areas that are outside of the scope of the work of the approved Clubhouse 2 renovation project; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

The Secretary of the Corporation, Director Troutman read a proposed resolution approving landscape repair work at Gate 5 with an appropriation not to exceed \$45,000, funded from the Facilities Fund. Director Troutman moved to approve the resolution. Director Milliman seconded the motion.

By a vote of 10-0-0 the motion carried and the Board approved the following resolution:

**RESOLUTION 90-16-02**

**Supplemental Appropriation for Landscape at Gate 5**

**WHEREAS**, as a result of the relocation of gate house 5 the necessary landscape repair work was not included in the original scope of work for the project; and

**WHEREAS**, the Landscape Committee has reviewed and approved the planting plan and palette for the area necessary as a result of the relocation of the gate house;

**NOW THEREFORE BE IT RESOLVED**, January 5, 2016, the Board of Directors of this Corporation hereby authorizes a supplemental appropriation funded from the Facilities Fund, not to exceed \$45,000 for landscape repair work at Gate 5; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

The Secretary of the Corporation, Director Troutman read a proposed resolution approving Landscape Repair Work at Gate 6 with an Appropriation not to exceed \$90,150, funded from the Facilities Fund. Director Troutman moved to approve the resolution. Director Parker seconded the motion.

By a vote of 9-1-0 (Director Klein opposed) the motion carried and the Board approved the following resolution:

**RESOLUTION 90-16-03**

**Supplemental Appropriation for Landscape at Gate 6**

**WHEREAS**, as a result of the relocation of gate house 6 the necessary landscape repair work was not included in the original scope of work for the project; and

**WHEREAS**, the Landscape Committee has reviewed and approved the planting plan and palette and has also determined that it would be advantageous to make other improvements to the Via Puerta median concurrently;

**NOW THEREFORE BE IT RESOLVED**, January 5, 2016, the Board of Directors of this Corporation hereby authorizes a supplemental appropriation funded from the Facilities Fund, not to exceed \$90,150 for landscape repair work at Gate 6 as a result of the relocation of the gate house including the removal of several Canary Island Pines and other improvements along the Via Puerta median; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Without objection, the Board directed staff to add Asset Management Software for landscape to the list of software when considering and prioritizing all software needs for the community.

Members Barbara Copley (410-D) and Andre Torng (VMS Director) commented on the motion.

Director Luebbe reported from the Energy Committee.

Director Johnston reported from the Laguna Woods Village Traffic Hearings.

Director Troutman reported from the Maintenance and Construction Committee.

Director Troutman reported from the Clubhouse 2 Renovation Ad Hoc Committee.

### **UNFINISHED BUSINESS**

Director Parker moved to ratify the appointment of Lucy Shimon as GRF representative to Village Management Services Inc., term ending 2016. Director diLorenzo seconded the motion.

By a vote of 9-0-0 (Director Palmer was absent for the vote) the motion carried.

The Secretary of the Corporation, Director Troutman read a proposed resolution approving revisions to the GRF Committee Assignments. Director Troutman moved to approve the resolution. Director Beckett seconded the motion.

By a vote of 10-0-0 the motion carried and the Board approved the following resolution:

### **RESOLUTION 90-16-04**

## **GRF Committee Appointments**

**RESOLVED**, January 5, 2016 that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

### **Business Planning**

Mike Comer, Chair (GRF)  
Margaret Klein, Vice Chair (GRF)  
Richard Johnston (GRF)  
Jim Matson (Third)  
Wei-Ming Tao (Third)  
Pat English (United)  
Lenny Ross (United)

### **Clubhouse 2 Renovation Ad Hoc Committee**

Judith Troutman, Chair (GRF)  
John Parker, **Vice Chair** (GRF)  
Dick Palmer (GRF)  
Jim Matson (Third)  
Bill Walsh (Third)  
Jack Bassler (United)  
Ken Hammer (United)  
Ryna Rothberg (Mutual 50)  
Non-Voting Advisors: TBD

### **Community Activities**

Margaret Klein, **Chair** (GRF)  
John Parker, **Vice Chair** (GRF)  
Beth Perak, ~~Chair~~ (GRF)  
Burt Baum (Third)  
Rosemarie di Lorenzo Dickins (Third)  
Jan LaBarge (United)  
Tom Sirkel (United)  
John Dalis (Mutual 50)  
Non-Voting Advisors:

### **Energy Committee**

~~John Parker, Chair (GRF)~~  
**John Luebbe, Chair (GRF)**  
**Beth Perak, Vice Chair (GRF)**  
Dick Palmer, (GRF)  
~~JoAnn di Lorenzo (GRF)~~  
Bert Moldow (Third)  
Bill Walsh (Third)  
Ken Hammer (United)  
Jack Bassler (United)  
Henry Nahoum (Mutual 50)  
Non-Voting Advisors:

**Finance**

Margaret Klein, Chair (GRF)  
~~Mike Comer, Vice Chair (GRF)~~  
Richard Johnston, ***Vice Chair*** (GRF)  
***Judith Troutman (GRF)***  
Rosemarie di Lorenzo Dickins (Third)  
Wei-Ming Tao (Third)  
Pat English (United)  
Lenny Ross (United)  
***Marilyn Ruekberg (M50)***  
Non-Voting Advisor: TBD

**Financial Reporting Study Group**

Margaret Klein, Chair (GRF)  
Mike Comer, Vice Chair (GRF)  
Richard Johnston (GRF)  
Rosemarie di Lorenzo Dickins (Third)  
Wei-Ming Tao (Third)  
Pat English (United)  
Lenny Ross (United)  
Non-Voting Advisor:

**Landscape**

John Parker, Chair (GRF)  
JoAnn di Lorenzo, Vice Chair (GRF)  
***Joan Milliman (GRF)***  
James Tung (Third)  
Bunny Carpenter (Third)  
Jan LaBarge (United)  
Eva Lydick (United)  
Sy Wellikson (Mutual 50)  
Non-Voting Advisors: ***Pam Grundke, Elizabeth Morris***

**Maintenance & Construction**

Judith Troutman, Chair (GRF)  
John Parker, ***Vice Chair*** (GRF)  
***John Luebbe (GRF)***  
~~Richard Palmer (GRF)~~  
Bunny Carpenter (Third)  
Bert Moldow (Third)  
Jack Bassler (United)  
Don Tibbetts (United)  
Ryna Rothberg (Mutual 50)  
Non-Voting Advisors:

**Media and Communications**

***JoAnn di Lorenzo, Chair (GRF)***

***Beth Perak, Vice Chair (GRF)***

~~John Beckett (GRF)~~

***Joan Milliman (GRF)***

Rosemarie di Lorenzo Dickins (Third)

Bill Walsh (Third)

Jan LaBarge (United)

Juanita Skillman (United)

Henry Nahoum (Mutual 50)

Non-Voting Advisors:

**Mobility & Vehicles**

John Beckett, Chair (GRF)

***Beth Perak, Vice Chair (GRF)***

~~Dick Palmer (GRF)~~

***Richard Johnston (GRF)***

David Finley (Third)

Ray Gros (Third)

Ming Lee Chang (United)

John Dalis (Mutual 50)

Non-Voting Advisors:

**Security and Community Access**

John Beckett, ***Chair*** (GRF)

Margaret Klein, ***Vice Chair*** (GRF)

~~JoAnn di Lorenzo, Vice Chair (GRF)~~

***John Luebbe (GRF)***

Ray Gros (Third)

Burt Baum (Third)

Ming Lee Chang (United)

Tom Sirkel (United)

Lou Parker on behalf of (Mutual 50) – non-voting representative

Non-Voting Advisors: ***Dick Rader***

**Laguna Woods Village Traffic Hearings**

~~John Beckett (GRF)~~

~~John Parker (GRF) – Alternate~~

***Richard Johnston (GRF)***

***JoAnn di Lorenzo (GRF) - Alternate***

**RESOLVED FURTHER**, that Resolution 90-15-65 adopted November 20, 2015, is hereby superseded and cancelled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

**NEW BUSINESS**

No New Business came before the Board.



### **FUTURE AGENDA ITEMS**

No items were discussed.

### **DIRECTORS' COMMENTS**

The Directors made their final comments.

### **MEETING RECESS**

The Board recessed at 12:10 PM and reconvened into Executive Session at 1:11 PM.

### **ADJOURNMENT**

There being no further business to come before the Board of Directors, the meeting adjourned at 5:40 PM.

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Judith Troutman, Secretary  
Golden Rain Foundation

### **Summary of Previous Closed Session Meetings per Civil Code Section §4935**

During its Regular Executive Session Meeting of December 1, 2015 the Board approved the Regular Executive Session meeting minutes of November 5, 2015 and the Special Executive Session meeting minutes of November 16, 2015 as written. The Board held two (2) Disciplinary Hearings and held three (3) Meet and Confers and imposed \$150 in fines for violations of the rules and regulations; discussed and considered annual contracts; discussed and considered OC Register – globe space lease; discussed and considered Aliso Creek mitigation area Biologist proposal and contract; discussed and considered Corporate Counsel; discussed and considered Associa Termination audit; and discussed litigation matters.

During the Special Executive Session All Boards meeting of December 22, 2015 the Board discussed and considered contractual matters.

During the Special Executive Session meeting of December 22, 2015 the Board discussed and considered contractual matters.

During the Special Executive Session meeting of November 16, 2015 the Board discussed and considered contractual and legal matters.