

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

May 6, 2014

The Regular Meeting of the Golden Rain Foundation of Laguna Woods Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday, May 6, 2014, at 9:30 A.M., at 24351 El Toro Road, Laguna Woods, California.

Directors Present: Larry Souza, Marv Rosenhaft, Pat Feeney, Ruth May, Maxine McIntosh, Linda Wilson, Heather Gerson, Margaret Klein, Carol Moore, Mary Stone, Richard Palmer

Directors Absent: Linda Wilson (Executive Session)

Others Present: *Open and Executive Session:* Cris Robinson, Kim Taylor, Mary Howell, Esq. Tim Huval, Gene Hart
Executive Session Only: Bob Mulvihill, Esq., Cynthia Grace, Russ Ridgeway, Luis Rosas

CALL TO ORDER

President Larry Souza served as Chair of the meeting and stated that it was a regular meeting held pursuant to notice duly given and that a quorum was present. The meeting was called to order at 9:30 A.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

Director Klein led the membership in the Pledge of Allegiance to the Flag.

ACKNOWLEDGEMENT OF PRESS

A representative of the Laguna Woods Globe and the Channel 6 Camera Crew, by way of remote cameras, were acknowledged as present.

APPROVAL OF AGENDA

Without objection, the agenda was approved as written.

APPROVAL OF MINUTES

Without objection, the Board approved the minutes of the Special Meeting of March 28, 2014 as written.

Without objection, the Board approved the minutes of the Regular Meeting of April 1, 2014 as amended by adding Member James Tung to Member comments and removing 'amended' from the Consent Calendar.

MEMBER COMMENTS

- Judie Gaither (162-B) thanked the Board and announced that the Enough is Enough Club is having a Town Hall Meeting
- Lucy Falk (377-A) commented on Saddleback Church using GRF Facilities
- Mike Straziuso (4006-2E) commented on a Roberts Rules Study Club and announced their next meeting

- Sally Sunderhaus (580-O) commented on the landscape at Aliso Creek and plant selection at Aliso Creek
- John Gee (877-B) commented on being sensitive regarding religion and Saddleback Church
- Rae Tso (3256-A) commented on the OC Register article and thanked Jennifer Karmarkar for her hard work, and commented on the 60 Minutes report
- Tony Dauer (96-C) thanked the Landscape Department for their work and asked about the Restaurant 19 bar
- Pat English (928-A) commented on a previous speakers comments and goals of United Board and Proxies at Corporate Members meetings
- Carol Skydell (3070-B) commented on opening the community up to non-residents and the Restrurant 19 bar
- Donna Dwaileebe (3301-A) commented on the diversity of the churches within the community
- Barbara Copley (410-D) commented on Proxy Ballots during Corporate Members Meetings
- Kathryn Freshley (5490-N) commented on the Distructive Testing report
- Ed Tao (2306-B) commented on the Enough is Enough Club apearances on TV 6 and transparency
- Maggie Brown (468-D) commented on a previous speakers comments and the Old Pros Show
- Marc Bayer (796-B) commented on a previous speakers comments, the Enough is enough Town Hall Meeting, appearances on TV 6 and the Globe

The Directors briefly responded to Members' comments.

GENERAL MANAGER'S REPORT

In Mr. Storage's absence, Ms. Cris Robinson reported on the ongoing GRF projects within the Community.

CHAIR'S REPORT

President Souza commented on the article in the OC Register and the 60 Minutes segment and positive press. President Souza offered to meet with other Directors to speak about their concerns.

UNFINISHED BUSINESS

Mr. Tm Huval entered the meeting at 11:00 PM

Director Wilson read a proposed resolution approving a Supplemental Appropriation for City Review of Specific Plan. Director Wilson moved to approve the resolution. Director Gerson seconded the motion and discussion ensued.

Member Barbara Copley (410-D) commented on the resolution.

By a vote of 8-0-2 (Directors Klein and Moore abstained) the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-14-18

Specific Plan

WHEREAS, in 2006 by way of Resolution 90-06-29 GRF appropriated funds for the initial stages to prepare a Specific Plan and EIR to secure entitlements for eight parcels of undeveloped land owned by GRF; and

WHEREAS, GRF appropriated additional funding on five subsequent occasions to finalize the Specific Plan for submittal to the City of Laguna Woods; and

WHEREAS, the City of Laguna Woods Specific Plan deposit is currently \$31,437.46 in arrears for work previously completed and the City is also requesting an additional \$30,000 for future billing;

NOW THEREFORE BE IT RESOLVED, May 6, 2014, that the Board of Directors hereby authorizes a supplemental appropriation in the amount of \$61,437.46 to be funded from the Contingency Fund to continue the Specific Plan process; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Mr. Huval left the meeting at 11:20 PM.

Director Wilson read a proposed resolution approving Gate 12 hours to accommodate the extended event hours at Clubhouse 2 and the Village Greens and to establish a \$50 fee to offset the cost, which was postponed from March to satisfy the 30-day notification. Director Wilson moved to approve the resolution. Director McIntosh seconded the motion and discussion ensued.

By a vote of 10-0-0 the motion carried and the Board of Directors adopted the following resolution:

Resolution 90-14-19

Extended Gate Hours at Gate 12

WHEREAS, the Recreation Division allows residents to extend the hours at Clubhouse Two and the Village Greens beyond 11:00 PM because the facilities are not in close proximity to homes; and

WHEREAS, Gate 12, behind which Clubhouse Two and the Village Greens is located, closes at 11:00 PM; and

WHEREAS, the Golden Rain Foundation recognizes the conflict between the facilities hours and Gate 12 hours;

NOW THEREFORE BE IT RESOLVED, May 6, 2014, the Board of Directors of this Corporation hereby approves extended gate hours at Gate 12 to accommodate extended events at Clubhouse Two and the Village Greens; and

RESOLVED FURTHER, residents who contract for extended hours at the clubhouse or the Village Greens will also contract for extended gate hours; and

RESOLVED FURTHER, the resident will be billed an amount of \$50 for extended gate hours through the Recreation Division's reservations contract; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

Director Wilson read a proposed resolution adopting the revised Tree Signage Policy, which was postponed from March to satisfy the 30-day notification. Director Wilson moved to approve the resolution. Director McIntosh seconded the motion and discussion ensued.

By a vote of 10-0-0 the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-14-20

Policy for Tree Signage

WHEREAS, tree signs throughout the Community vary in different shapes, sizes & colors, and the GRF Landscape Committee has found it necessary to establish one sign standard;

WHEREAS, this Corporation also recognizes the need to establish a policy to streamline installation requirements for tree labeling;

NOW THEREFORE BE IT RESOLVED, May 6, 2014, that the Board of Directors of this Corporation hereby adopts the following standard:

1. No one may attach anything to GRF property without prior approval.
2. Begin by contacting the managing agent prior to installation(s).
3. Tree trunks must be at least four inches in diameter.
4. The label must be limited to a 3" x 5" size, with white lettering on a black background using only the botanical and common names of the tree and

the country of origin. No names of persons or organizations may appear on any label.

5. Mount with only a galvanized steel nail leaving a two inch space between the trunk of the tree and the end of the nail.

RESOLVED FURTHER, that this resolution shall become in full force and effect on May 6, 2014; and

RESOLVED FURTHER, that Resolution 90-06-97 adopted on November 7, 2006, is hereby superseded and canceled; and

RESOLVED FURTHER, that the officers and agents of this corporation are hereby authorized on behalf of the corporation to carry out the purpose of this resolution.

Director Wilson read a proposed resolution adopting the revised Traffic Rules and Regulations, which was postponed from April to satisfy the 30-day notification. Director Wilson moved to approve the resolution. Director Gerson seconded the motion and discussion ensued.

By a vote of 6-5-0 (Director Stone, McIntosh, Plamer, Klein, Moore opposed) the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-14-21

Traffic Rules and Regulations

WHEREAS, the Golden Rain Foundation Security and Community Access Committee has recommended the adoption of the revised Traffic Rules and Regulations by the Golden Rain Foundation to standardize the traffic rules enforcement program and improve consistency within the community; and

WHEREAS, the Traffic Rules and Regulations are intended to mirror the California Vehicle Code and to adhere to the Davis-Stirling Act;

NOW THEREFORE BE IT RESOLVED, May 6, 2014, that the Board of Directors of this Corporation hereby adopts the Golden Rain Foundation of Laguna Woods Traffic Rules and Regulations; and

RESOLVED FURTHER, that enforcement of said rules shall commence upon proper notice to the Membership of the community; and

RESOLVED FURTHER, that Resolution 90-12-17 adopted February 7, 2012, and all other previous traffic rules and regulations are hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Wilson read a proposed resolution adopting the revised the RV Lot Rules and Regulations, which was postponed from April to satisfy the 30-day notification. Director Wilson moved to approve the resolution. Director Gerson seconded the motion and discussion ensued.

Member Maggie Brown (468-D) commented on the resolution.

By a vote of 10-0-0 the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-14-22

Recreational Vehicle Parking Areas Rules and Regulations

WHEREAS, the Security Division has the primary responsibility for administration, governance and coordinating maintenance issues of the Recreational Vehicle Parking Lots A and B; and

WHEREAS, the Board directed staff to update the Recreational Vehicle Parking Standard Operating Procedure to make the policy more applicable to the current operation of the facility and the needs of the residents;

NOW THEREFORE BE IT RESOLVED, May 6, 2014, that the Board of Directors of this Corporation hereby approves the revised Recreational Vehicle Parking Areas Rules and Regulations, as attached to the official minutes of this Corporation; and

RESOLVED FURTHER, that Resolution 90-13-94 adopted November 5, 2013 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Ms. Cris Robinson provided an update on Laguna Hills Mall project.

Ms. Mary Howell provided clarity on the conflicting Bylaws regarding setting a date for a GRF Special election if the Treasurer or President is Removed.

Member Pat English (928-A) commented on the agenda item.

Director Feeney moved to postpone deciding on dates regarding setting a date for a GRF special election if the Treasurer or President is Removed and to add the agenda item to the June 3, 2014 GRF Board meeting. Director Rosenhaft seconded the motion.

By a vote of 6-4-1 (Directors Stone, McIntosh, Palmer, Klein opposed, Director Moore abstained) the motion carried.

Director Moore moved to set the closing date of receipt of applications for GRF replacement Directors to June 28, 2014, for a GRF special election, if the Treasurer or President is removed on June 13, 2014. The opening will be the date of vacancy if created. Director Stone seconded the motion.

By a vote of 10-0-0 the motion carried

NEW BUSINESS

Ms. Cris Robinson updated the Board regarding Funds Received from the City of Laguna Woods in connection with the Moulton Parkway Widening Project.

Director Feeney moved to direct Staff to prepare a subject report on the possibility of reinstating AEDs in GRF facilities. The motion was seconded by Director Wislon.

By a vote of 10-0-0 the motion carried.

Director Wilson read a proposed resolution approving the Inspectors of Election. Director Wilson moved to approve the resolution. Director Gerson seconded the motion and discussion ensued.

By a vote of 9-1-0 (Director Palmer opposed) the motion carried and the Board of Directors adopted the following resolution.

RESOLUTION 90-14-23

Inspectors of Election

RESOLVED, May 6, 2014, that the Board of Directors of this Corporation hereby appoints the following persons as Inspectors of Election:

Ellen Dalrymple
Marion Levine
Barbara Marsh
Bob Hatch - Alternate

RESOLVED FURTHER, that such appointees shall serve for other elections that may arise, and appointments shall remain in effect until successors are appointed by the Board; and

RESOLVED FURTHER, that Resolution 90-13-54 adopted June 4, 2013 is hereby superseded and cancelled.

Director Gerson moved to allow the Men's Golf Club's request to reduce guest fees to the resident rate for their Memorial Tournament, to be held on May 10, 2014. The motion was seconded by Director Rosenhaft.

Member Lucy Shimon (3228-D) commented on the motion.

By a vote of 8-2-1 (Directors Stone and Palmer opposed, Director Moore abstained) the motion carried.

Mr. Tim Huval entered the meeting at 12:00 PM.

Mr. Huval provided an overview of the Notice of Public Review for the South Coast Water District Valve Replacement Project.

By way of unanimous consensus, the Board approved endorsing the Negative Declaration for South Coast Water District Valve Replacement Project, pending no negative feedback.

Mr. Huval left the meeting at 12:15 PM.

CONSENT CALENDAR

Without objection the Consent Calendar was approved as amended by adding September 11, 2014 to Item (e), the Board took the following actions:

RESOLUTION 90-14-24

Donation of New Wine Cabinet for the Village Greens Permanent Bar

WHEREAS, on February 13, 2014 the Board approved Resolution 90-14-10 to construct a permanent bar at the Village Greens with an appropriation of \$174,000 funded from the Facilities Fund and \$2,900 funded from the Equipment Fund; and

WHEREAS, in an effort to continue to meet the needs of the residents, MBT Restaurant Ventures would like to donate a new wine cabinet, valued at \$15,290, to be installed in conjunction with the construction of the Village Greens permanent bar;

NOW THEREFORE BE IT RESOLVED, May 6, 2014, that the Board of Directors of this Corporation hereby approves the donation of new wine cabinet for the Village Greens permanent bar from MBT Restaurant Ventures, valued at \$15,290; and

RESOLVED FURTHER, that the donation to the Golden Rain Foundation shall not qualify as a tax-deductible charitable contribution; and

RESOLVED FURTHER, that the President of this Corporation is hereby authorized to advise said donor in writing and to express the thanks of the Corporation.

- (a) Approve Donation of New Wine Cabinet for the Village Greens Permanent Bar from MBT Restaurant Ventures – Resolution
- (b) Approve the Registrar of Voters' request to use Clubhouse Three Dining Room Two to conduct poll worker training free of charge for four dates in May 2014
- (c) Approve the request to extend Pool Five's closing time to 9:00 p.m. during the summer months, and to add the extended hours to the 2015 Operating Budget while still administering a head count on the hour in 2014 to monitor utilization
- (d) Approve the Aquadettes' request to display posters at the clubhouses (excluding the Village Greens) for three weeks prior to their Aqua Follies Program to be held on August 7th, 8th, and 9th, 2014
- (e) Approve the American Legion's request to display posters at the clubhouses (excluding the Village Greens) for three weeks prior to their Memorial Day Veteran Program to be held on May 26th, 2014, **and September 11, 2014**
- (f) Approve the Sunshine Performance Club's request to display posters, at the clubhouses (excluding the Village Greens) for three weeks prior to their events on June 21st, September 27th, and December 9th, 2014
- (g) Deny the Sunshine Performance Club's request to use the Clubhouse Three Lobby for their sponsor tables during their event to be held on June 21st, 2014

COMMITTEE REPORTS

Director Gerson reported from the Finance Committee.

Directors Gerson and Feeney gave the Treasurer's Report.

Director Rosenhaft reported from the Mobility and Vehicles Committee.

Mr. Gene Hart entered the meeting at 12:25 PM.

Director May reported from the Community Activities Committee.

Director Wilson reported from the Security and Community Access Committee.

Mr. Gene Hart presented the Security and Community Access Year End report.

Director Rosenhaft reported from the Maintenance and Construction Committee.

Director Wilson read a proposed resolution reducing the scope of work of the Golf Cart Path replacements to coincide with the existing 2013 Capital Plan budget. Director Wilson moved to approve the resolution. Director McIntosh seconded the motion and discussion ensued.

By a vote of of 10-0-0 the motion carried and the Board of Directors adopted the following resolution.

RESOLUTION 90-14-25

Golf Cart Path Repairs

WHEREAS, on September 4, 2012 the Board approved Capital Plan P13024 to replace 4,400 square feet of golf cart paths that have deteriorated to "Moderate Damage" with an appropriation of \$43,600 funded from the Facilities Fund; and

WHEREAS, a request for proposal was sent to three Contractors and accepting the lowest qualified bidder exceeds the original appropriation; and

WHEREAS, the GRF M&C Committee reviewed alternatives and approved reducing the quantity of path replacements to coincide with the existing budget;

NOW THEREFORE BE IT RESOLVED, May 6, 2014, the Board of Directors of this Corporation hereby approves reducing the quantity of golf cart path replacements in Capital Plan P13024 to coincide with the existing appropriation of \$43,600; and

RESOLVED FURTHER, Staff will evaluate the condition of the golf cart paths and replace the most severely damaged concrete; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

President Souza reported from the Recreation Master Plan Ad Hoc Committee.

Director Wilson read a proposed resolution hiring a consultant for the Garden Center 3 preliminary design. Director Wilson moved to approve the resolution. Director Rosenhaft seconded the motion and discussion ensued.

By a vote of of 9-1-0 (Director Klein opposed, Director Moore was absent from the vote) the motion carried and the Board of Directors adopted the following resolution.

RESOLUTION 90-14-26

Consultant for the Garden Center Preliminary Design

WHEREAS, by way of Resolution 90-13-79, the GRF Board of Directors approved \$18,717,500 for the Laguna Woods Village Recreation Master Plan; and

WHEREAS, to date the GRF Board of Directors has approved \$17,391,307 for Recreation Master Plan tasks with Garden Center 3 is one of the approved projects; and

WHEREAS, the Recreation Master Plan Ad Hoc Committee has recommended to start the first phase of the project and hire a Consultant for the preliminary design to develop a project scope at Garden Center 3;

NOW THEREFORE BE IT RESOLVED, May 6, 2014, that the Board hereby approves hiring a Consultant for the Garden Center 3 preliminary design to be funded from the Recreation Master Plan Fund in the amount of \$77,000; and

RESOLVED FURTHER, that \$1,249,193 will remain uncommitted from the Recreation Master Plan Fund;

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Feeny reported from the Media and Communications Committee.

Director Feeney provided an update on the Media and Communication Policy.

By a vote of 7-3-0 (Directors Rosenhaf, May, Wilson opposed) the motion carried to lift the Moratorium on TV Appearances by Board Directors.

Director McIntosh reported from the Landscape Committee.

Director Wilson read a proposed resolution to replace existing equipment with six stand-on/walk behind mowers, with a supplemental appropriation of \$44,200. Director Wilson moved to approve the resolution. Director McIntosh seconded the motion and discussion ensued.

By a vote of 10-0-0 the motion carried and the Board of Directors adopted the following resolution.

RESOLUTION 90-14-27

Stand-On/Walk-Behind Mowers

WHEREAS, the GRF Landscape Department currently uses a total mower fleet of 46 ride-on and 8 push mowers to mow the turf areas in the community; and

WHEREAS, the ride-on mowers are currently used within 5 feet of the unprotected embankments, which is a violation of Cal/OSHA Standard 3563; and

WHEREAS, Six 48" ride-on mowers are scheduled for refurbishment in 2014, as recommended by the manufacturer, at a cost of \$38,100; and

WHEREAS, stand-on/walk-behind mowers would enable safer operation in the areas within 5 feet of unprotected embankments while maintaining current productivity levels and complying with Cal/OSHA Standard 3563;

NOW THEREFORE BE IT RESOLVED, May 6, 2014, that the Board of Directors of this Corporation hereby authorizes a supplemental appropriation in the amount of \$44,200, to be funded from the Equipment Fund, to replace four ride-on mowers and two push mowers with six stand-on/walk-behind mowers; and

RESOLVED FURTHER, only two of the six ride-on mowers will be refurbished in 2014, resulting in a cost avoidance in the operating budget in the amount of \$25,400; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director McIntosh provided an update on the Aliso Creek bridge.

Director Palmer reported from the Energy Committee.

Director May reported from the Government and Public Relations Committee.

DIRECTORS' COMMENTS

Due to time constraints, no comments were made.

MEETING RECESS

The regular open meeting recessed at 1:15 P.M. and reconvened into Executive Session at 1:50 P.M.

Summary of Previous Closed Session Meetings per Civil Code Section §4935

During its Regular Executive Session Meeting of April 1, 2014, the Board approved the minutes of the March 4, 2014 Regular Executive Session. The Board held three member disciplinary hearings; discussed and considered contractual matters; discussed and considered litigation matters; discussed and considered legal correspondence; and reviewed the Litigation Status Report.

ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting adjourned at 4:10 P.M.

Linda Wilson, Secretary

GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
VEHICLE, TRAFFIC, AND PARKING RULES
May 6, 2014
Resolution 90-14-21

The following Vehicle, Traffic, and Parking Rules are strictly enforced and are applicable to all pedestrians and persons controlling or operating vehicles on any real property regulated by the Golden Rain Foundation of Laguna Woods (GRF). This generally refers to the streets, sidewalks, parking areas, clubhouses, grounds, and other amenities overseen by GRF.

1 PREFACE

(See Section 2 – Definitions, for words appearing in ALL CAPITAL LETTERS.)

In order to promote safety, all drivers, pedestrians, and vehicles must follow the same rules of the road as are expected on public streets, unless otherwise specified in herein.

Enforcement is the responsibility of the Laguna Woods Village Security Division, unless otherwise designated by law. All persons must stop when directed or signaled by a member of Security and provide all items of identification as requested, such as GRF identification card, driver's license, vehicle registration, gate pass, etc.

Security Officers will issue Notices of Violation for violation of these rules. Persons in violation may be subject to a fine and other disciplinary action. Vehicles parked in violation may be subject to a fine, and towed-away at the vehicle owner's expense.

GRF kindly reminds everyone that parking space is a valuable and limited resource.

- RESIDENTS are encouraged to limit their number of vehicles kept in the Community.
- Please remind your guests to use UNASSIGNED PARKING or your own ASSIGNED PARKING space. Use of another RESIDENT'S ASSIGNED PARKING space without their written permission can result in a Notice of Violation, fine, and tow-away at the vehicle owner's expense.
- The use and control of an ASSIGNED PARKING space rests exclusively with the RESIDENTS of the associated MANOR.
- A NON-RESIDENT party to a MANOR such as a MEMBER, owner, leasing agent, power of attorney, successor trustee, conservator, etc. may not keep any vehicle in the Community when the subject MANOR is occupied by a RESIDENT.

The MEMBER is responsible for any violation occurring in their ASSIGNED PARKING.

The MEMBER is responsible for any violation committed by their delegate, invitee, renter or lessee, and any invitee of a delegate, renter or lessee.

See the Resource Guide (appendix) for additional information.

2 DEFINITIONS

Words appearing in ALL CAPITAL LETTERS are defined in this section.

2.1 ABANDONED VEHICLE

A MOTOR VEHICLE having ***either*** of the following attributes:

- Appears deserted, neglected, unsightly, or INOPERABLE.
- If in UNASSIGNED PARKING, has not been moved within a 21 day period unless previously receiving written authorization from the Security Division. (See Section 7.5 - Resident's Extended Parking).

2.2 ASSIGNED PARKING

A defined parking location such as a carport, parking garage space, or MANOR driveway or garage that has ***both*** of the following attributes:

- Is regulated by a Mutual Corporation or GRF.
- Is allotted as an exclusive use area of a particular MANOR.

2.3 BICYCLE

A device, upon which a person can ride, propelled by human power through pedals, a belt, chain, or gears and having one or more wheels.

- A motorized bicycle is classified as a MOTOR VEHICLE, not a BICYCLE.

2.4 COMMERCIAL VEHICLE

A vehicle displaying ***any*** of the following attributes:

- Of a type used or maintained for the transportation of persons for hire, compensation, or profit.
Examples: Taxi cab, limousine, any vehicle originally designed to carry 12 or more passengers.
- Designed, used, or maintained primarily for the transportation of property.
 - Includes any vehicle mounted with a utility body/bed, or aftermarket storage chest, equipment carrier or other structure designed to secure goods. However, a carrier designed for specific sports or athletic equipment (e.g. bicycle or ski rack) is acceptable.
- Used, specially equipped, or advertised for commercial purposes.
Examples: MOTOR TRUCK, cargo trailer, PICKUP TRUCK with a ladder rack or utility body or stake panels, or carrying visible tools or merchandise, van with business advertising displayed or carrying visible tools, chests, racks or merchandise, sedan with applied lettering advertising a business.

EXCEPTIONS:

- PICKUP TRUCKS and passenger vehicles (including commuter carpooling vans of up to 11 passenger capacity) are not COMMERCIAL VEHICLES unless used, specially equipped, or advertised for commercial purposes.

2.5 EMPLOYEE

A person who is employed by the managing agent.

2.6 GRF

The Golden Rain Foundation of Laguna Woods.

2.7 GOLF CART

A MOTOR VEHICLE having **all** of the following attributes:

- Having not less than three wheels in contact with the ground.
- Having an unladen weight of less than 1,300 pounds.
- Designed to be operated at no more than 20 mph.
- Designed to carry golf equipment and passengers.
- Is exempt from California Motor Vehicle Registration.

2.8 GOLF CAR

A MOTOR VEHICLE that has **all** the attributes of a Low Speed Vehicle (LSV) or Neighborhood Electric Vehicle (NEV):

- Having 4 wheels.
- Having a gross vehicle weight rating of less than 3,000 pounds.
- Designed to attain a speed of more than 20 miles per hour and not more than 25 miles per hour on a paved level surface.
- May legally be driven on public streets with a maximum speed limit of 35 miles per hour.
- Requires government motor vehicle registration on a public street.

2.9 GUEST

A NON-RESIDENT approved for entry into LAGUNA WOODS VILLAGE by an authorized party for a MANOR, or by the managing agent.

2.10 GUEST PARKING

A parking location that is marked as such by a sign, or curb or pavement marking is reserved for GUEST use only.

2.11 LOW SPEED VEHICLE (LSV)

See GOLF CAR.

2.12 IN LAGUNA WOODS VILLAGE

Any real property governed by GRF or a Mutual Corporation in LAGUNA WOODS VILLAGE.

2.13 INOPERABLE VEHICLE

A partial or complete vehicle displaying **any** of the following attributes:

- Does not show current, government issued license and registration for on-street operation.
- Is government registered with a classification of non-operational, or for a use other than on-street.

Examples: "Planned Non Operation," "Off Highway Vehicle," and watercraft registrations.

EXCEPTION:

- The above registration provisions do not apply to GOLF CARTS. See Section 5.2 – Vehicle Registration Required.
- Lacks any original and complete design component. (Examples: motor, fender, hood, wheel, light).
- Appears unable to legally or safely operate on the street in its present condition.
Examples: Does not run, shows significant disassembly or collision damage, leaking fluids, flat tire, tire off ground, vehicle up on blocks.
- Presents a nuisance or hazard as determined by GRF.

2.14 MANOR

A dwelling unit in LAGUNA WOODS VILLAGE.

2.15 MEMBER

The person having legal accountability to GRF or a Mutual Corporation for a Manor.

2.16 MOTOR TRUCK

A MOTOR VEHICLE designed, used, or maintained primarily for the transportation of property.

2.17 MOTOR VEHICLE

A vehicle that is self-propelled.

EXCEPTIONS:

- A self-propelled wheelchair, invalid tricycle, electric personal assistive mobility device (Example: Segway) or motorized quadricycle.

2.18 NEIGHBORHOOD ELECTRIC VEHICLE (NEV)

See GOLF CAR.

2.19 NON-RESIDENT

A person who is not a legal occupant of a MANOR in LAGUNA WOODS VILLAGE.

2.20 NON-RESIDENT VEHICLE

Any vehicle not registered as a RESIDENT VEHICLE with GRF.

2.21 PICKUP TRUCK

A MOTOR TRUCK having **all** of the following attributes:

- Is equipped with an open box-type bed not exceeding 9 feet in length.
- Has an overall vehicle length not exceeding 22 feet.
- Has only 2 axles.
- Has an unladen weight of less than 8,001 pounds.
- Has a manufacturer's gross vehicle weight rating not to exceed 11,500 pounds in single rear wheel configuration, or 14,000 pounds in dual rear wheel configuration.

PICKUP TRUCK does not include a vehicle otherwise meeting the above definition that is equipped with a bed-mounted storage compartment unit commonly called a "utility body" or "utility bed."

A vehicle otherwise meeting the above definition that displays advertising, or is mounted with an equipment carrier or other structure designed to secure goods is deemed to be a COMMERCIAL VEHICLE. However, a carrier designed for specific sports or athletic equipment (e.g. bicycle or ski rack) is acceptable.

A PICKUP TRUCK mounted with a camper unit extending over the cab or equipped with food preparation and sleeping areas is deemed to be a RECREATIONAL VEHICLE. See Section - 7.8 Recreational Vehicles Restricted.

2.22 PEDESTRIAN

A person who is **either** of the following:

- On foot or using a means of conveyance propelled by human power other than a BICYCLE.
- Operating a self-propelled or motorized wheelchair, invalid tricycle, electric personal assistive mobility device (Example: Segway) or motorized quadricycle.

2.23 RECREATIONAL VEHICLE (RV)

A vehicle so defined in the GRF Recreational Vehicle (RV) Parking Areas Rules and Regulations.

2.24 RESERVED PARKING

A parking location that is marked as such by a sign, or curb or pavement marking is set-aside for use only by the named user(s).

2.25 RESIDENT

An approved legal occupant of a MANOR in LAGUNA WOODS VILLAGE.

2.26 RESIDENT VEHICLE

A vehicle that has **all** of the following attributes:

- A RESIDENT has exclusive use thereof.
- Is of a type approved by GRF.

- Is registered with GRF and displays a valid GRF decal.

2.27 SAFELIST

A register maintained by the Security Division to document vehicles granted a limited exception to certain parking rules.

Examples: Extended RESIDENT'S absence, overnight RV parking, late night calls for overnight guests without a parking permit.

2.28 SPONSOR

A RESIDENT, MEMBER or delegate for a MANOR, who approves the admission of any NON-RESIDENT into Laguna Woods Village,

OR,

A person representing an organization or business entity for the purpose of requesting entry for themselves or another into Laguna Woods Village.

2.29 UNASSIGNED PARKING

A proper parking location having ***both*** of the following attributes:

- Not an ASSIGNED PARKING space for a particular MANOR or RESIDENT.
- Not designated as GUEST PARKING or RESERVED PARKING.

2.30 UNAUTHORIZED VEHICLE

A vehicle having ***both*** of the following attributes:

- NON-RESIDENT VEHICLE.
- Parked IN LAGUNA WOODS VILLAGE at any time between the hours of 12:00 a.m. (midnight) and 6:00 a.m. without displaying a valid GRF Overnight Parking Permit.

2.31 VISITOR PARKING

See GUEST PARKING.

See the Resource Guide (appendix) for additional information.

3 GRF AUTHORITY and ENFORCEMENT

3.1 GRF AUTHORITY

GRF establishes and from time to time updates to these rules, and decides upon fines and other disciplinary actions for violations.

Fines and other disciplinary actions may be greater for repeated violations within a 3 year period.

GRF, at its discretion may approve case-by-case exceptions to these rules.

GRF endorses the traffic rules of the Mutual Corporations.

GRF will appoint a Traffic Committee comprised of three (3) GRF board members. The Traffic Committee will schedule Traffic Hearings as necessary to adjudicate Notices of Violation. The Traffic Hearing is a closed meeting the alleged violator is invited to attend. Traffic hearings for all alleged violations of GRF Vehicle Decal rules (Section 5.4) and alleged violations occurring on property regulated by GRF will be conducted by the GRF Traffic Committee.

Notices of violation, traffic hearings, assessment of fines and other disciplinary actions are administrative processes of GRF and the Mutual Corporations in Laguna Wood Village.

3.1.1 Member

A MEMBER is subject to the payment of a fine and other disciplinary action imposed by GRF for any violation committed by the MEMBER, or any delegate, occupant, lessee, renter, invitee or guest of the MEMBER.

3.1.2 Resident

A RESIDENT is subject to the payment of a fine and other disciplinary action imposed by GRF for any violation committed by the RESIDENT, or any delegate, occupant, lessee, renter, invitee or guest of the RESIDENT. Responsibility for non-compliance with any such disciplinary action transfers to the applicable MEMBER.

3.1.3 Non-Resident

A NON-RESIDENT is subject to confiscation of their gate pass and other loss of community access privileges as determined by the Community Access Department, and assessment of a fine and other disciplinary action imposed by GRF for any violation committed by the NON-RESIDENT.

3.1.4 Sponsor of a Guest

If a GUEST fails to pay a fine or comply with other disciplinary requirements determined by GRF, responsibility transfers to the RESIDENT SPONSOR who authorized the violator into Laguna Woods Village. Responsibility for non-compliance with any such disciplinary action by the SPONSOR transfers to the applicable MEMBER.

3.1.5 On Duty Employee

An on duty EMPLOYEE of the managing agent is held to the same standard of safe driving as all others.

A violator is subject to disciplinary action, including potential loss of driving privileges, in accordance with the managing agent's Human Resources policy and procedure.

3.1.6 Off Duty Employee

The Notice of Violation is unrelated to work and adjudicated under GRF authority as a RESIDENT or NON-RESIDENT.

3.2 SECURITY DIVISION ENFORCEMENT

Enforcement of these rules is the responsibility of the Laguna Woods Village Security Division, unless otherwise designated by law.

Security Officers will issue a Notice of Violation for any violation of these rules.

All persons must stop when directed or signaled by any member of Security, and provide all items of identification as requested, such as GRF identification card, driver's license, vehicle registration, and gate pass.

3.3 NOTICE OF VIOLATION PROCESSING - RESIDENTS, MEMBERS, OWNERS, and NON-RESIDENTS

3.3.1 Traffic Hearing Notice

Following a Notice of Violation, the alleged violator will be sent a letter scheduling a Traffic Hearing date and time. This letter will be sent at least 15 days before the hearing.

3.3.2 Traffic Hearing

The Traffic Hearing will be a closed meeting. The Traffic Committee will hear testimony and consider evidence from the alleged violator and Security staff.

If an alleged violator chooses not to attend their hearing, the Committee will make its decision based on the Notice of Violation and other evidence presented.

After each hearing, the Committee will render its decision.

The Traffic Hearing will be documented by a written report of the proceedings.

A letter stating the Committee's decision will be sent to the alleged violator within 10 days following the hearing. If the Committee finds the individual guilty, the letter will inform the violator of the penalty and present the choice of paying the scheduled fine, or if eligible attending Traffic School.

3.3.3 Traffic School

The Laguna Woods Village Traffic School will be a 2 hour class addressing traffic safety topics, and designed for Laguna Woods Village drivers.

Traffic School is available to a violator once during any 3 year period.

The Security Division will provide instructors to teach Traffic School.

Every attendee must pay an administrative fee prior to attending Traffic School.

3.3.4 Fines

Fines are set by the latest GRF schedule for traffic violations.

3.4 NOTICE OF VIOLATION PROCESSING – ON DUTY EMPLOYEES

The Notice of Violation will be forwarded to the managing agent's Director of Human Resources for handling according to the managing agent's disciplinary policy.

See the Resource Guide (appendix) for additional information.

4 TOWING POLICY

The California Vehicle Code authorizes private property tow-away at the vehicle owner's expense. The Security Division has been authorized by GRF to enforce these rules in compliance with California Vehicle Code § 22658.

Violations may result in tow-away at the vehicle owner's expense. Vehicles may be towed immediately or after a 96 hour waiting period as indicated below.

4.1 IMMEDIATE TOW AWAY

4.1.1 Security Division Towing

The Security Division is authorized to **immediately tow-away at the vehicle owner's expense** any vehicle parked under **any** of the following conditions:

- In a space designated for handicapped parking while not displaying a valid disabled (handicapped) license plate or placard.
- In a no parking zone.
- Within 15 feet of a fire hydrant.
- Blocking an entrance or exit.
- Blocking a roadway or posing a hazard to traffic.
- Posing a safety or environmental hazard.

4.1.2 Resident's Private Towing

An ASSIGNED PARKING space (e.g. carport, driveway, garage) is provided for the exclusive use of the RESIDENT who controls (is in lawful possession of) that location.

No vehicle may be parked in any ASSIGNED PARKING location without that controlling RESIDENT'S written permission.

California Vehicle Code §22658 allows a person in lawful possession of private property (the controlling RESIDENT) to order the immediate tow-away of any vehicle parked without permission in that person's ASSIGNED PARKING space. Tow-away is made at the vehicle owner's expense.

Because the tow-away is made from a restricted use common area location, the towing is a private matter between the RESIDENT ordering tow-away, the vehicle owner, and the towing company. GRF, the Mutual Corporations, and the Security Division are not parties to and assume no authority or liability in the matter.

4.2 TOW AWAY AFTER 96 HOURS NOTICE

4.2.1 Non-Resident Vehicle in Assigned Parking

Not applicable on GRF controlled property.

4.2.2 Non-Resident Vehicle in Other Than Assigned Parking

Except as provided above, the Security Division is authorized to tow-away at the vehicle owner's expense an UNAUTHORIZED VEHICLE or NON-RESIDENT vehicle, not in ASSIGNED PARKING, for any violation of these rules, upon meeting **both** of the following requirements:

- Requesting compliance to correct the violation or remove the vehicle from the Community.
- Compliance is not made within **96 hours** of written notification.

4.2.3 Resident Vehicle in Any Location

Except as provided above, the Security Division is authorized to tow-away at the vehicle owner's expense a RESIDENT VEHICLE for any violation of these rules, upon meeting the following requirements:

- Receiving specific authorization from GRF.
- Requesting compliance to correct the violation or remove the vehicle from the Community.
- Compliance is not made within 96 hours of written notification.

See the Resource Guide (appendix) for additional information.

5 LICENSE AND REGISTRATION REQUIREMENTS

5.1 DRIVERS LICENSE REQUIRED

Any person operating a MOTOR VEHICLE is required to have a valid driver's license in their possession and present it to any member of the Security Division upon request.

EXCEPTION:

- GOLF CART

5.2 VEHICLE REGISTRATION REQUIRED

Every MOTOR VEHICLE is required to display current on-street license plate and registration, and the person in control thereof must present current registration documentation to any member of the Security Division upon request.

EXCEPTION:

- GOLF CART

5.3 AUTHORIZED RESIDENT VEHICLE TYPES

GRF decals will only be issued to RESIDENT VEHICLES of the following types:

- Automobile (passenger car).
- Sport utility vehicle (SUV).
- Passenger van designed to carry up to 11 passengers (including a not-for-hire commuter carpooling van).
- PICKUP TRUCK used and maintained solely for personal, non-commercial use.
- GOLF CART.
- GOLF CAR.
- Motorcycle that is government licensed and equipped for on-street operation.
- Off-highway style vehicle that is government licensed and equipped for on-street operation. (Example: a properly equipped and licensed "dune buggy").
- Recreational Vehicles.
 - Only RESIDENT OWNED recreational vehicles kept in the GRF Recreational Vehicle Storage Area, subject to its rules and provisions.

No other vehicle types are approved.

5.4 GRF VEHICLE DECAL REQUIRED

All RESIDENT MOTOR VEHICLES must be registered with GRF and properly display the current GRF vehicle decal while in LAGUNA WOODS VILLAGE.

See the Resource Guide (appendix) for additional information.

6 RULES FOR DRIVING

6.1 STAY ON PAVEMENT

Vehicles are allowed only on streets, cul-de-sacs, driveways, and designated parking areas designed for such use. Vehicles may not be driven or parked off pavement.

EXCEPTIONS:

Certain specific and limited exceptions are detailed in:

- Section 8 - Special Rules for Golf Carts and Golf Cars.
- Section 9 - Special Rules for Bicycles.
- Section 11 - Special Rules for Managing Agent.

6.2 TRAFFIC CONTROL DEVICES

Persons must obey all traffic signs, and pavement and curb markings.

6.3 SPEED LIMITS

Vehicles may never be driven faster than is safe for the prevailing conditions.

Vehicles may not exceed the posted speed limit.

- 25 MPH: All streets, unless otherwise posted.
- 15 MPH: All cul-de-sacs and parking areas, unless otherwise posted.
- 10 MPH: All inbound gate entrances.

6.4 STOP SIGNS

When approaching a stop sign, drivers must stop at the limit line, if marked, otherwise before entering the crosswalk on the near side of the intersection.

- The limit line is a white line painted across the driver's lane just before the stop sign or crosswalk.
- If there is no limit line or crosswalk, drivers must stop at the entrance to the intersecting roadway.
- If visibility is restricted at the limit line or crosswalk, drivers may need to pull forward and stop again before safely passing through the intersection.

Drivers must always make a full and complete stop.

- So called "California stops" or "rolling stops" are not allowed; the wheels of the vehicle must stop turning.

6.5 RIGHT OF WAY

6.5.1 Emergency Vehicles

Drivers must yield (e.g. pull over to the side of the road and stop) to any law enforcement, fire or ambulance vehicle with emergency lights illuminated or siren in use.

6.5.2 Pedestrians

The driver of a vehicle must yield the right-of-way to a PEDESTRIAN crossing the roadway. The driver of a vehicle approaching a PEDESTRIAN must exercise all due care and reduce the speed of the vehicle or take any other action relating to the operation of the vehicle as necessary to safeguard the safety of the PEDESTRIAN.

No PEDESTRIAN may suddenly leave a curb or other place of safety and walk or run into the path of a vehicle that is so close as to constitute an immediate hazard. No PEDESTRIAN may unnecessarily stop or delay traffic.

6.5.3 Side Road

A driver entering a through road from a cul-de-sac or side road must yield to vehicles on the through road.

6.5.4 Stop Sign

At an intersection controlled by a stop sign, the first vehicle to arrive has the right of way. If two vehicles arrive at the same time, the vehicle to the right has the right of way.

6.5.5 Travel Lanes

Do not drive to the left of center of the road, even when no center line is present.

6.5.6 Turns

A driver making a left turn or U-turn must yield to oncoming traffic.

6.6 WIRELESS COMMUNICATIONS

Drivers may not operate a cell phone without the use of a hands-free device.

Drivers may not use a wireless device to write, send or read communications, or view images.

6.7 SEAT BELTS

Drivers must wear a seat belt when driving.

Adult passengers must wear seat belts.

Younger passengers must be secured in a seat belt or child passenger restraint system of the type required by law on a public street.

6.8 USE OF LIGHTS

All MOTOR VEHICLES must operate head lamps and tail lamps from ½ hour after sunset to ½ hour before sunrise.

MOTOR VEHICLES must operate head lamps and tail lamps whenever the windshield wipers are in continuous use due to moisture.

EXCEPTIONS:

- GOLF CARTS are not required to be equipped with windshield wipers.

MOTOR VEHICLES approaching and entering any Laguna Woods Village gate at night must use low beam headlamps.

For safety, any PEDESTRIAN or BICYCLE on a roadway at night must shine a flashlight or otherwise display lighting sufficient to be plainly visible in any direction within 200 feet.

- This includes any vehicle using human power, or a self-propelled or motorized wheelchair, invalid tricycle, electric personal assistive mobility device (e.g. Segway) or motorized quadricycle.

If the vehicle is so equipped, turn signals must be used continuously during the last 100 feet traveled before turning.

6.9 OPEN CONTAINER

Do not drink any alcoholic beverage while in a vehicle. No one in a vehicle may possess any container of an alcoholic beverage that has been opened, or a seal broken, or the contents of which have been partially removed.

6.10 DRIVING UNDER THE INFLUENCE

Do not drive while under the influence of any alcoholic beverage, or drug, or under the combined influence of any alcoholic beverage and drug.

- Even on private property, driving under the influence is a crime (California Vehicle Code §23152) that may cause the driver to be arrested by law enforcement officers.

6.11 RECKLESS DRIVING

Reckless driving means operating a motor vehicle in a dangerous and negligent manner or with a willful or wanton disregard for the safety of persons or property. Always drive with due regard for the safety of people and property.

See the Resource Guide (appendix) for additional information.

7 RULES FOR PARKING

7.1 VEHICLES PROHIBITED

GRF owned vehicles and equipment are exempt from this Section.

The following vehicles are always prohibited from parking in LAGUNA WOODS VILLAGE:

- ABANDONED VEHICLE.
- UNAUTHORIZED VEHICLE.
- Aircraft.
- Boats, personal watercraft, and their trailers, except as allowed in Section 7.8 - Recreational Vehicles Restricted.
- INOPERABLE VEHICLE or part of a vehicle.
- Off-road vehicle (not street licensed) other than GOLF CART or GOLF CAR.

- Vehicle designed to carry 12 or more passengers, except busses to load or offload passengers with approval from the Community Access or Recreation Departments.
- COMMERCIAL VEHICLES, except when necessarily and actively used in providing goods and services to the Village or its RESIDENTS.

7.2 ASSIGNED PARKING

This section not used.

7.3 GENERAL PARKING RULES

7.3.1 Park Safely

At no time may a vehicle be parked in a manner creating a traffic hazard.

7.3.2 Fire Hydrant

At no time may a vehicle be parked within 15 feet of a fire hydrant. Vehicles in violation are subject to immediate tow-away at owner's expense. See Section 4 – Towing Policy.

7.3.3 Sidewalk

Except to safely cross on a roadway or driveway, no vehicle may be driven or parked with any portion of it on a sidewalk.

7.3.4 Off Pavement

At no time may a vehicle be driven or parked with any portion of it off pavement.

EXCEPTIONS:

Certain specific and limited exceptions are detailed in:

- Section 8 - Special Rules for Golf Carts and Golf Cars.
- Section 9 - Special Rules for Bicycles.
- Section 11 - Special Rules for Managing Agent.

7.3.5 Curb or Parking Stall

Vehicles may park in a designated parking stall or along a curb or sidewalk.

- Parking along a curb or sidewalk:
 - Vehicles on a 2-way travel roadway must be parked with the passenger side wheels alongside the curb or sidewalk.
 - Vehicles on a 1-way travel roadway may park alongside the curb or sidewalk on either side of the roadway.
 - The front and rear wheels alongside must be within 18" of the curb or sidewalk edge.

EXCEPTION:

- If the entire vehicle is within a marked parking stall, the wheels may exceed 18" from the curb or sidewalk.
- Vehicles may not be parked in, or within 20 feet of a street intersection.
- Parking in a marked stall:
 - Vehicle must fit and be parked completely within the marked boundaries of a parking space.
- Parking in an unmarked stall:
 - A vehicle may be parked in a location that is not a marked stall; however, at no time may it be parked in a manner that creates a traffic hazard, interferes with other vehicle access, PEDESTRIAN traffic, or access to facilities or equipment.

7.3.6 Inoperative Vehicle

At no time may an INOPERATIVE VEHICLE be LAGUNA WOODS VILLAGE

7.3.7 Abandoned Vehicle

At no time may an ABANDONED VEHICLE be LAGUNA WOODS VILLAGE.

7.3.8 Unauthorized Vehicle

At no time may an UNAUTHORIZED VEHICLE be parked in LAGUNA WOODS VILLAGE.

7.4 TIME LIMITED PARKING

7.4.1 Assigned Parking

Not applicable on property governed by GRF.

7.4.2 Unassigned Parking

Signs and curb and pavement markings that limit or prohibit parking apply at all times.

- Red zone: No stopping, standing or parking.
EXCEPTIONS:
 - A driver may stop to avoid conflict with other traffic.
 - An attended vehicle may stop for passenger transfers.
 - An attended vehicle may stop for use of a mailbox.
 - An attended vehicle may stop or stand while necessarily engaged in work.
Examples: moving or delivery truck.
 - An unattended vehicle or piece of equipment may park when necessary and is authorized by the Security Division.
- Blue zone: Parking is permitted only when the vehicle is displaying a valid, government issued disabled (handicapped) license plate or placard.

- Fire hydrant zone: No person shall stop, park, or leave standing any vehicle within 15 feet of a fire hydrant. Vehicles in violation are subject to immediate tow-away at owner's expense. See Section 4 – Towing Policy.
- Green Zone: Parking may not exceed 10 minutes, or as posted by sign or curb marking.

EXCEPTION:

- Unlimited time parking in a Green Zone is permitted only when the vehicle is displaying a valid government issued disabled (handicapped) license plate or placard.
- Grey zone: Same as Unpainted.
- Handicapped zone: See "Blue zone."
- White zone: Loading and unloading only.
- Yellow zone: Commercial vehicle loading and unloading only.
- Unpainted: Parking is permitted for up to 7 continuous days, unless otherwise restricted. Parking is always prohibited within 15 feet of a fire hydrant even if the curb is unpainted. See Fire hydrant zone above.

EXCEPTION:

- Resident's extended absence parking. See Section 7.5 following.
- GUEST PARKING zone: RESIDENT VEHICLES are prohibited from using the location between 8:00 a.m. and 10:00 p.m.
- RESERVED PARKING zone: Parking is prohibited by unauthorized vehicles.
- VISITOR PARKING zone: RESIDENT VEHICLES are prohibited from using the location between 8:00 a.m. and 10:00 p.m.

7.5 RESIDENT'S EXTENDED ABSENCE PARKING

Due to a RESIDENT'S extended absence from the Village, a RESIDENT VEHICLE may be parked in UNASSIGNED PARKING for more than 7 days under the following conditions:

- RESIDENT'S ASSIGNED PARKING space must be occupied during the same time period by another RESIDENT VEHICLE.
- As a courtesy to fellow RESIDENTS, vehicle must be parked as far as practicable from MANORS, preferably on a named street rather than in a numbered cul-de-sac.
- Vehicle MAY NOT be parked at any GRF facility (Clubhouse, stables, Community Center, Service Center, etc.).

Exception: RESIDENTS and their guests travelling by tour bus may park for up to 15 days at Clubhouse 3 or Clubhouse 5. Vehicles must display on the dashboard a placard on 8 ½" x 11" colored stock that includes the printed name of the sponsoring club, an emergency phone number associated with the tour and the return date from travel.

- RESIDENT must arrange to keep the vehicle's GRF decal, government registration, appearance and operating condition up to date. Vehicles that become INOPERABLE, or appear neglected or ABANDONED become subject to tow-away at owner's expense. See Section 4 - Towing Policy.
- The RESIDENT must provide written notification to the Security Division to SAFELIST the vehicle.
- NON-RESIDENT vehicles are not eligible for extended parking privileges.

7.6 CONTRACTOR and SERVICE VEHICLE PARKING

Contractor and service vehicles, including personal vehicles driven by workers, must be parked on named streets and are prohibited from parking within numbered cul-de-sacs or MANOR parking lots.

Contractors may park on a SPONSORING RESIDENT'S driveway with that RESIDENT'S permission, but may not obstruct the sidewalk.

Contractor and service vehicles, including personal vehicles driven by workers:

- Must be parked on named streets.
- May not be parked at GRF facilities.
- May not be parked within numbered cul-de-sacs or MANOR parking lots.

EXCEPTIONS:

- Vehicles, equipment and materials immediately and directly required for the performance of work.
- Vehicles immediately loading or unloading.
- GRF owned vehicles and equipment.
- GRF or housing mutual's contractor vehicles and equipment.

7.7 OVERNIGHT PARKING PERMITS

7.7.1 Overnight Parking Prohibited

The following vehicles and equipment are prohibited from parking at any time between the hours of 12:00 a.m. (midnight) and 6:00 a.m.:

- Vehicle not displaying a valid GRF decal or Overnight Parking Permit. See Section 7.7.2, following.
- Recreational Vehicle, except as provided below in Section 7.8 - "Recreational Vehicles Restricted", following.
- COMMERCIAL VEHICLE, construction/maintenance equipment, storage and disposal units, building materials. Vehicles displaying advertising (except "For Sale" signs as allowed in Section 7.9, following.)

EXCEPTION:

- Overnight Parking Permits will be issued by Community Access or the Security Division, for COMMERCIAL VEHICLES, equipment, and materials utilized in authorized activities conducted for the Village, or it's RESIDENTS.
- The Overnight Parking Permit must be displayed face-up on the driver side dashboard of the MOTOR VEHICLE, or prominently affixed to the front of trailers or equipment.

GRF owned vehicles and equipment are exempt from this Section.

7.7.2 Overnight Parking Permits

Every NON-RESIDENT vehicle, when parked in LAGUNA WOODS VILLAGE at any time between the hours of 12:00 a.m. (midnight) and 6:00 a.m., must display face-up on the driver side dashboard a valid Overnight Parking Permit issued by the managing agent.

Overnight Parking Permits are issued to GUESTS driving any of the authorized vehicle types listed in Section 5.3, above, and by the managing agent to vehicles and equipment used in support of Village or residential needs.

Any NON-RESIDENT vehicle parked without an Overnight Parking Permit issued is deemed an UNAUTHORIZED VEHICLE and subject to tow-away at vehicle owner's expense. See Section 4 - Towing Policy.

EXCEPTIONS:

- After 9:00 p.m., a RESIDENT SPONSOR may SAFELIST a GUEST vehicle for the current night only by calling Security Communications at (949) 580-1400. The SPONSOR RESIDENT must provide:
 - SPONSOR'S MANOR and ID numbers.
 - GUEST'S first name.
 - GUEST'S vehicle license plate number.
 - GUEST'S vehicle parking location.

7.8 RECREATIONAL VEHICLES (RV) RESTRICTED

Daily parking is limited to the GRF Recreational Vehicle Storage Area. Refer to the GRF Recreational Vehicle (RV) Parking Areas Rules and Regulations.

Except for the Recreational Vehicle Storage Area, an RV may be parked IN LAGUNA WOODS VILLAGE only when meeting **all** of the following conditions:

- RV MAY NOT be parked at any GRF facility (Clubhouse, Stables, Community Center, Service Center, etc.).
- RV is parked only for the purpose of loading or unloading. Other activities, such as sleeping or resting in the RV, and vehicle maintenance are not allowed.
- RV is parked with engine and accessory equipment (e.g. exterior lights, generator, air conditioner, audio and video equipment) shut off.
- Extensions such as slide-outs, tilt-outs, and awnings must be closed.
- RV may not be attached to any external power supply.

- Leveling jacks, if used, must include a base plate sufficient to prevent damage to pavement.
- RV is parked for no more than 6 hours at a time.

EXCEPTION:

- Permission to park overnight immediately before or after a road trip will be reasonably granted by the Security Division. Vehicle must be removed no later than 12:00 noon the following day.

7.9 FOR SALE SIGNS

RESIDENT VEHICLES may display a maximum of two (2) "For Sale" signs advertising that vehicle. Each sign may be up to 9" x 12" in size. No signage may be on the exterior of the vehicle.

7.10 ADVERTISING

Any signage advertising a business or organization is prohibited on a vehicle parked overnight between the hours of 12:00 a.m. (midnight) and 6:00 a.m. Displaying a name or contact information, such as a physical or communications address, constitutes advertising.

EXCEPTIONS:

- Commercial vehicle or equipment displaying a valid GRF Overnight Parking Permit issued by the managing agent.
- License plate frames, and vehicle manufacturer's incidental identification and accessory items (Example: vehicle brand and model nameplates).
- Signs allowed in Section 7.9 – For Sale Signs.
- GRF vehicles.

7.11 REPAIRS

Vehicles may not be rebuilt or rehabilitated, major service may not be performed, and fluids may not be changed.

7.12 WASHING

In the interest of water conservation, vehicle washing using water is prohibited. Waterless type cleaning products (e.g. "waterless car wash") may be used.

See the Resource Guide (appendix) for additional information.

8 SPECIAL RULES FOR GOLF CARTS and GOLF CARS

8.1 GOLF CART

Unless exempted in this Section, all GRF Vehicle, Parking and Traffic Rules, including stop sign, speed limit, parking, and GRF decal rules, apply to GOLF CARTS, just as any other MOTOR VEHICLE.

8.1.1 Driver's License

A driver's license is not required to operate a GOLF CART.

8.1.2 Minimum Age

A NON-RESIDENT driving a GOLF CART must be **both:**

- Age 16 years or older.
- Accompanied by a RESIDENT.

8.1.3 Vehicle Registration

No government vehicle registration is required.

8.1.4 Lights

Must operate head lamps and tail lamps from ½ hour after sunset to ½ hour before sunrise.

8.1.5 Stay on Pavement

Driving off pavement is prohibited.

EXCEPTION:

- Limited driving off pavement is allowed at the GRF 27-hole golf course, in accordance with golf course rules.

8.1.6 Sidewalks and Patios

Driving or parking is not allowed on sidewalks, breezeways, or patios.

8.1.7 Cart Paths

Driving on paved cart paths is permissible. On a cart path the driver must:

- Travel at a slow speed that is reasonable and prudent.
- Exercise due regard for the safety of all PEDESTRIANS.
- Yield the right-of-way to all PEDESTRIANS.

Parking on a cart path is prohibited, except in a marked parking stall.

8.2 GOLF CAR

Unless exempted in this Section, all GRF Vehicle, Parking and Traffic Rules apply to GOLF CARS, just as any other MOTOR VEHICLE.

8.2.1 Cart Paths

May be driven on a paved cart path.

On a cart path the driver must:

- Travel at a slow speed that is reasonable and prudent.
- Exercise due regard for the safety of all PEDESTRIANS.

- Yield the right-of-way to all PEDESTRIANS.

Parking on a cart path is prohibited, except in a marked parking stall.

See the Resource Guide (appendix) for additional information.

9 SPECIAL RULES FOR BICYCLES (NON-MOTORIZED)

Unless otherwise specified in this Section, all requirements of Section 6 - Rules for Driving, including stop sign and speed limit rules, and Section 7 - Rules for Parking, apply to BICYCLES.

9.1 STAY ON PAVEMENT

BICYCLES may not be ridden off pavement.

9.2 SIDEWALKS AND CART PATHS

Riding on a paved cart path is permissible

Riding on a sidewalk is allowed between a point of origin or destination, and the nearest street or cul-de-sac.

EXCEPTION:

- Riding in Aliso Creek Park is prohibited at all times.
- When delivering newspapers to adjacent manors, a BICYCLE may be ridden an unlimited distance on a sidewalk.

While riding on a path or sidewalk, the cyclist must:

- Exercise due regard for the safety of all PEDESTRIANS.
- Travel at a speed that is reasonable and prudent.
- Yield the right-of-way to all PEDESTRIANS.
- Walk the BICYCLE when inside a building or on any covered passageway.

9.3 LIGHTS

For safety, at night a BICYCLE must operate a headlamp and red or amber lights or reflectors to the side and rear, sufficient to be plainly visible in any direction within 200 feet.

9.4 PARKING

Bicycles may not be parked in any manner interfering with foot or vehicle traffic.

Bicycles must be parked utilizing parking racks where provided.

Attended BICYCLES may be parked off pavement, but only in such a manner as not to damage landscaping.

Parking on a cart path or sidewalk is prohibited, except in a marked parking stall.

See the Resource Guide (appendix) for additional information.

10 SPECIAL RULES FOR PEDESTRIANS

10.1 SIDEWALKS

For safety considerations, PEDESTRIANS may not walk upon a roadway.

EXCEPTIONS:

- When crossing a roadway.
- When there is no adjacent sidewalk available that is at least two (2) feet wide.

When upon any roadway, PEDESTRIANS must:

- Walk facing the flow of traffic, unless upon a 1-way roadway.
- Avoid stopping or delaying traffic.
- Shine a flashlight or otherwise display lighting at night sufficient to be plainly visible in any direction within 200 feet.

10.2 RIDING DEVICE

No person may ride or propel a skateboard, scooter, tricycle, or other riding apparatus.

EXCEPTION:

- BICYCLES operated and equipped in accordance with these rules.
- A person operating a self-propelled or motorized wheelchair, invalid tricycle, electric personal assistive mobility device (ex: Segway) or motorized quadricycle.

See the Resource Guide (appendix) for additional information.

11 SPECIAL RULES FOR MANAGING AGENT

MOTOR VEHICLES and equipment used by the managing agent are allowed on roadways, sidewalks, paths and landscape as needed to efficiently provide services, such as maintenance, landscaping and security.

Except as necessary to efficiently provide services, MOTOR VEHICLES and equipment must be parked so as not to block access, walkways, or carports.

Except for fire hydrant and handicapped parking zones, all parking locations may be used by the managing agent as needed to efficiently provide services.

See the Resource Guide (appendix) for additional information.

12 RULES FOR REPORTING COLLISIONS

12.1 INJURY TO A PERSON

For a collision that causes injury or death to a person:

- Driver must stop and remain at the scene to provide their identity and information about the collision.
- Notify local authorities (Call 911).
- Notify the Laguna Woods Village Security Division.

12.2 NO INJURY TO A PERSON

For a collision with no injuries that causes damage to any property, including damage solely to the driver's own MOTOR VEHICLE or BICYCLE:

- Driver must stop and remain at the scene to provide their identity and information about the collision.
- Driver must identify themselves to the owner or individual in control of the damaged property.
- Notify the Laguna Woods Village Security Division.

See the Resource Guide (appendix) for additional information.

13 APPENDIX

The managing agent will develop and periodically update a Resource Guide to be attached here, providing additional administrative information related to these rules.

RECREATIONAL VEHICLE (RV) PARKING AREAS

RULES AND REGULATIONS

Resolution 90-14-22 Revised: May 6, 2014

A. The Security Division has the primary responsibility for administration, governance and coordination of maintenance issues for the Recreational Vehicle (RV) Parking Areas, Lots A and B, as authorized by the Golden Rain Foundation (GRF) Board of Directors. For information or maintenance issues in regard to the RV Lots A or B, call Security at 949-268-2284.

Except where otherwise defined and/or approved by GRF directive, RVs will be defined in accordance with California Health and Safety Code 18010, as follows:

"Recreational Vehicle" means both of the following:

1. A motor home, camper van, travel trailer, truck camper, or camping trailer, with or without motive power, designed for human habitation for recreational, emergency, or other occupancy that meets all of the following criteria:
 - It contains less than 320 square feet of internal living room area, excluding built-in equipment, including, but not limited to, wardrobe, closets, cabinets, kitchen units or fixtures, and bath or toilet rooms
 - It contains 400 square feet or less of gross area measured at maximum horizontal projections
 - It is built on a single chassis
 - It is either self-propelled, truck-mounted, or permanently towable on the highways without a permit
2. A park trailer, as defined in Section 18009.3

B. The following described resident solely-owned, operated and Department of Motor Vehicles (DMV) registered RVs are eligible to be placed in a leased RV space. All vehicles must be in operating condition.

- Travel trailers 13 to 40 feet in length
- Fifth wheel trailers 15 to 40 feet in length
- Folding camp trailers
- Class A recreational motor home, built on a truck chassis with gasoline or diesel engine
- Class C recreational motor home, built on a modified van chassis and usually overhangs the cab
- Class B conversion van camper (may have a raised roof)
- Truck camper, but detaching the camper from the truck for the purpose of stowing the camper is not permitted in the RV lots
- Empty flat-bed trailers, including car caddies, used to tow extra items behind a motor home may be allowed to park in the resident's leased RV space as long as the trailer does not

exceed dimensions of 7 feet wide or 10 feet long (including the tongue) and must fit in the same lot space as the motor home

- Boats on trailers (personal water craft i.e. Jet Skis, Sea Doos or similar vessel are also allowed as space permits)
- Empty boat trailers may be allowed to park in the resident's leased space as long as the trailer and boat are inspected together at the first inspection and subsequent annual inspections

B.1 Passenger Vehicles

B.1.a Resident solely-owned GRF and DMV registered passenger vehicles are eligible to be placed in a surplus space in RV Lot B.

B.2 Commercial Vehicles

B.2.a The following resident solely-owned and DMV registered commercial vehicles displaying any of the following attributes are eligible to be placed in a surplus space in RV Lot B: (Commercial vehicles will not be issued GRF decals)

- Of a type used or maintained for the transportation of persons for hire, compensation, or profit.
Examples: taxi cab, limousine, any vehicle originally designed to carry 12 or more passengers.
- Designed, used, or maintained primarily for the transportation of property.
- Includes any vehicle mounted with a utility body/bed, or aftermarket storage chest, or aftermarket equipment carrier.
- Used, specially equipped, or advertised for commercial purposes.

Examples: MOTOR TRUCK, PICKUP TRUCK with a ladder rack or utility body or carrying visible tools or merchandise, van or sport utility vehicle with business advertising displayed or carrying visible tools, chests, racks or merchandise.

C. The following described vehicles are NOT permitted to be placed in a leased RV space and may be towed away at the vehicle owner's expense upon approval of the GRF Board of Directors:

- Flat-bed trailers of dimensions in excess of 7 feet wide or 10 feet long (including the tongue)
- Any trailer used to transport motorcycles, go-carts or ATV's
- Commercial rental, or similar type, open or closed trailers
- Any eligible (as described in Section B) DMV registered RV, passenger, or commercial vehicle converted into a storage unit
- Any detached slide-in truck camper for the purpose of storing the camper
- Any trailer (other than flat-bed trailers described in Section B) used to transport cargo that was not intended by the manufacturer for human habitation
- RVs not currently registered with the Security Division
- RVs of former residents

- Horse/livestock trailers (Contact the Recreation Division at 949-597-4272 for information on storage)

D. All RVs, passenger and commercial vehicles must be in operating condition at all times and shall be required to display current on-street/highway registration, of any state, on the license plate. Non-compliance may result in a Miscellaneous Major Notice of Violation (NOV).

D.1 A one-time exception of one year to allow residents with special circumstances to provide a certificate of non-operation issued by the DMV in lieu of a current vehicle registration may be allowed. Special circumstances might include temporary physical impairment or other reasons deemed valid by the Security Director, but will not include the vehicle being inoperable.

E. Only RVs, passenger and commercial vehicles registered solely to a resident(s) of Laguna Woods Village will be given permits. A resident(s) of a currently registered RV, passenger or commercial vehicle will provide the following information at the time of application to rent a RV space and annually thereafter, within 30 days of their vehicle registration renewal: a valid driver's license, proof of appropriate theft and liability insurance, and vehicle registration papers. Non-compliance may result in a Miscellaneous Minor NOV. In addition, the Security Division must verify the vehicle before it is placed in the assigned space.

F. Any changes in the vehicle ownership, address, insurance or phone number of the owner, or the license plate number of the vehicle, must be reported to the Security Division within seven (7) days of the change. Written notification shall be mailed, or delivered, to Laguna Woods Village Security, 24351 El Toro Road, Laguna Woods, CA 92637. Security will acknowledge receipt of documents. Non-compliance may result in a Miscellaneous Minor or Major NOV.

G. Spaces in the RV lots will be assigned by the Security Division on a first come, first served basis, one vehicle per space. A maximum of two spaces per manor may be assigned, in accordance with Item H. Owners of multiple manors are allowed a maximum of two spaces in accordance with Item H. Spaces will be assigned by the length of the vehicle in order to make the best use of the available spaces. Space assignments are subject to change upon notification. Vehicles may only be parked within the footprint of the assigned space. A car caddy, or flat-bed trailer as described in Section B, may be parked with a motor home. Vehicles not parked in their assigned space will be subject to tow at owners' expense.

H. Additional RV Lot Space

H.1 Residents are permitted to lease two RV Lot spaces per manor, excepting passenger and commercial vehicles in RV Lot B. Residents will not be permitted to lease a second space for an identical type RV (i.e.: two motor homes) or a trailer/camper that cannot be towed by the **Primary RV** stored in the first space. Non-compliance may result in a Miscellaneous Major NOV. Residents will be permitted to use the second space for vehicles as defined in the Rules and Regulations. Vehicles used for towing, or vehicles that are towed in conjunction with the primary RV may also be permitted, but **only** in the second space leased. These vehicles may include automobiles; passenger vans designed to accommodate ten (10) or fewer people; sport utility vehicles; trucks; or boats or personal water craft on open trailers. A reserve pool of five (5) empty parking spaces (an assortment of sizes) will be maintained for new first-space lessees. A second space will be leased to a resident **only** if a large enough space is available; there are no new residents on the RV lot waiting list for a parking

space of equal or lesser size; and the reserve pool of five (5) empty parking spaces is maintained.

- H.2 Second space leases will be assigned on a first come, first served basis. Residents occupying space in Lots A and B who would like a second space will be required to submit their name, contact information, and the type and size of RV or other permitted vehicle they will store. The resident will be required to provide two preferred methods of contact, such as a home phone, a cell phone, a relative's phone, or an e-mail address. Each resident can only submit one vehicle for consideration. Of the available spaces for lease, the closest fit greater than or equal to the size of the vehicle will be assigned.
- H.3 If a resident has a vehicle that no space can accommodate, they will be placed on the Second Space waiting list. Because spaces will be assigned to the best fit available, there is no guarantee that the second space will be adjacent to, or even in the same lot as, the primary space.
- H.4 If a new resident makes a request for a parking space for an RV and there are no spaces available or no appropriate size space available in the reserve pool of five (5) empty parking spaces, a resident may be required to vacate if they are leasing a second RV, passenger or commercial space having a size that could accommodate the new resident's RV. The space to be vacated would be chosen at random from a pool of second RV, passenger and commercial spaces of equal or greater size required for the new resident's RV. If there is no second space that is large enough to accommodate the new resident's RV, they will be added to the normal waiting list.
- H.5 Residents will be given a 30-day notice by GRF if required to vacate their second, passenger or commercial vehicle space in order to accommodate a new resident's RV. Staff will attempt to contact the vacating resident, and will send a letter to their manor informing them they are required to vacate.
- H.6 If the space is not vacated within 30 days of the postmarked date of the notice, a NOV will be issued, and could result in disciplinary procedure and/or fines. The resident may be at risk of having the RV, passenger or commercial vehicle towed and would be responsible for the towing and impound fees. If the resident is on vacation or otherwise indisposed, or cannot be reached by the contact person they have given, it will not be Staff's responsibility to go above and beyond the procedures required in the Recreational Vehicle (RV) Parking Areas – Rules and Regulations regarding notification. The resident would be advised when requesting a second space that they should always have a back-up plan for RV storage.
- I. No structures of any kind may be erected on the leased space (i.e. tents, portable garages, etc.).
- J. Security may request that a RV, passenger or commercial vehicle be moved as required for maintenance of the RV lot. When a 10-day notice has been issued, and if the vehicle has not been moved, Staff may move the vehicle or have the vehicle moved. All costs incurred will then be charged to the resident leasing the space.
- K. The RV Lot lease fee is \$160.00 per RV, passenger or commercial vehicle space per year. Annual billing is sent out each January for all RVs, passenger and commercial vehicles stored

in the RV lots as of January 1st of each year. A prorated refund will be given if the space is cancelled during the year.

- L. RV lot keys or access shall only be granted to those residents having a RV lot permit. A maximum of two keys or cards per space will be issued. The resident will be the only one issued a key or card for access to the lots. The resident may not give or loan their keys or cards to anyone. In order for a non-resident to tend to a permitted vehicle without the permitted resident being present, a Letter of Authorization must be on file in the Security Division. The authorized person then will contact Security to gain access to the lot.
- M. The Security Division will charge \$10.00 as a deposit for each key or card. This fee is refundable upon return to the Security Division. Keys must be returned to Security and cards deactivated upon cancellation of the space. The fee for replacement of lost keys or cards is \$25.00 and it is not refundable.
- N. A current copy of the RV Parking Areas Rules and Regulations will be issued to the responsible party of the leased space at time of application. Security will notify residents when the Rules and Regulations are revised by GRF.
- O. The GRF Board of Directors has authorized the GRF Traffic Committee to review all NOV's specific to the RV Lot Rules and Regulations and has authorized the Security Division to strictly enforce all GRF RV Lot Rules and Regulations noted herein. The GRF Board of Directors has authorized the Security Division to tow or remove vehicles or property in violation of these Rules and Regulations, from the RV Storage Lots at the owner's expense. Any exceptions to these operating procedures require the written approval of the Director of Security or designee and/or the Golden Rain Foundation. NOV records shall be kept for three years. The GRF Board of Directors of the Corporation has established penalties for violations of these regulations and has noted them on the last page of these Rules and Regulations. Penalties may be greater for repeated violations within a three-year period.

O.1 GRF Traffic Committee Hearing.

- O.1.a. Members to whom an NOV is issued shall be entitled to a hearing before the GRF Traffic Committee. Notice of the hearing shall be sent to the Member not less than 15 days prior to the hearing. Notice shall be sent by first-class mail to the most recent address of the Member shown on the Member's mutual's records. Such notice shall set forth the proposed action to be taken against the Member, the reasons therefore, the right to be heard, orally or in writing, at the hearing, and the date, time and place of the hearing. Members wishing to appear at the GRF Traffic Committee hearing to contest the NOV shall notify the Security Division, no less than 7 days prior to the hearing at which the Member intends to appear.
- O.1.b. The Member shall be given an opportunity to be heard and present evidence either in person, by counsel, or by both, or in writing, at the hearing before the GRF Traffic Committee.
- O.1.c. Following the hearing, the GRF Traffic Committee shall decide in good faith and in a fair and reasonable manner whether they will recommend to GRF's Board of

Directors that the Member be disciplined; and, if so, the terms and period of the discipline.

- O.1.d The GRF Traffic Committee's decision shall be communicated to the Member along with a notice to the Member that, in the event the Committee recommends the GRF Board imposes discipline on the Member, their recommendation will be considered by GRF's Board of Directors at a subsequent Executive Session.

O.2 GRF Board Disciplinary Hearing

- O.2.a Members to whom an NOV has been issued and for whom the GRF Traffic Committee has recommended the GRF Board impose discipline shall be entitled to a hearing before the GRF Board of Directors. Notice of the hearing shall be sent to the Member not less than 15 days prior to the hearing before the Board. Notice shall be sent by first-class mail to the most recent address of the Member shown on the Member's mutual's records. Such notice shall set forth the proposed action to be taken against the Member, the reasons therefore, the right to be heard, orally or in writing, at the hearing, and the date, time and place of the hearing.

- O.2.b The hearing shall be conducted in Executive Session. The Member shall be given an opportunity to be heard and present evidence either in person, by counsel, or by both, or in writing, at the hearing before the GRF Board.

- O.2.c Following the hearing, the GRF Board of Directors shall decide in good faith and in a fair and reasonable manner whether the Member should be disciplined and, if so, the terms and period of the discipline.

- O.2.d The decision of a majority of the GRF Board of Directors shall be final and binding upon the Member, and shall be communicated, together with notice of the right to appeal the decision, as set forth in subsection 4.6.4 of GRF's Bylaws, in writing to the Member within 15 days of the hearing.

- O.2.e If the member does not resolve the conditions of the NOV, or if additional NOV's are issued, the matter will be presented to the GRF Board for a decision that could impose a fine of up to \$500.00 and/or restrict member privileges.

- P. It is prohibited to allow RVs, passenger or commercial vehicles to be plugged into the electrical outlets on the light poles for more than three days in a 30-day period. When Security observes an infraction of this rule, the RV will be issued a Notice of Violation (Miscellaneous Major) and will be unplugged without notice to the resident.

- Q. It is prohibited to allow RV slideouts to be extended (opened) for more than three days in a 30-day period. Extended slideouts may not encroach into adjacent parking spaces. Violations observed will result in a NOV (Miscellaneous Major).
- R. It is prohibited to operate a generator in an unattended RV. When Security observes an infraction of this rule, the RV will be issued a NOV (Miscellaneous Major) and the generator will be shut off, if accessible to Security, without notice to the resident. If the generator is not accessible, Security will attempt to notify the owner to shut it off.
- S. If a vehicle is occupied (lived in) while it is parked in the RV lot or within Laguna Woods Village, the responsible resident will be subject to disciplinary action by the GRF Board of Directors.
- T. The speed limit within the RV lot is 10 miles per hour. Violators will be issued a NOV for Speeding.
- U. Residents are required to keep the area around their RVs, passenger and commercial vehicles clean and free of clutter/litter at all times. All trash is to be placed in trash containers. No debris shall be tossed onto the slopes. No hazardous materials are to be disposed of in the RV lot (i.e. batteries, tires, anti-freeze and other vehicle fluids). Residents should be conscious of standing water and make every effort to avoid this (i.e. drain plug pulled, covers taut, etc.). Tarps and covers must be maintained; frayed, torn or worn tarps or covers that create an appearance of neglect or clutter will result in a NOV (Miscellaneous Major).
- V. No materials of any kind may be stored in the space outside of the vehicle or trailer. Security has the right to issue a Notice of Violation, or remove and discard any equipment or property of any kind that is left in the space or any other area of the RV Storage Lot. All costs associated with the removal and disposal of non-authorized materials will be at the owner's expense.
- W. Blocks or planks shall be used under jacks or iron wheels, etc. to prevent excessive loads on the asphalt. Violations will result in a Jack Support NOV.
- X. It is prohibited to level, support or raise RVs, trailers or vehicle frames with anything other than permanently installed jacks. Violations observed will result in a NOV (Miscellaneous Major).
- Y. Wheel chocks, planks, bricks, wheel covers, etc. are not to be abandoned in an unoccupied resident's space. Abandoned materials may be discarded by Security and a NOV for clutter may be issued.
- Z. RV, trailer, and vehicle wheels shall be chocked with a minimum of two Manufactured Wheel Chocks to prevent accidental coasting or movement due to strong winds or other conditions. Violations (use of rocks, bricks, scrap or fire wood, etc.) will result in a NOV for failure to provide the proper Wheel Chocks.

- AA. The rules regarding use of the wash area and/ or sanitary connections are posted and must be followed. Violations will result in a NOV (Miscellaneous Major).
- BB. Damage to other vehicles shall be reported to the owner of the vehicle and to the Security Division in accordance with the California DMV Code Section 20002.
- CC. No repairs, restoration or any mechanical maintenance shall be permitted on the premises. Vehicles must be removed from the RV lot for any repairs or maintenance. No work or maintenance shall be done to vehicles while in the lot that would tend to litter the area around the space, such as removing wheels and tires, overhauling, reconstruction, changing engine oil, etc. The Security Division Watch Commander (597-4257) may allow a variance to the above based upon exigent circumstances.
- DD. A resident's personal passenger vehicle may be parked in their motor home RV or commercial space when the motor home or commercial vehicle is not present.
- EE. RVs may be parked at the resident's manor for up to six hours while the vehicle is being loaded or un-loaded. If more time is required due to extenuating circumstances, the Security Division Watch Commander (949-597-4257) may approve additional time to load or un-load.
- FF. Any prior Recreational Vehicle (RV) Parking Areas Rules and Regulations or agreements in existence at the time these Recreational Vehicle (RV) Parking Areas Rules and Regulations and monetary penalties are adopted are superseded and canceled.
- GG. Non-payment of fees in addition to any late fees incurred may result in the disciplinary procedure being implemented by GRF and imposition of fines up to \$500 and/or restriction of privileges.
- HH. If an issued NOV has not been addressed/corrected by the lessee within 30 days of notification, a second NOV for the same violation will be issued. If the lessee continues to ignore the violation, additional disciplinary measures may be recommended by the GRF Security and Community Access Committee to the GRF Board of Directors that may include an imposition of fines up to \$500 and/or restriction of GRF privileges.

Schedule of Monetary Fines: Recreational Vehicle Parking Areas*			
Violation	1st Offense	2nd Offense	3rd Offense (or more)
Hazardous Material Violation	\$75	\$100	\$150
Wheel Chock Violation	\$40	\$60	\$80
Jack Support Violation	\$40	\$60	\$80
Maintenance or Repair Violation	\$50	\$100	\$150
Miscellaneous (Minor)	\$25	\$50	\$75

Miscellaneous (Major)	\$50	\$100	\$150
*Consult the Recreational Vehicle (RV) Parking Areas Rules and Regulations for further detail on RV Lot violations			

RV Lot Parking Violations		
Miscellaneous (Minor)	Miscellaneous (Major)	Miscellaneous (Major)
Flat Tires	Expired Registration	Unauthorized vehicle in space
Failure to provide Registration paperwork	Utilizing RV vehicle as living quarters	Vehicle utilized for storage
	Clutter	Generator running unattended
	Storage outside of vehicle	Portable sheds or tents erected outside of vehicle
	Wash-rack violation	Illegal Jack (R & R Section "X" Violation)