

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

September 3, 2013

The Regular Meeting of the Golden Rain Foundation of Laguna Woods Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday, September 3, 2013, at 9:30 A.M., at 24351 El Toro Road, Laguna Woods, California.

Directors Present: Lynne Dvorak, Patrick Murphy, Marv Rosenhaft, Ray Gros, Pat Feeney, Ruth May, Maxine McIntosh, Ken Hammer, Linda Wilson, Heather Gerson, Larry Souza

Directors Absent: None

Others Present: Jerry Storage, Patty Kurzet
Executive Session: Jerry Storage, Cris Robinson, Patty Kurzet, Luis Rosas, Bob Mulvihill

CALL TO ORDER

President Lynne Dvorak served as Chair of the meeting and stated that it was a regular meeting held pursuant to notice duly given and that a quorum was present. The meeting was called to order at 9:30 A.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

Director Feeney led the membership in the Pledge of Allegiance to the Flag.

ACKNOWLEDGEMENT OF PRESS

A representative of the Laguna Woods Globe was present, and the Channel 6 Camera Crew, by way of remote cameras, was acknowledged as present.

APPROVAL OF AGENDA

Without objection, the agenda was approved as amended by adding a Presentation from Scott Dunham, Risk Manager, on the topic of insurance and the Recreation Policy.

APPROVAL OF MINUTES

The Board reviewed and approved without objection the minutes of the Special Meeting of July 23, 2013 (Business Plan – Version 2), the minutes of the Regular Meeting of August 6, 2013, and the minutes of the Special Meeting of August 7, 2013 (Business Plan – Version 3)

Mr. Scott Dunham, Risk Manager, entered the meeting at 9:35 A.M. and spoke to GRF's Recreation policy and changes in the Reservation Agreement and clarified the responsibility of the resident or club that rents a GRF facility.

Mr. Dunham left the meeting at 9:40 A.M.

MEMBER COMMENTS

- John Griffin (5444) spoke to Mr. Dunham's presentation.
- Pat English (558-B) commented on the Recreation Master Plan.

- Charlie Hammer (923-B) commented on the Recreation Master Plan.
- Melinda Holquin (2050-B) commented on Clubs' responsibility to obtain liability insurance to rent a GRF facility.
- Carol Skydell (3070-B) commented on the posting of meeting notices.
- Bert Moldow (3503-A) commented on a solar energy fair at Clubhouse 5.
- Joyce Moser (587-C) commented on the Recreation Master Plan.
- Bob Berra (2355-1D) commented on Clubs' responsibility to obtain liability insurance to rent a GRF facility.
- Charlene Sydow (646-A) asked that the GRF Board consider the limited income of the residents before they consider spending more money.
- Jerry Moore (3138-C) commented on the Recreation Master Plan.
- Mary Wall (239-D) commented on the Recreation Master Plan.
- Isabel Muennichow (5285) commented on the Recreation Master Plan.
- Rae Tso (3256-A) commented on the Recreation Master Plan.
- Doug Rook (30-F) commented on the Recreation Master Plan.
- Dave Chambers (724-A) commented on Clubs' responsibility to obtain liability insurance.
- Ryna Rothberg (704) spoke to the direct election of GRF Directors.
- Sylvia Quittman (64-A) commented on Clubs' responsibility to obtain liability insurance.
- Carolyn Davis (278-A) commented on Clubs' responsibility to obtain liability insurance to rent a GRF facility.
- Nancy Robinson (3080-A) commented on the rumor of getting rid of PCM as part of the discussion of a direct election of GRF Directors.

The Directors briefly responded to Members' comments.

A presentation of civility was given by Marcia Wilson, Social Services Manager.

GENERAL MANAGER'S REPORT

Mr. Storage updated the membership on the ongoing GRF projects within the Community.

CHAIR'S REPORT

President Dvorak spoke to the genesis of the Recreation Master Plan.

OLD BUSINESS

No old business came before the Board.

Director Gros left the meeting at 11:10 A.M.

NEW BUSINESS

The Secretary of the Corporation, Director Linda Wilson, read a proposed resolution approving the 2014 Business Plan. Director Wilson moved to approve the resolution. Director Gerson seconded the motion and discussion ensued.

By a vote of 8-1-0 (Director McIntosh opposed and Director Gros was absent from the meeting), the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-13-76

**GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
2014 BUSINESS PLAN RESOLUTION**

RESOLVED, September 3, 2013, that the Business Plan for this Corporation for the year 2014 is hereby adopted and approved; and

RESOLVED FURTHER, that pursuant to said Business Plan, the Board of Directors of this Corporation hereby estimates that the sum of \$43,143,610 will be required by the Corporation to meet its annual expenses of operation for the year 2014, including the cost of managing, operating, maintaining and repairing certain facilities, and of providing certain services for the benefit of members of the Corporation, and said sum is hereby authorized to be expended. Additionally, \$5,043,456 is planned for reserve contributions. After deducting \$152,832 derived from prior years' surplus and the sum of \$13,817,991 expected to be received from various sources as revenue during 2014, the Board of Directors hereby estimates that the net sum of \$34,216,243 will be required to be paid by the Corporation members in accordance with the terms of that certain Trust Agreement dated March 2, 1964, as amended, and the bylaws of the Corporation; and

RESOLVED FURTHER, that this Corporation shall charge each corporate member the sum of \$223.88 per month per membership of said Corporation, for its share of the aforesaid net expenses and reserve contributions for the year 2014; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Wilson read a proposed resolution approving the 2014 Capital Plan. Director Wilson moved to approve the resolution. Director Gerson seconded the motion.

By a vote of 9-0-0 (Director Gros was absent from the meeting), the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-13-77

**GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
2014 CAPITAL PLAN RESOLUTION**

RESOLVED, September 3, 2013, that the Capital Reserve Expenditures Plan of this Corporation for the year 2014 is hereby adopted and approved; and

RESOLVED FURTHER, that pursuant to said Plan, the sum of \$7,500,120 is hereby authorized to be expended in 2014 for the purposes provided therein, of which \$3,879,000 is planned to be expended from the Equipment Fund, \$3,621,120 from the Facilities Fund; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Wilson read a proposed resolution approving the 2014 Reserves Funding Plan. Director Wilson moved to approve the resolution. Director McIntosh seconded the motion.

Director Gros returned to the meeting at 11:16 A.M.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-13-78

**GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
2014 RESERVES FUNDING PLAN RESOLUTION**

WHEREAS, Civil Code §5570 requires specific reserve funding disclosure statements for associations; and

WHEREAS, planned assessments or other contributions to replacement reserves must be projected to ensure balances will be sufficient at the end of each year to meet the association's obligations for repair and/or replacement of major components during the next 30 years;

NOW THEREFORE BE IT RESOLVED, September 3, 2013, that the Board has developed and hereby adopts the Replacement Reserves 30-Year Funding Plan (attached) with the objective of maintaining replacement reserve balances at or above a threshold of \$6,100,000 while meeting its obligations to repair and/or replace major components; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Wilson read a proposed resolution approving the consolidation of the Recreation Master Plan funding. Director Wilson moved to approve the resolution. Director Gerson seconded the motion and discussion ensued.

Ms. Betty Parker, Financial Services Director, answered questions of the Board.

Members Rae Tso (3256-A), Al Roddan (181-C), Mike Straziuso (4006-2E), and Doug Rook (30-F) commented on the motion.

By the following roll call vote of 8-3-0, the motion carried:

Yes: Souza, Gerson, Feeney, Rosenhaft, Dvorak, Wilson, May, Gros
No: Hammer, Murphy, McIntosh

As a result of the affirmative vote, the Board of Directors adopted the following resolution:

RESOLUTION 90-13-79

WHEREAS, by way of Resolution 90-13-51, adopted on May 7, 2013, the Board of Directors of this Corporation approved the implementation of a Laguna Woods Village Recreation Master Plan and directed the Recreation Master Plan Ad Hoc Committee to proceed with implementing the Plan at an estimated project cost of \$18,717,500; and

WHEREAS, by way of Resolution 90-13-66, adopted on June 25, 2013, the Board identified the need to finance a portion of the Laguna Woods Village Recreation Master Plan project cost and authorized a bank loan of \$10 Million, identifying the Trust Facilities Fee as a revenue stream for repayment of the loan; and

WHEREAS, several facilities included in the Recreation Master Plan currently have funding through prior year capital plans, various supplemental appropriations, and reserve funding in future years; and

WHEREAS, a comprehensive funding source for the Recreation Master Plan would streamline administrative efforts for tracking project costs;

NOW THEREFORE BE IT RESOLVED, September 3, 2013, that the Board of Directors of this Corporation hereby appropriates \$18,717,500 for the Laguna Woods Village Recreation Master Plan, to be funded from the Facilities Fund; and

RESOLVED FURTHER, the Board hereby ratifies the agreements between GRF and Bank of America, N.A. dated July 10, 2013 (rate lock) and August 21, 2013 for a real estate loan in the amount of \$10,000,000; and

RESOLVED FURTHER, the Board hereby rescinds capital plan items P07023, P10030, P11012, P12023, P13020, P13021, and supplemental appropriation items S03065 and S12045; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

CONSENT CALENDAR

Without objection the Consent Calendar was approved, and the Board took the following actions:

RESOLUTION 90-13-80

WHEREAS, a request was received from the Nifty Club to hold a special golf tournament on November 3rd, 2013 from 8:00 a.m. to 2:00 p.m. at the Laguna Woods Golf Course to support the Senior Center and Laguna Woods Foundation;

NOW THEREFORE BE IT RESOLVED, September 3, 2013, that the Board of Directors of this Corporation hereby approves the request from the Nifty Club to hold a special golf tournament on November 3rd, 2013 from 8:00 a.m. to 2:00 p.m. to support the Senior Center and Laguna Woods Foundation; and

RESOLVED FURTHER, that all GRF fees shall apply; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

RESOLUTION 90-13-81

WHEREAS, a request was received from the Disaster Preparedness Task Force for permission to post signs at the Gates of Laguna Woods Village to advertise its "Sixth Annual Great Southern California ShakeOut Disaster Drill" on October 17, 2013; and

WHEREAS, the signs will be posted on the day before the Drill and removed on October 17, 2013 by 5:00 P.M.;

NOW THEREFORE BE IT RESOLVED, September 3, 2013, that the Board of Directors of this Corporation hereby authorizes the posting of the signs at all the Gates advertising the Southern California ShakeOut Disaster Drill event on October 17, 2013; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

COMMITTEE REPORTS

Director Patrick Murphy reported from the Finance Committee.

Directors Heather Gerson and Pat Feeney gave the Treasurer's Report.

Director Marv Rosenhaft reported on the Mobility & Vehicles Committee.

President Lynne Dvorak reported from the Community Activities Committee.

Director Linda Wilson reported from the Security and Community Access Committee.

Director Wilson read the following proposed resolution approving the revised Recreational Vehicle Parking Areas Rules and Regulations:

RESOLUTION 90-13

WHEREAS, the Security Division has the primary responsibility for administration, governance and coordinating maintenance issues of the Recreational Vehicle Parking Lots A and B; and

WHEREAS, a recommendation has been made by the Security and Community Access Committee to update the Recreational Vehicle Parking Standard Operating Procedure to make the policy more applicable to the current operation of the facility and the needs of the residents;

NOW THEREFORE BE IT RESOLVED, November 5, 2013, that the Board of Directors of this Corporation hereby approves the revised Recreational Vehicle Parking Areas Rules and Regulations, as attached to the official minutes of this Corporation; and

RESOLVED FURTHER, that Resolution 90-12-65 adopted June 5, 2012 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Wilson moved to approve the resolution. Director Gerson seconded the motion.

Without objection, the motion was postponed until the November meeting to conform to the 30-notification requirement.

Director Ray Gros reported from the Traffic Committee.

Director Larry Souza reported from the Maintenance and Construction Committee.

Director Gros moved to allow the Radio Club to install one new pulley and antenna line and one new repeater antenna to the Gate 14 Headend Facility Tower at the Radio Club's expense. Director Wilson seconded the motion and the motion carried unanimously.

Director Larry Souza reported from the Recreation Master Plan Ad Hoc Committee.

Director Wilson read a proposed resolution approving the Gate 12 Main Lounge Floor Plan with a lower level. Director Wilson moved to approve the resolution. Director McIntosh seconded the motion and discussion ensued.

Member Denny Welch (5517-1C) commented on the motion.

By a vote of 9-1-0 (Director Hammer opposed), the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-13-82

WHEREAS, by way of Resolution 90-13-51, adopted on May 7, 2013, the Board of Directors of this Corporation approved the implementation of the Laguna Woods Village Recreation Master Plan and directed the Recreation Master Plan Ad Hoc Committee to proceed in accordance with Alternative 3; and

WHEREAS, the GRF Board approved a Planning Consultant to perform the schematic design phase for the Gate 12 Main Lounge; and

WHEREAS, based on Community input and recommendations from the Planning Consultant, the Recreation Master Plan Ad Hoc Committee has recommended adding a lower level to the Gate 12 Main Lounge which is different from the original concept for the Gate 12 Main Lounge, a single story facility;

NOW THEREFORE BE IT RESOLVED, September 3, 2013, that the Board of Directors of this Corporation hereby approves the Gate 12 Main Lounge facility with a lower level; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Wilson read a proposed resolution adopting the implementation schedule of the Recreation Master Plan including the revised Alternative 3 Site Plan. Director Wilson moved to approve the resolution. Director Rosenhaft seconded the motion and discussion ensued.

By a vote of 9-1-0 (Director Hammer opposed), the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-13-83

WHEREAS, by way of Resolution 90-13-51, adopted on May 7, 2013, the Board of Directors of this Corporation approved the implementation of the Laguna Woods Village Recreation Master Plan and directed the Recreation

Master Plan Ad Hoc Committee to proceed in accordance with Alternative 3;
and

WHEREAS, the GRF Board approved a Planning Consultant to perform the schematic design phase work for Gate 12 and 16 sites upon which much of the plan is hinged; and

WHEREAS, based on Community input and recommendations from the Planning Consultant, the Recreation Master Plan Ad Hoc Committee has recommended some changes to the initial Alternative 3 Gates 12 and 16 sites;
and

WHEREAS, below is a summary of the changes to the initial Alternative 3:

- Move the Green Plaza from Gate 16 to the Gate 12 outdoor events and park space.
- Move Paddle Tennis and Pickleball from behind Lawn Bowling to Gate 16 adjacent to the proposed Fitness Center.

WHEREAS, the Recreation Master Plan Ad Hoc Committee has developed an implementation schedule for Board consideration based on these revisions;
and

NOW THEREFORE BE IT RESOLVED, September 3, 2013, that the Board of Directors of this Corporation hereby approves the revised Alternative 3 Gate 12 and 16 projects and approves the "Laguna Woods Village Recreation Master Plan" Implementation Schedule, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Pat Feeney reported from the Media & Communications Committee.

Director Wilson read a proposed resolution approving the revised Media Use Policy Mission Statement and Guidelines. Director Wilson moved to approve the resolution. Director May seconded the motion and discussion ensued.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-13-84

WHEREAS, the Board of Directors of this Corporation adopted a Media Use Policy Mission Statement and Guidelines in order to define the Community's

policy for the administration and editorial oversight of all media, including, but not limited to leased access, commercial ad insertion, public service announcements, and event sponsorships that will be consistent with the active lifestyle image of the Community; and

WHEREAS, the Media and Communications Committee recommended that the Board update its Media Use Policy to allow for “A module on the homepage displaying the current temperature, which may include an advertisement for an external website”;

NOW THEREFORE BE IT RESOLVED, September 3, 2013, that the Board of Directors of this Corporation hereby adopts an updated Media Use Policy Mission Statement and Guidelines, as attached to the official minutes of this meeting; and

RESOLVED FURTHER, that Resolution 90-09-04, adopted January 6, 2009 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Maxine McIntosh reported from the Landscape Committee.

Director Wilson reported on the City Council meetings.

Director Ray Gros reported on the Laguna Canyon Foundation.

Future board agenda items were discussed.

DIRECTORS' COMMENTS

Directors made their final comments.

MEETING RECESS

The regular open meeting recessed at 12:35 P.M. and reconvened into Executive Session at 1:25 P.M.

Summary of Previous Closed Session Meetings per Civil Code Section §1363.05

During its Regular Executive Session Meeting of August 6, 2013, the Board reviewed and approved the minutes of the July 2, 2013 Regular Executive Session. The Board heard two traffic violation appeals; held one disciplinary hearing; discussed the litigation report; and discussed contractual issues regarding flood mitigation, Recreation Master Plan, 19 Restaurant & Lounge, leasing land, and the Gate 12 development area.

ADJOURNMENT

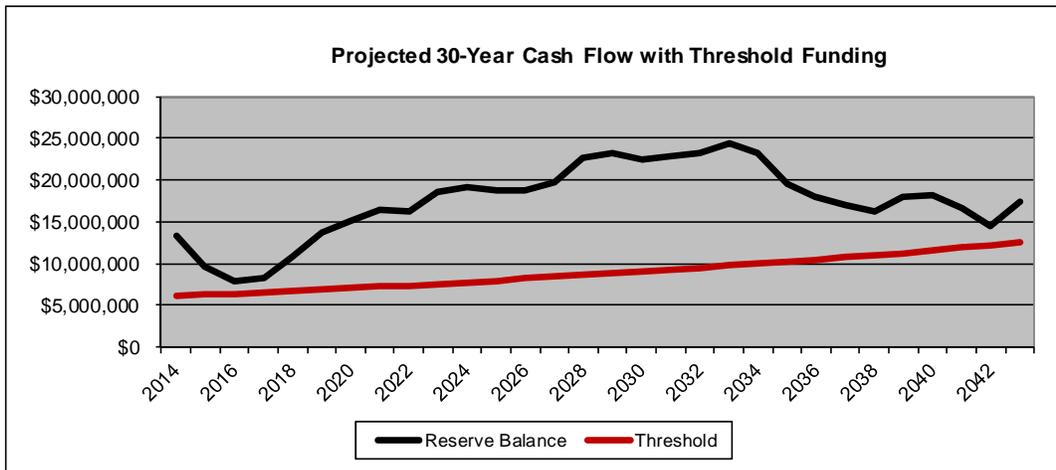
There being no further business to come before the Board of Directors, the meeting adjourned at 3:38 P.M.

Linda Wilson, Secretary

GOLDEN RAIN FOUNDATION & TRUST
2014 RESERVES PLAN
Replacement Reserves 30-Year Funding Plan

Threshold (Min Balance): \$6,100,000
 Indexed for inflation

Year	Assessment		Interest Earnings	Facilities Fee	Planned Expenditures ²	Reserve Balance
	Per Manor Per Month	Total Contribution ¹				
2013	\$ 30.00	\$ 5,584,960	\$ 272,121	\$ 1,500,000	\$ (8,847,823)	\$ 18,827,926
2014	\$ 32.00	\$ 4,890,624	\$ 223,384	\$ 1,283,000	\$ (11,917,522)	\$ 13,307,412
2015	\$ 34.00	\$ 5,196,288	\$ 199,249	\$ 1,283,000	\$ (10,322,817)	\$ 9,663,132
2016	\$ 34.00	\$ 5,196,288	\$ 151,785	\$ 1,283,000	\$ (8,458,691)	\$ 7,835,514
2017	\$ 34.00	\$ 5,196,288	\$ 140,752	\$ 1,283,000	\$ (6,064,381)	\$ 8,391,173
2018	\$ 34.00	\$ 5,196,288	\$ 166,001	\$ 1,283,000	\$ (4,290,130)	\$ 10,746,332
2019	\$ 34.00	\$ 5,196,288	\$ 212,286	\$ 1,283,000	\$ (3,710,675)	\$ 13,727,231
2020	\$ 34.00	\$ 5,196,288	\$ 250,251	\$ 1,283,000	\$ (5,333,588)	\$ 15,123,182
2021	\$ 34.00	\$ 5,196,288	\$ 273,327	\$ 1,283,000	\$ (5,488,257)	\$ 16,387,540
2022	\$ 34.00	\$ 5,196,288	\$ 283,727	\$ 1,283,000	\$ (6,828,425)	\$ 16,322,130
2023	\$ 34.00	\$ 5,196,288	\$ 302,112	\$ 1,283,000	\$ (4,596,494)	\$ 18,507,036
2024	\$ 34.00	\$ 5,196,288	\$ 327,165	\$ 1,283,000	\$ (6,103,110)	\$ 19,210,379
2025	\$ 34.00	\$ 5,196,288	\$ 328,728	\$ 1,283,000	\$ (7,331,080)	\$ 18,687,315
2026	\$ 34.00	\$ 5,196,288	\$ 325,365	\$ 1,283,000	\$ (6,669,392)	\$ 18,822,576
2027	\$ 34.00	\$ 5,196,288	\$ 334,375	\$ 1,283,000	\$ (5,910,159)	\$ 19,726,080
2028	\$ 34.00	\$ 5,196,288	\$ 368,163	\$ 1,283,000	\$ (3,855,707)	\$ 22,717,824
2029	\$ 34.00	\$ 5,196,288	\$ 398,345	\$ 1,283,000	\$ (6,389,747)	\$ 23,205,710
2030	\$ 34.00	\$ 5,196,288	\$ 396,821	\$ 1,283,000	\$ (7,539,730)	\$ 22,542,089
2031	\$ 34.00	\$ 5,196,288	\$ 393,772	\$ 1,283,000	\$ (6,560,976)	\$ 22,854,173
2032	\$ 34.00	\$ 5,196,288	\$ 399,945	\$ 1,283,000	\$ (6,479,636)	\$ 23,253,770
2033	\$ 34.00	\$ 5,196,288	\$ 413,678	\$ 1,283,000	\$ (5,709,296)	\$ 24,437,440
2034	\$ 34.00	\$ 5,196,288	\$ 414,043	\$ 1,283,000	\$ (8,034,916)	\$ 23,295,855
2035	\$ 34.00	\$ 5,196,288	\$ 371,477	\$ 1,283,000	\$ (10,616,449)	\$ 19,530,171
2036	\$ 34.00	\$ 5,196,288	\$ 324,933	\$ 1,283,000	\$ (8,404,384)	\$ 17,930,008
2037	\$ 34.00	\$ 5,196,288	\$ 302,836	\$ 1,283,000	\$ (7,729,441)	\$ 16,982,691
2038	\$ 34.00	\$ 5,196,288	\$ 288,033	\$ 1,283,000	\$ (7,526,644)	\$ 16,223,368
2039	\$ 34.00	\$ 5,196,288	\$ 297,259	\$ 1,283,000	\$ (4,953,590)	\$ 18,046,325
2040	\$ 34.00	\$ 5,196,288	\$ 314,119	\$ 1,283,000	\$ (6,672,598)	\$ 18,167,134
2041	\$ 34.00	\$ 5,196,288	\$ 302,655	\$ 1,283,000	\$ (8,224,447)	\$ 16,724,630
2042	\$ 34.00	\$ 5,196,288	\$ 270,865	\$ 1,283,000	\$ (8,972,528)	\$ 14,502,255
2043	\$ 34.00	\$ 5,196,288	\$ 277,189	\$ 1,283,000	\$ (3,805,055)	\$ 17,453,677



¹ Total Contribution includes a projected \$1,000,000 transfer of operating surplus to reserves in 2013.

² Planned Expenditures include Capital Plan and carryover items from prior years.

Media Use Policy Mission Statement and Guidelines

The community cable system, website and other advertising venues are owned and operated by the Golden Rain Foundation for the benefit of its members and residents. All media and access requests are subject to inventory space availability. Staff will utilize the media guidelines as a source for editorial decision-making. The GRF Board is the final decision making body on community print or media issues.

General Advertising Guidelines

Television, print, and website advertising in the community are intended to provide a broad variety of information that will promote services or products for the benefit of the community which give consideration to recreation, finance, education, and good health for the active senior resident, using the following guidelines for commercial advertising:

- Advertising must contain:
 - Community relevance
 - High editorial and creative quality
 - Focus on products or services and/or information for community residents
- Advertising must **not** contain:
 - Indecent content
 - Controversial messaging
 - Defamatory, illegal or inappropriate information
- Utilize advertisers that serve this community professionally and provide products and/or services relevant to the community's needs
- Rates based on current rate card
- Provide information to the community that maintains a high level of consistent messaging by utilizing the cable networks, in conjunction with TV-6 advertising as well as print advertising. (message board, ads, appearances, sponsorships, welcome kits, directories, community website etc.).
- Message Board Announcements are limited to Clubs and Organizations affiliated with the community of Laguna Woods Village and users must use the Message Board Template Form to submit no more than one (1) announcement per week.
 - Message Board Announcements are limited to two (2) pages and available for sale to individuals and businesses.
- Issues and arguments for or against United, Third, Mutual Fifty, or GRF governance policy or action will not be permitted.
- GRF reserves the right to refuse, edit or withdraw materials in violation of the Media Use Policy, and to terminate the agreement at any time.
- Advertising inquiries will follow the Request Review Process outlined in this policy.

Public Service Announcements (PSA's)

The community cable system also enables residents to obtain current information about governance, project status, and the community's recreational, social, educational, and cultural activities via Public Service Announcements (PSA's) using the following guidelines:

- Public Service advertising is defined as “information that serves the public interest.” The objectives of these ads are education and awareness of significant social issues.
- PSA shall be 30 or 60 seconds in length.
- PSA must contain:
 - Community relevance
 - Focus on information or services for community residents
- PSA must **not** contain:
 - Indecent content
 - Controversial messaging
 - Defamatory or inappropriate information
- Issues and arguments for or against United, Third, Mutual Fifty or GRF governance policy or action will not be permitted, except that GRF may choose to state reasons for a Board decision.
- Message Board Announcements are limited to one (1) page and users must use the Message Board Template Form to submit announcements.
 - Clubs must be registered with the Recreation Department—no promotion of overnight trips or excursions are permitted.
 - GRF, Third, United and Fifty Board announcements.
 - GRF & Mutual Committee announcements submitted by Committee Chair or designated member.
 - Community news and communications
 - Laguna Woods City News & Communications
 - Community Newspaper corrections or announcements
- GRF reserves the right to refuse, edit or withdraw materials in violation of the Media Use Policy, and to terminate the agreement at any time.
- Submittals will follow the Request Review Process outlined in this policy.

Leased Access

Television programming in the community is intended to provide a broad variety of information for the benefit of the community, which give consideration to recreation, finance, education, community and good health for the active senior resident using the following guidelines:

- Programming must **not** contain:
 - Indecent content.
 - Defamatory or inappropriate information.
- Programmer is required to have and maintain in force Liability Insurance Coverage at a minimum of \$300,000 for leased access programming.
- Rates based on current rate card.
- GRF reserves the right to refuse, or withdraw materials in violation of the Media Use Policy, and to terminate the agreement at any time.
- Submittals will follow the Request Review Process outlined in this policy.

Educational & Governmental Access

The community cable system is intended to enable residents to obtain current information about governance, project status, and the community’s recreational, social, educational and

cultural activities using the following guidelines as inventory permits via TV6:

- Programming must contain:
 - Community relevance
 - Focus on information or services for Laguna Woods Village residents
- Programming must **not** contain:
 - Indecent content.
 - Controversial messaging.
 - Defamatory or inappropriate information.
- The following programming is allowed on a no-fee basis as program inventory availability allows:
 - GRF, Third, United and Fifty Board announcements.
 - GRF & Mutual Committee announcements submitted by Committee Chair or designated member.
 - Community news and communications via the news staff..
 - Government programming from:
 - Laguna Woods City as submitted, based on the current agreement in place with the City.
 - Governmental Representatives
 - Local public utilities
 - Orange County Board of Supervisors
 - Community newspaper corrections or announcements.
 - Educational programming from:
 - Local Community College District
 - Local School District
- Issues and arguments for or against United, Third, Fifty or GRF governance policy or action will not be permitted.
- GRF reserves the right to refuse, edit or withdraw materials in violation of the Media Use Policy, and to terminate the agreement at any time.
- Submittals will follow the Request Review Process outlined in this policy.

GRF Event Sponsorship

GRF will sponsor a limited number of events held in the community to provide an opportunity to expose residents to current information on topics that interest the community. An event organizer can be an individual, a club, or a committee and will use the following guidelines:

- The designated organizer must fill out a Special Event Request Form for the event and submit it for approval to the GRF, Government and Public Relations Committee staff officer at least 60 days prior to the proposed date of the event.
- Facility rental rates for the event organizer will be equivalent to current club facility rental rates, unless it is an approved GRF Committee sponsored function.
- GRF sponsorship provides the following:
 - GRF Oversight
 - Promotional Support
 - Venue and Equipment Access

- To offset the cost of holding the event, a sponsor/vendor/agency may provide goods, services or a sponsorship fee to GRF.
 - Sponsorship fee payment will be made to GRF 30 days prior to the event.
 - Funds will be utilized to offset the cost of holding the event.
 - Product or service information must be submitted for approval to the staff officer of the committee overseeing the event at least 30 days prior or in a time-frame required to meet the program printing schedule.
 - Event banners, flyers or any display materials must be submitted for approval to the staff officer of the committee overseeing the event at least 30 days prior or in a time-frame required to meet the program printing schedule.
- All event participants shall follow current Recreation Department Standard Procedure Indexes (SPI)'s relative to the use of GRF Facilities.
- GRF reserves the right to refuse, edit or withdraw materials in violation of the Media Use Policy, and to terminate the agreement at any time.
- All goods and services must be in compliance with the General Advertising Guidelines.
- Issues and arguments for or against United, Third, Mutual Fifty or GRF governance policy or action will not be permitted.
- Submittals will follow the Request Review Process outlined in this policy.

Web Site

The community website is intended to be a means of disseminating information that will provide information for the benefit of the community giving consideration to recreation, finance, education, and good health, as well as providing information regarding social, educational and cultural activities using the following guidelines as space permits:

- Links
 - Real Estate Brokerages may apply for inclusion in the "Recommended Real Estate Professionals" section of the Laguna Woods Village Website. Applicants will be required to complete a Real Estate training class at Laguna Woods Village. Real Estate Brokerages will be listed alphabetically by business name.
 - A link to the Towers dining room service company.
 - A module on the homepage displaying the current temperature, which may include an advertisement for an external website.
 - Other site links submitted and approved by Community Relations Director or designated staff for the following:
 - Governmental agencies
 - Registered Laguna Woods Village Clubs/Organizations
 - Non-profit corporations
 - Organizations authorized to have links on the web site shall execute a Web Site Users Agreement.
- Board Member email access – with permission of individual board member.
- A participating club and other approved organization shall maintain current and accurate information and provide a disclaimer on its own posting stating that the

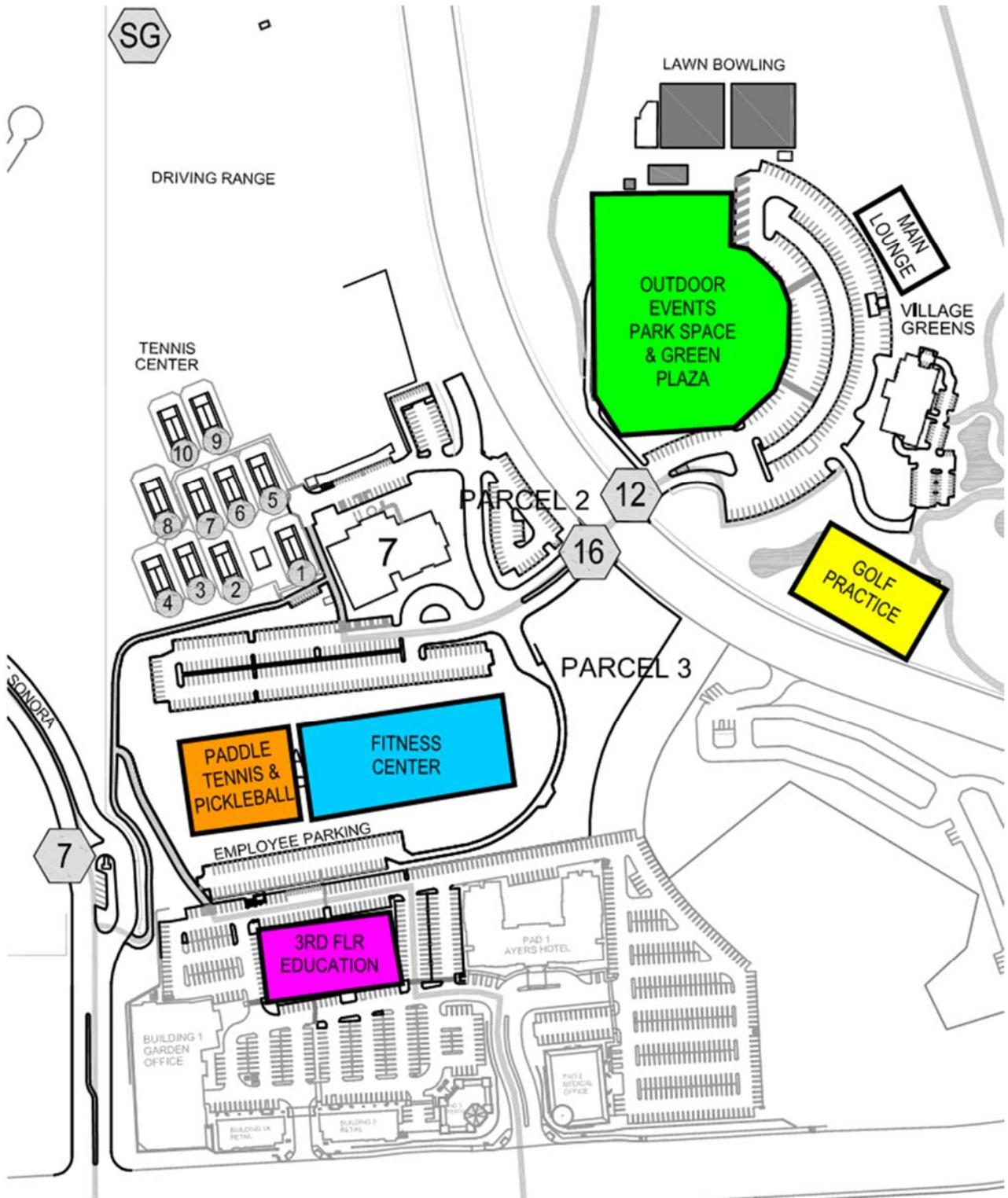
content and opinions are solely those of that organization, and that neither GRF nor the Managing Agent is responsible for the accuracy or validity of content.

- GRF reserves the right to refuse, edit or withdraw materials in violation of the Media Use Policy, and to terminate the agreement at any time.
- Must be in compliance with General Advertising Guidelines.
- Issues and arguments for or against United, Third, Fifty or GRF governance policy or action will not be permitted.
- Submittals will follow the Request Review Process outlined in this policy.

Request Review Process

- Requests will be evaluated for conformity with the Media Use Policy guidelines by the Managing Agent.
- In those cases in which the Managing Agent determines that submitted material is inappropriate based on approved guidelines, staff shall advise the submitting organization that the advertisement or messaging is not acceptable.
 - If the organization wishes to challenge the decision, an appeal may be directed to the Editorial Board (which shall be comprised of the GRF Board of Directors) for final resolution.

Revised Alternative 3: Gate 12 & 16 Projects



Recreation Master Plan Implementation Schedule

Project	Phase		
	Design ¹ (Blue)	Construction (Red)	Commissioning ² (Green)
Gate 12 Main Lounge	August 2013 - April 2014	April 2014 - March 2015	March 2015 - May 2015
Gate 12 Amphitheater & Green Plaza	November 2014 - May 2015	May 2015 - January 2016	n/a
Golf Practice Area	August 2015 - October 2015	October 2015 - December 2015	n/a
Gate 16 Fitness Center	November 2013 - August 2014	August 2014 - July 2015	July 2015 - October 2015
Gate 16 Paddle Tennis & Pickleball Courts	November 2013 - August 2014	August 2014 - July 2015	July 2015 - October 2015
Clubhouse 1 Table Tennis Facility	June 2015 - October 2015	October 2015 - December 2015	n/a
Community Center 3rd Floor Education Center	June 2015 - October 2015	October 2015 - April 2016	April 2016 - June 2016
Garden Center 3 & Passive Park	October 2013 - August 2014	August 2014 - January 2015	January 2015 - April 2015
Fitness Trails	January 2014 - May 2014	May 2014 - August 2014	n/a
Clubhouse 3 Improvements	November 2014 - May 2015	May 2015 - October 2015	n/a
Clubhouse 5 Drop-in Lounge	June 2015 - October 2015	October 2015 - December 2015	n/a
Clubhouse 6 Drop-in Lounge	August 2015 - December 2015	December 2015 - February 2016	n/a
Clubhouse 4 Arts & Crafts Expansion	August 2015 - February 2016	February 2016 - August 2016	n/a

Notes

- 1) Design Phase includes preliminary design, City Site Development review and construction documents.
- 2) Commissioning includes moving items into the facility and prepping it for future use. Not all projects require commissioning.
- 3) Paddle Tennis and Pickleball Courts will be constructed with the Gate 16 Fitness Center.
- 4) The duration of each task is based on typical estimates, however may vary depending on unforeseen conditions once each project is started.

Recreation Master Plan Implementation Schedule

