

MINUTES OF THE REGULAR MEETING OF THE  
BOARD OF DIRECTORS OF GOLDEN RAIN FOUNDATION OF LAGUNA WOODS  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

**June 2, 2015**

The Regular Meeting of the Golden Rain Foundation of Laguna Woods Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday, June 2, 2015, at 9:30 A.M., at 24351 El Toro Road, Laguna Woods, California.

Directors Present: Kathryn Freshley, Sharon Roddan, Lucy Shimon, Mary Stone, Dick Palmer, Margaret Klein, Richard Johnston, Kim Shirley, John Beckett, JoAnn di Lorenzo

Directors Absent: Stanley Feldstein, Kim Shirley (11:20)

Others Present: Open Session: Jerry Storage, Kim Taylor, Scott Dunham, Bob Hill, General Manager - El Toro Water District  
Executive Session: Jerry Storage, Kim Taylor, Cris Robinson, Betty Parker, Scott Dunham, Blessilda Fernandez

**CALL TO ORDER**

President Kathryn Freshley served as Chair of the meeting and stated that it was a regular meeting held pursuant to notice duly given and that a quorum was present. The meeting was called to order at 9:30 A.M.

**PLEDGE OF ALLEGIANCE TO THE FLAG**

Director Margaret Klein led the membership in the Pledge of Allegiance to the Flag.

**ACKNOWLEDGEMENT OF MEDIA**

A representative of the Laguna Woods Globe and the Channel 6 Camera Crew, by way of remote cameras, were acknowledged as present.

**APPROVAL OF AGENDA**

Director Stone moved to approve the agenda as written. Director Johnston seconded the motion. By a vote of 9-0-0 the motion carried.

Mr. Bob R. Hill, General Manager - El Toro Water District, provided a presentation regarding the current drought conditions, mandated restrictions, and implementing changes in water usage.

Mr. Scott Dunham, Risk Manager provided a presentation on current insurance programs and provided examples of savings to the Community and answered questions from the Board and audience.

**CHAIR'S REPORT**

President Freshley spoke of the three legged stool: Transparency, Open Communication and Leadership Ethics, specifically Transparency and Open Communication, and provided a slide as a reference for the Community. President Freshley spoke generally to a regrettable issue with regard to violation of the GRF Code of Ethics.

## **APPROVAL OF THE MINUTES**

Director Shimon moved to approve the minutes of May 5, 2015. Director Johnston seconded the motion.

Director Stone moved to amend the motion to add approval of the minutes of May 7, 2015 and May 11, 2015 to the motion.

By a vote of 7-0-2 (Directors Beckett and di Lorenzo abstained) the motion carried and the minutes of May 5, 2015, May 7, 2015 and May 11, 2015 were approved as written.

## **MEMBER COMMENTS**

- Donald Goldberg (3288-A) commented on a rumor that the GRF Board is going to terminate the PCM contract by the end of the month.
- Ron Stenson (285-C) commented on his comment during Member Comments last month and asked for a retraction from the Board.
- Donna Dwaileebe (3301-A) commented on contradicting statements regarding what Director Shirley said during the last meeting and asked Director Shirley to respond.
- Michael Statsmann (910-Q) commented on a coyote attack on a pet dog.
- Cindy Statsmann (901-Q) commented on the Emeritus Classes in the Community.
- Patricia Ladrie (482-B) commented on misinformation being disseminated in the Community.
- John Luebbe (3301-A) commented on the Room Reservation Task Force and spoke to the transparency of Board decisions during Closed Session meetings.
- Marion Levine (438-D) spoke to the Foundation of Laguna Woods Village and solicited donations for the Foundation.
- Corkey Eley (2401-2E) made a statement regarding the budget and asked for clarification from the Board.
- Pamela Grundke (2214-B) commented on the comments from the Friends of the Village President and countered the comments.
- Joan Milliman (969-3E) commented on her comments from last month and responded to the previous speaker.
- Terri (Sunshine) Lutey (3232-D) commented on her difficulty in planning an event during the proposed changes to the Clubhouse Room Reservation rates.
- Maxine McIntosh (68-C) read comments directed toward GRF and commented on receiving and disseminating facts not rumors.
- Irene Weygold (5499-2F) commented on rumors regarding Garden plots and commented on conserving water at the Garden Center.
- Franklin Smith (5369-3D) commented on the signing of the Magna Carta and spoke to the Magna Carta.
- Mike Straziuso (4006-2E) commented on the El Toro Water District Presentation, stated that Third Mutual is doing a very good job conserving water, and spoke to the fact that he had been threatened by someone who is now on one of the boards.
- Kitty Platt (3249-B) commented on some planning ideas for the Garden Centers and stated that the Garden Center Club will present the ideas at the next CAC meeting.

- Denise Welch (5517-1C) invited everyone to the CCA Elder Abuse Seminar in June and spoke to Elder Abuse statistics.

The Directors responded to Members' comments.

Director Kim Shirley announced his resignation effective immediately and left the meeting at 11:20 AM.

### **GENERAL MANAGER'S REPORT**

Mr. Jerry Storage reported on the ongoing cost savings and efficiency measures that Staff implemented during the month of May 2015 within the Community.

### **UNFINISHED BUSINESS**

The Secretary of the Corporation, Director Stone read a proposed resolution approving revising Gate Clearance for Non-residents (Prohibiting tear-off flyers being used for GRF facilities and prohibiting a resident being stationed at the gate), which was postponed in April to satisfy the 30-day notification requirement. Director Stone moved to approve the resolution. Director Palmer seconded the motion and discussion ensued.

Members Jonathan Adler (2315-B), Sunshine Lutey (3232-D), Joan Milliman (969-3E), and Donna Dwaileebe (3301-A) commented on the resolution.

By a vote of 8-0-0, the motion carried and the Board of Directors adopted the following resolution with Scribner error noted:

#### **Resolution 90-15-33**

Adopted June 2015

#### **Rules for Non-Resident Gate Access for Clubhouses, and Other GRF Facilities**

**WHEREAS**, the Golden Rain Foundation (GRF) permits the use of clubhouses and other GRF facilities for resident-sponsored events; and

**WHEREAS**, non-residents who will be unaccompanied by a resident are often invited to attend the events; and

**WHEREAS**, GRF desires to adopt via resolution the acceptable methods for providing access to non-residents into the Community to attend events at clubhouses and other GRF facilities;

**NOW THEREFORE BE IT RESOLVED**, June 2, 2015, the Board of Directors of this Corporation hereby adopts the Rules for Non-Resident Gate Access for Clubhouses, and Other GRF Facilities as attached herein; and

**RESOLVED FURTHER**, the use of the Gate Clearance Form with Tear Off Flyer as an acceptable method for providing access to clubhouses and other GRF facilities for non-residents is strictly prohibited; and

**RESOLVED FURTHER**, due to safety concerns, stationing a resident at the gate as an acceptable method for providing access into the Community ~~whatsoever~~ for non-residents is strictly prohibited; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director Stone reported from the Room Reservation Task Force.

Director Stone, Secretary of the Corporation, read a proposed resolution approving revisions to the Recreation Division Policy - Room Reservations.

Director Stone moved to approve the resolution. Director di Lorenzo seconded the motion and discussion ensued.

Without objection, the Board agreed to call Corporate Counsel to obtain a legal opinion asking if the Room Reservations Policy could be retroactive once approved and to ask if there can be a moratorium on reservations while the resolution is postponed for 30 days.

Director Stone moved and Director di Lorenzo seconded to table the agenda item to after lunch to obtain the legal opinion from Corporate Counsel. By a vote of 8-0-0 the motion carried.

The Secretary of the Corporation, Director Stone read a proposed resolution approving revisions to the GRF Committee Appointments. Director Stone moved to approve the resolution. Director di Lorenzo seconded the motion.

By a vote of 7-1-0 (Director Klein opposed), the motion carried and the Board of Directors adopted the following resolution:

#### **RESOLUTION 90-15-34**

##### **GRF Committee Appointments**

**RESOLVED**, June 2, 2015 that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

##### **Business Planning**

Kathryn Freshley, Chair (GRF)  
Richard Johnston, Vice Chair (GRF)  
Sharon Roddan (GRF)  
Jim Matson (Third)  
Wei-Ming Tao (Third)

Pat English (United)  
Lenny Ross (United)  
Chace Kendro (Mutual 50)

**Clubhouse 2 Renovation Ad Hoc Committee**

Mary Stone, Chair (GRF)  
~~Kim Shirley, Vice Chair (GRF)~~  
***Kathryn Freshley (GRF)***  
Dick Palmer (GRF)  
Rosemarie di Lorenzo Dickins (Third)  
Judith Troutman (Third)  
Jack Bassler (United)  
Ken Hammer (United)  
Ryna Rothberg (Mutual 50)  
Non-Voting Advisors: TBD

**Community Activities**

Mary Stone, Chair (GRF)  
JoAnn di Lorenzo, Vice Chair (GRF)  
Margaret Klein, (GRF)  
Beth Perak (Third)  
Rosemarie di Lorenzo Dickins (Third)  
Jan LaBarge (United)  
Ken Hammer (United)  
John Dalis (Mutual 50)  
Non-Voting Advisors: Judy Daily

**Energy Committee**

Dick Palmer, Chair (GRF)  
Richard Johnston, Vice Chair (GRF)  
Stanley Feldstein (GRF)  
Bert Moldow (Third)  
John Luebbe (Third)  
Eva Lydick (United)  
Jack Bassler (United)  
~~Alice Gokkes (Mutual 50)~~  
***Henry Nahoum (Mutual 50)***  
Non-Voting Advisors: Michele Stanton, Doug Rook

**Finance**

Richard Johnston, Chair (GRF)  
Margaret Klein, Vice Chair (GRF)  
Mary Stone (GRF)  
Rosemarie di Lorenzo Dickins (Third)  
Wei-Ming Tao (Third)  
Pat English (United)  
Lenny Ross (United)

Chace Kendro (Mutual 50)  
Non-Voting Advisor: TBD

**Financial Reporting Study Group**

Richard Johnston, Chair (GRF)  
Kathryn Freshley (GRF)  
Margaret Klein (GRF)  
Rosemarie di Lorenzo Dickins (Third)  
Wei-Ming Tao (Third)  
Pat English (United)  
Lenny Ross (United)  
Chace Kendro (Mutual 50)  
Non-Voting Advisor: TBD

**Landscape**

Lucy Shimon, Chair (GRF)  
JoAnn di Lorenzo, Vice Chair (GRF)  
~~Kim Shirley (GRF)~~

***Kathryn Freshley (GRF)***

James Tung (Third)  
Judith Troutman (Third)  
Jan LaBarge (United)  
Eva Lydick (United)  
~~Inesa Nord-Leth (Mutual 50)~~

***Sy Wellikson (Mutual 50)***

Non-Voting Advisors: Elizabeth Morris, Pamela Grundke, ***John Parker***

**Maintenance & Construction**

Sharon Roddan, Chair (GRF)  
Richard Palmer, Vice Chair (GRF)  
~~Kim Shirley (GRF)~~

***Kathryn Freshley (GRF)***

Rosemarie di Lorenzo Dickins (Third)  
Bunny Carpenter (Third)  
Jack Bassler (United)  
Don Tibbetts (United)  
Ryna Rothberg (Mutual 50)  
Non-Voting Advisors: TBD

**Media and Communications**

Stanley Feldstein, Chair (GRF)  
JoAnn di Lorenzo, Vice Chair (GRF)  
John Beckett (GRF)  
Beth Perak (Third)  
John Luebbe (Third)  
Jan LaBarge (United)  
Juanita Skillman (United)

~~Alice Gokkes (Mutual 50)~~

**Henry Nahoum (Mutual 50)**

Non-Voting Advisors: Carol Skydell, Jonathan Adler

### **Mobility & Vehicles**

Lucy Shimon, Chair (GRF)

John Beckett, Vice Chair (GRF)

Dick Palmer (GRF)

Bert Moldow (Third)

Ray Gros (Third)

Ming Lee Chang (United)

Tony Dauer (United)

John Dalis (Mutual 50)

Non-Voting Advisors: Mary Kay Tibbetts and Shirley Niederkorn

### **Administrative Process and Procedures Ad-Hoc Committee**

Richard Johnston, Chair (GRF)

~~Kim Shirley (GRF)~~

**Kathryn Freshley (GRF)**

Sharon Roddan (GRF)

Rosemarie di Lorenzo Dickins (Third)

Bunny Carpenter (Third)

~~Pat English (United)~~

**Juanita Skillman (United)**

Jack Bassler (United)

Ryna Rothberg (Mutual 50)

Non-Voting Advisor: TBD

### **Security and Community Access**

Sharon Roddan, Chair (GRF)

JoAnn di Lorenzo, Vice Chair (GRF)

John Beckett (GRF)

Ray Gros (Third)

John Luebbe (Third)

~~Tony Dauer (United)~~

**Eva Lydick (United)**

Anthony Liberatore (United)

Lou Parker on behalf of (Mutual 50) – non-voting representative

Non-Voting Advisors: Denny Welch, Mary Kay Tibbetts

### **Laguna Woods Village Traffic Hearings**

Stanley Feldstein (GRF)

**RESOLVED FURTHER**, that Resolution 90-15-16 adopted March 3, 2015, is hereby superseded and cancelled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Director Stone, Secretary of the Corporation, read a proposed resolution approving revisions to the Trust Facilities Fee Resolution 90-13-106:

**RESOLUTION 90-15-XX**

**Trust Facilities Fee**

**WHEREAS**, as Trustee of the Golden Rain Foundation Trust, the Board of Directors of the Golden Rain Foundation is required to ~~enhance~~ **maintain** and improve the recreational and other amenities available to all residents of Laguna Woods Village; and

**WHEREAS**, the Board of Directors finds that reinstatement of the capital contribution to the Trust originally required to be made for each manor sold will ensure the continuation of the amenities that make Laguna Woods Village unique;

**NOW THEREFORE BE IT RESOLVED**, July 7, 2015 that as Trustee of the Golden Rain Foundation Trust, a declaration of Trust recorded March 6, 1964, the Board will impose a fee, to be known as the "Trust Facilities Fee", in accordance with all terms and conditions contained in this policy statement and in California Civil Code ~~§1368(e)(2)~~ **4580** (as amended by Senate Bill 1128, Stats 2010 Chapter 322, §2, effective January 1, 2011), on all transactions involving the purchase of a separate interest in any of the Trustors' common interest developments (United Laguna Woods Mutual, Third Laguna Hills Mutual and Mutual Fifty, each of which is hereinafter referred to as a "Trustor") within the City of Laguna Woods, as an obligation of the purchaser(s).

**RESOLVED FURTHER**, the Trust Facilities Fee will be a fixed amount, as determined from time to time by the Trustee of the Golden Rain Foundation Trust. The entirety of each such fee, when and as paid by the purchaser(s), shall be deposited into the Trust Facilities Fee Fund and shall be applicable to all such transactions, excluding the following transfers of a separate interest:

1. Where at least one of the purchasers has paid a Trust Facilities Fee to the Golden Rain Foundation Trust at any time prior to the close of escrow on the purchase of a separate interest;
2. Where ownership of a separate interest is joined between a current beneficiary of a Trustor and a non-beneficiary spouse, domestic partner or other relative of such beneficiary;
3. Where ownership of a separate interest is transferred to a non-beneficiary of a Trustor by gift or through inheritance from a beneficiary of a Trustor;

4. Where ownership of a separate interest is transferred by a beneficiary of a Trustor to the current qualifying resident (as defined in the Bylaws of each Trustor) of the separate interest, where the transferor has never been a qualifying resident and has previously paid a Trust Facilities Fee; or

5. Where ownership of a separate interest is being transferred to a trust whose settlor or principal beneficiary is the transferor, or to another trust for estate planning purposes.

**RESOLVED FURTHER**, effective with escrows opened, or purchase contracts signed, on or after January 1, 2014, the Trust Facilities Fee shall be set at \$2,500.00 until modified by the Trustee; and

**RESOLVED FURTHER**, in accordance with California Civil Code ~~§1368(c)(2)(B)(iii)~~ **4580** each new purchase of a separate interest in any of the Trustors' common interest developments within the City of Laguna Woods to which this Trust Facilities Fee applies (i.e., all new purchases other than a transfer qualifying for any of the exclusions set forth in subparagraphs 1-5 above), shall in compliance with California Civil Code ~~§1368(c)(2)(B)(iii)~~ **4580** have the option to either:

(i) pay the fee in its entirety at the time of transfer; or

(ii) pay the fee amount pursuant to an installment payment plan for a period of seven (7) years.

If the purchaser elects to pay the fee in installment payments under the second of the above statutorily permitted options, then the Trustee may also collect additional amounts not to exceed the actual costs for billing and financing on the amount owed (as set forth below, and in compliance with the Davis-Stirling Act, as the same may be amended from time to time), and if the purchaser sells their separate interest prior to the end of the installment payment plan period, he or she shall pay the remaining balance of the fee owed to the Trustee prior to transfer. A fee of \$10 will be imposed for any late payments.

The Golden Rain Foundation Board shall assess a one-time fee for the preparation of the promissory note. The Golden Rain Foundation Board shall also assess a handling fee of \$252.00 until later modified by the Board and interest, if applicable, at the minimum rate allowed by law. The monthly payment of the Trust Facilities Fee, the handling fee and interest, if applicable, shall be due on the 1st day of each month; and

**RESOLVED FURTHER**, Resolution 90-13-106, adopted December 3, 2013 is hereby superseded and cancelled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Stone moved to approve the resolution. Director Roddan seconded the motion and discussion ensued.

By a vote of 8-0-0 the resolution was approved and postponed to the July meeting to comply with Civil Code §4360, to satisfy the 30-day notification requirement.

The Board took a brief recess for lunch at 12:30 PM.

### **NEW BUSINESS**

Without objection, the Board moved to have a meeting to evaluate the formation of a joint Landscape Committee consisting of United Mutual, Third Mutual, Mutual No. Fifty, and the Golden Rain Foundation.

Members Isabel Muennichow (5285), Fred Sherman (3161-A), Denise Welch (5517-1C), Roberta Berk (933-B), Ryna Rothberg (704), Michael Butler (5186) and John Luebbe (3301-A) commented on the motion.

Without objection, the Board removed Agenda Item 13b 'Entertain Motion to Approve Censuring Director Kim Shirley' due to Director Kim Shirley's resignation earlier in the meeting.

Director Stone moved to form a Shared Cost Task Force to evaluate the cost and use of amenities. Director Johnston seconded the motion. Discussion ensued.

Members Denise Welch (5517-1C), Isabel Muennichow (), Joan Milliman (969-3E), Fred Sherman (3161-A), Donna Dwaileebe (3301-A), Roberta Berk (933-B), Michael Statsmann (910-Q), and Ryna Rothberg (704) commented on the motion.

By a vote of 5-2-1 (Directors Klein and di Lorenzo opposed; Director Beckett abstained) the motion carried.

### **UNFINISHED BUSINESS CONTINUED**

Director Stone reported from the Room Reservation Task Force.

Without objection, the Board agreed to take from the table discussion and consideration of Revisions to the Recreation Division Policy - Room Reservations.

Members Jonathan Adler (2315-B), Carol Hirsch (4010-3F), Fred Sherman (3161-A), Denise Welch (5517-1C), Roberta Berk (933-B), Joan Milliman (969-3E), Donna Dwaileebe (3301-A) and Sunshine Lutey (3232-D) commented on the resolution.

## **RESOLUTION 90-15-XX**

### **Revisions to the Recreation Division Policy - Room Reservations**

**WHEREAS**, the Golden Rain Foundation has established a Recreation Division Policy to streamline and reduce confusion regarding use of its facilities by residents; and

**WHEREAS**, the Golden Rain Foundation Room Reservation Task Force has recommended revisions to the Recreation Division Policy with regard to Room Reservations;

**NOW THEREFORE BE IT RESOLVED**, July 7, 2015, that the Board of Directors of this Corporation hereby adopts revisions to its Recreation Division Policy with regard to Room Reservations, as attached herein, that will take effect ~~immediately except for existing reservations~~ **as of June 2, 2015 and new reservations after this date must comply with the revised policy**; and

**RESOLVED FURTHER**, that Resolution 90-14-12 adopted March 4, 2014 is hereby superseded and cancelled; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

By a vote of 8-0-0 the resolution was approve and postponed to the July meeting to comply with Civil Code §4360, to satisfy the 30-day notification requirement.

### **CONSENT CALENDAR**

Without objection, the Board approved the Consent Calendar as written and the Board took the following action:

#### **Community Activities Committee Recommendations**

Approved request from South County Outreach to place food collection containers in the Clubhouses, Fitness Centers, and Community Center Lobby to collect items for the South County Outreach Annual Food Drive to be conducted from July 1<sup>st</sup> to August 12<sup>th</sup>, 2015.

Approved request from the Archery Club to hold an event in Laguna Woods Village so long as it meets insurance qualifications and industry safety standards.

### **COMMITTEE REPORTS**

Director Johnston reported from the Finance Committee and presented the Treasurer's Report.

Director Johnston reported from the Administrative Processes and Procedures Ad-Hoc Committee.

Director Shimon reported from the Landscape Committee.

The Secretary of the Corporation, Director Stone read a proposed resolution approving \$19,230 for a new planting plan for the existing mitigation area at Aliso Creek. Director Stone moved to approve the resolution. Director Roddan seconded the motion and discussion ensued.

Member Roberta Berk (933-B), Elizabeth Morris (581-O), John Luebbe (3301-A), Rebecca Maxwell (581-O), and Donna Dwaileebe (3301-A) commented on the resolution.

By a vote of 7-1-0 (Director Klein opposed), the motion carried and the Board of Directors adopted the following resolution:

### **RESOLUTION 90-15-35**

#### **Aliso Creek Mitigation Plan Process**

**WHEREAS**, the GRF Landscape Committee is recommending that the Board approve a new planting plan and location that would be less visible but still meet the planting requirements for the existing mitigation area at Aliso Creek;

**NOW THEREFORE BE IT RESOLVED**, June 2, 2015, the Board of Directors of this Corporation hereby authorizes a supplemental appropriation in the amount of \$19,230, funded from the Contingency Fund, for the hiring of a consultant to prepare a new Habitat Mitigation and Monitoring Plan, the issuance of a 401 Certification from the Regional Water Quality Control Board and plant installations; and

**RESOLVED FURTHER**, that the officers and agents of this Corporation are directed on behalf of the Corporation to carry out this resolution.

Due to time limitations no report was given from the Mobility and Vehicles Committee.

Due to time limitations no report was given from the Maintenance and Construction Committee.

Without objection, the Board approved the horizontal design on the railing for the bridge at Aliso Creek.

Due to time limitations no report was given from the Security and Community Access Committee.

Due to time limitations no report was given from the Laguna Woods Village Traffic Hearings.

Due to time limitations no report was given from the Media and Communications Committee.

Director Stone moved to approve the request from the Amateur Radio Club to install additional antennas on the old headend tower at no cost to the Community. Director Roddan seconded the motion. Discussion ensued.

By a vote of 8-0-0 the motion carried.

Director Stone moved to approve the request from the California Department of Insurance to place a pop-up banner in the Community Center Lobby to promote their Town Hall Meeting. Director Shimon seconded the motion. Discussion ensued.

By a vote of 8-0-0 the motion carried.

Due to time limitations a brief report was given by Director Stone from the Clubhouse 2 Renovation Ad Hoc Committee.

Due to time limitations no report was given from the Community Activities Committee.

Director Stone moved to approve the request from the Community Civic Association to use the Clubhouse 3 Lobby area for event sponsorship tables without the contingency recommendation from the Community Activities Committee. Director Beckett seconded the motion. Discussion ensued.

By a vote of 6-2-0 (Directors di Lorenzo and Klein opposed) the motion carried.

Due to time limitations a brief report was given by Director Palmer from the Energy Committee.

#### **FUTURE AGENDA ITEMS**

Due to time limitations the Board did not discuss future agenda items.

#### **DIRECTORS' COMMENTS**

The Directors made their final comments.

#### **MEETING RECESS**

The Board took a brief recess at 12:30 PM for lunch and returned at 1:00 PM.

The regular open meeting recessed and reconvened into Executive Session at 4:00 PM.

#### **Summary of Previous Closed Session Meetings per Civil Code Section §4935**

During its Regular Executive Session Meeting of May 5, 2015 the Board approved the Regular Executive Session meeting minutes of April 7, 2015 as written, the Regular Executive Session Reconvened meeting minutes of April 8, 2015 as amended, and the Special Executive Session meeting minutes of April 23, 2015 as written. The Board held one Member Disciplinary Hearing; approved 2 disciplinary hearing requests; discussed and considered contractual matters: reviewed the Litigation Status Report; and discussed and considered litigation matters.

During the Special Executive Session Meeting of May 15, 2015 the Board discussed and considered Trust Litigation matters.

During the Special Executive Session All Boards Meeting of May 28, 2015 the Board discussed and considered contractual and legal matters.

**ADJOURNMENT**

There being no further business to come before the Board of Directors, the meeting adjourned at 7:10 PM.

---

Mary Stone, Secretary

## Attachment

### Rules for Non-Resident Gate Access for Clubhouses, and Other GRF Facilities

*For the purposes of this resolution, non-resident refers to persons who have no other authority to gain access into the Community. "Other authority" would include non-resident owners, trustees, passholders, etc.*

- 1. Gate Clearance Line, 949-597-4301** (24 hours a day, 7 days a week)  
Any resident can authorize up to three (3) guests by phoning Gate Clearance. Only one person per vehicle needs to be cleared, regardless of how many passengers are in a vehicle.
- 2. Gate Clearance Form**  
This Form is used when four (4) or more guests need entry. A resident must submit the completed Form to the Community Access department at the Community Center at least four (4) business days in advance of the event. There is no limit to the number of guests who may be listed; however, you must be specific as to their date(s) of entry. Guests' names can be authorized for up to six (6) months. The First Names of the guests is how the Gate Ambassador will identify the arriving party. Only one person in a vehicle needs to be cleared, regardless of how many passengers are in a vehicle.  
**Available at [www.lagunawoodsvillage.com](http://www.lagunawoodsvillage.com) → Resident Links → Forms.**  
**Also available at the Community Access desk, and the Recreation Office.**
- 3. Box Office Tickets**  
Only tickets from the Clubhouse Three Box Office will authorize guest entry through the Gates. Clubs and individuals are not allowed to produce their own tickets for Gate entry.

## GRF Recreation Division Policy

### G. ROOM RESERVATIONS

#### 1. General

- a. Facilities may only be rented by residents of Laguna Woods Village (except for memorials). The requestor must be prepared to show his/her Laguna Woods Village identification card upon request in order to check room availability or make/change/cancel reservations
- b. Requestor must be an authorized agent of a club/organization to check availability or make/change/cancel reservations on behalf of the club/organization
- c. **Residents and clubs/organizations are prohibited from renting community facilities to conduct a business, promote a product or solicit for service for personal profit or gain. The sale of CD's, DVD's, or books performed or written by the entertainer or speaker as part of the club event is permissible.**
- d. Rooms are assigned based on planned attendance and availability; exclusive use of the patio is included for those rooms with patio access
- e. Clubhouse reservation hours are 8:00 AM until 10:00 PM seven days per week; ~~extended hours may be available but must be scheduled with the Clubhouse Supervisor at least two weeks in advance~~ **except New Year's Eve.**
- f. The GRF Pricing Policies contains two rates: resident rate and exception rate, refer to the GRF Pricing Policies
  - (1) Exception rate applies:
    - ~~(a) To all weddings and/or wedding receptions for non-residents and are limited to only parents, children, and grandchildren of residents~~
    - ~~(b)~~ (a) To any outside organization/club/group for which a resident makes a reservation
- g. It is prohibited to use the room for anything but the stated purpose (birthday party, anniversary, family reunion, etc.)
- h. **There is a limit of 3 resident private parties per membership annually and it is prohibited to charge a fee for admittance to a resident private party**
- i. **Clubs/organizations are limited to 2 special events/fundraisers per year**
- j. Reservations may be cancelled or moved as necessary to accommodate government elections, GRF and Mutual meetings, facility renovations, GRF approved requests, Recreation coordinated community-wide events, etc.; Clubhouse Three Rehearsal Room reservations may be cancelled or moved if the Auditorium is booked
- k. The length of a reservation must include the set up/decorating, caterer preparation, and clean up time

- l. Every reservation must submit an attendance form at the conclusion of the event ***indicating the number of residents and non-residents***
- m. Cancellation of a paid reservation requires 14 days' notice and contact with the reservation desk; cancellation or changes to paid reservations (with the exception of an extension in hours) will result in a fee of the minimum for that facility per reservation
- n. Refunds will be credited to the requestor's credit card or via check request
- o. "No shows" and cancellation within 14 days of the reservation date will result in the complete forfeiture of the room reservation fees