

MINUTES OF THE REGULAR MEETING OF THE
BOARD OF DIRECTORS OF GOLDEN RAIN FOUNDATION OF LAGUNA WOODS
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION

November 6, 2012

The Regular Meeting of the Golden Rain Foundation of Laguna Woods Board of Directors, a California non-profit mutual benefit corporation, was held on Tuesday, November 6, 2012, at 9:30 A.M., at 24351 El Toro Road, Laguna Woods, California.

Directors Present: Lloyd Foster, Ken Hammer, Don Tibbetts, Bevan Strom, Lynne Dvorak, Patrick Murphy, Linda Wilson, Marv Rosenhaft, Pat Feeney, Ray Gros, Maxine McIntosh

Directors Absent: None

Others Present: Jerry Storage, Patty Kurzet
Executive Session: Jerry Storage, Cris Robinson, Patty Kurzet

CALL TO ORDER

President Lloyd Foster served as Chair of the meeting and stated that it was a regular meeting held pursuant to notice duly given and that a quorum was present. The meeting was called to order at 9:30 A.M.

PLEDGE OF ALLEGIANCE TO THE FLAG

Director Wilson led the membership in the Pledge of Allegiance to the Flag.

ACKNOWLEDGEMENT OF PRESS

A representative of the Laguna Woods Globe was not present when the meeting started, and the Channel 6 Camera Crew, by way of remote cameras, was acknowledged as present.

APPROVAL OF AGENDA

The agenda was approved as amended by removing *15(b) Increase Service Level for Pool Five by Extending Closing Time by One Hour Daily*, returning it back to the Community Activities Committee.

APPROVAL OF MINUTES

The Board reviewed and approved without objection the minutes of the Regular Meeting of October 2, 2012 and the minutes of the Special Meeting of October 11, 2012.

MEMBER COMMENTS

- Carolynn Marshal (634-P) commented on a proposed increase in Equestrian Fees.
- Mary Stone (356-C) thanked the outgoing directors for their service on the Board.
- Ruth May (671-B) commented on advisory groups.
- Bert Moldow (3503-A) commented on alternative energy.
- Marilyn Bristol (582-C) commented on a wall.
- Tony Dauer (96-C) spoke to ways of improving the Community.
- Nancy Young (827-O) commented on her solar panel variance request.

The Directors briefly responded to Members' comments.

GENERAL MANAGER'S REPORT

Mr. Storage updated the membership on the ongoing GRF projects within the Community.

CHAIR'S REPORT

President Foster stated that this is his last Board meeting as a Board member, and commented on the GRF Trust, and the need to research the best form of governance and how it is currently run by management.

OLD BUSINESS

The Secretary of the Corporation, Director McIntosh read the following proposed resolution approving the Guidelines for Shared Costs and Fees, which was postponed from the previous meeting to conform to the 30-day notification requirement. Director McIntosh moved to approve the resolution. Director Wilson seconded the motion and discussion ensued.

Without objection, the Board amended the motion to change the word "Amended" to "amended" under A-I.

Director Murphy amended the motion to add language that pool facilities be subject to user fees. Director Strom seconded the motion and discussion ensued.

Members Larry Souza (5077), Marilyn Bristol (582-C), Mary Stone (356-C), Tony Dauer (96-C), and Nancy Young (827-O) commented on the amendment.

By a vote of 2-8-0 (Directors Strom and Murphy voted in favor), the amendment failed.

Member Mary Stone (356-C) commented on additional changes to the resolution.

By a vote of 9-0-1 (Director Strom abstained), the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-12-132

GUIDELINES FOR SHARED COSTS AND FEES

RESOLVED, November 6, 2012, that the following Guidelines for the sharing of costs and for the levying and collection of fees reflect the policies and practices which have developed over the history of Laguna Woods Village. The Guidelines are subject to change from time to time at the discretion of the Golden Rain Foundation Board of Directors (GRF).

A. General Principles and the Shared Cost Concept:

- I. Shared costs are costs of furnishing, maintaining, or operating facilities and services which all Laguna Woods Village residents use or enjoy, or

have the right to use or enjoy. They are costs budgeted as Golden Rain Foundation operating or reserve expenditures shared equally throughout Laguna Woods Village by manor. The monthly assessment by each manor ownership reflects an equal portion of these costs per the amended Trust Agreement dated March 30, 1964, Paragraph 6: "Golden Rain costs shall be included in monthly assessment on a pro-rata basis to members of respective corporations."

II. Reasonable fees may be imposed pursuant to the Trust Agreement, as amended.

B. Exceptions to the Shared Cost Concept:

I. Utilization Control

In order to control crowding, to minimize over-usage, or to impose reasonable limitations on guests, fees may be imposed on users of a shared cost facility or service.

II. Financial Support of a Facility/Service

Reasonable fees may be imposed on the users of a new or existing shared cost facility or service if GRF determines that fees would be appropriate to help offset costs and reduce assessments.

III. Exclusive Use of Facility by Resident

Where only a small number of residents are allowed access to a facility, GRF may impose a fee to recover certain costs of operating that facility.

C. Special Facilities:

Since the inception of Laguna Woods Village, two facilities have consistently been declared to be free from the imposition of fees for use thereof by Laguna Woods Village residents.

I. The first of such special facilities is the aquatics and necessary related facilities. The special classification of aquatics derives from the view traditionally held by the Laguna Woods Village community that the "swimming pool" is an integral part of residential real property.

II. The second such special facility is the Laguna Woods Village Transportation System. Its special classification derives from assurances of the original developer that the community bus system would furnish certain fare-free bus transportation to Laguna Woods Village residents. Rendition of this free bus service has been endorsed and continued by the first and subsequently elected Golden Rain Foundation Boards of Directors.

Additionally, there are other facilities where it would be difficult to collect fees or where it may not prove to be cost effective.

D. Definition of Fees:

Inasmuch as GRF provides multipurpose facilities and services, a formula for determining fees shall be applied to each such facility or service separately in order to determine an appropriate fee amount. When establishing fees, GRF will review direct costs of operating the facility, reserve requirements for equipment and facility improvements, **and** utilization.

I. Facilities Fee - A payment imposed on the user of a shared facility in order to control use or recover a portion of the facility costs. The fee should represent an equitable and reasonable division of cost between the user and the monthly assessment.

II. Administrative Service Fee - A payment imposed on the user of a service provided by administrative personnel of the Managing Agent or a contracted service provider.

III. Entertainment Fee - A fee assessed to individuals for a Recreation coordinated event.

IV. Additional Occupant Fee - A payment imposed for each additional occupant over two in a manor, whether owner or tenant, for the right to use community facilities or services.

V. Nonresident/Guest Fees - A payment imposed on a nonresident, including all non-Laguna Woods Village organizations, for use of a community facility or service.

In the event that the owner(s) of any manor shall lease said manor to a tenant or tenants, such tenant(s) shall be entitled to the use of all GRF facilities or services as aforesaid during the term of said lease and the owner(s) shall not be entitled to such use of said facilities or services.

RESOLVED FURTHER, that Resolution G-89-115 adopted November 7, 1989 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director McIntosh read the following proposed resolution adopting the GRF Pricing policy relative to Garden Center Fees:

RESOLUTION 90-13-

WHEREAS, according to Resolution 90-12-132, which established guidelines for shared costs and fees, certain fees can be imposed upon users of various recreational facilities in order to control crowding and minimize over-usage, and to recover operating costs; and

WHEREAS, by way of Resolution 90-06-32, the Board of Directors adopted a Resident Division Fee Schedule which lists fees charged to residents and non-residents to use GRF shared facilities;

NOW THEREFORE BE IT RESOLVED, January xx, 2013, that the Board of Directors of the Corporation hereby adopts the GRF Pricing policy relative to Garden Center Fees:

Garden Center Rental Pricing Policy

- A Garden Plot Rental Fee shall be charged, annually, for each type of plot (Vegetable Plot, Tree Plot, and Shade House Plot)
- The Garden Plot Rental Fee, rounded up to the nearest dollar, shall be based on the estimated annual per square foot cost of the facility applied to the maximum square feet per size category of Vegetable plots and the average square feet for Tree and Shade House plots; and will be adjusted annually on the basis of annual operational costs, capital costs, and the percentage(s) shared (subsidized) by the community at large as illustrated in the table below:

Plot Type	Percentage Shared by the Community*
Vegetable Plots, 0-200 Sq.Ft.	70
Vegetable Plots, 201-400 Sq.Ft.	70
Vegetable Plots, 401-600 Sq.Ft.	70
Tree Plots	90
Shade House Plots	70

*Per Resolution G-89-115, Guidelines for Shared Costs & Fees, 1% to 99%

- The GRF Board of Directors will periodically review the estimated annual cost of each plot type and determine what shared percentage to apply in order to maintain an equitable and reasonable division between the user and the monthly assessment (per Resolution 90-12-132, Guidelines for Shared Costs and Fees)

RESOLVED FURTHER, that rototilling and plot clean-up services will become chargeable services and shall be removed from the Fee Schedule; and

RESOLVED FURTHER, that Resolution 90-06-32 adopted May 2, 2006 is hereby amended (Resident Division Fee Schedule); and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director McIntosh moved to approve the resolution. Director Wilson seconded the motion and discussion ensued.

Director Strom amended the resolution to change the words "Recreation Division Fee Schedule" to "Resident Division Fee Schedule". The motion carried without objection.

Without objection, the resolution was postponed to conform to the 30-day notification requirement.

Director McIntosh read a proposed resolution approving the revised Recreational Division Policy. The 30-day notification requirement has been satisfied. Director Wilson moved to approve the resolution. Director Rosenhaft seconded the motion and discussion ensued.

By a vote of 9-1-0 (Director Strom opposed), the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-12-133

WHEREAS, a recommendation has been made by the Community Activities Committee to streamline and reduce confusion regarding the Recreation Division Policy to accommodate the needs of the residents;

NOW THEREFORE BE IT RESOLVED, November 6, 2012, that the Board of Directors of this Corporation hereby adopts the attached new Recreation Division Policy; and

RESOLVED FURTHER, that Resolution 90-07-81 and Resolution 90-07-82 adopted November 6, 2007 are hereby superseded and cancelled; and

RESOLVED FURTHER, that Resolution 90-11-28, Resolution 90-08-15, and Resolution 90-08-44 (prior resolutions pertaining to grandfathered events - exceptions to the roll over reservation policy) are hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director McIntosh read a proposed resolution approving a new service level for Security to monitor and document estate sales, which was postponed from the previous meeting to conform to the 30-day notification requirement. Director McIntosh moved to approve the resolution. Director Wilson seconded the motion and discussion ensued.

Member Tony Dauer (96-C) commented on the motion.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-12-134

WHEREAS, estate sales, and sales advertised to non-resident guests, provide representatives within the Community the opportunity to dispose of unwanted personal goods; and

WHEREAS, such sales, which attract non-residents to the Community, occasionally cause traffic and other disruptions which may impact other residents;

NOW THEREFORE BE IT RESOLVED, November 6, 2012, that the Board of Directors of this Corporation hereby approves a new service level to monitor and document estate sales and sales with non-resident guests, and further establishes a \$50 fee for the first sale day and \$40 for each subsequent day, effective January 1, 2013; and

RESOLVED FURTHER, that the fee, payable by the event sponsor, shall be used to offset Staff's time required to process an Estate Sale / Sale With Non-Resident Guests application and for Security to patrol the area of the sale to ensure traffic flow is not hampered and other disruptions are not impacting the residents; and

RESOLVED FURTHER, that, in addition to the "Estate Sale / Sale with Non-Resident Guests Written Authorization" form, the representatives must also obtain approval of a "Gate Clearance Flyer with Tear Off" form from Community Access at least four (4) days prior to the event in order for non-resident guests to be permitted access into the Community; and

RESOLVED FURTHER, that non-resident guests will be required to submit the completed tear off portion of the "Gate Clearance Flyer with Tear Off" form upon arrival at the gate to provide Security a record of non-resident vehicles that enter the Community; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

NEW BUSINESS

Director Rosenhaft moved to approve Barbara Marsh and Hillel Pitlik as temporary Inspectors of Election to assist in counting of ballots for the November 8, 2012 Director Election. Director Dvorak seconded the motion and discussion ensued. By a vote of 10-0-0, the motion carried.

Director Tibbetts moved to appoint Third Mutual Director Kathryn Freshley to the CH 2 Renovation Ad Hoc Committee as a non-voting advisor for the November 7, 2012 meeting only. Director Hammer seconded the motion and discussion ensued.

By a vote of 8-2-0 (Directors Rosenhaft and Dvorak opposed), the motion carried.

Director McIntosh read the proposed changes to the committee appointments. Director McIntosh moved to approve the resolution. Director Dvorak seconded the motion and discussion ensued.

Members Barbara Copley (410-D) and Ryna Rothberg (704) commented on the changes.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-12-135

RESOLVED, November 6, 2012, that the following persons are hereby appointed and ratified to serve on the Committees of this Corporation:

Business Planning

Lloyd Foster, Chair (GRF)
Patrick Murphy, Vice Chair (GRF)
Bevan Strom (GRF)
Mike Straziuso (Third)
Rae Tso (Third)
Roger Turner (United)
Mary Stone (United)
Erwin levy (Mutual 50)

Clubhouse 2 Renovation Ad Hoc Committee

Don Tibbetts (GRF)
Lynne Dvorak (GRF)
Ken Hammer (GRF)
Hank Gioia (Third)
Marc Bayer (Third)
Jack Bassler (United)
Mary Stone (United)
Ryna Rothberg (Mutual 50)
*Non-Voting Advisors: Jim Matson, Larry Souza, **Kathryn Freshley***

Community Activities

Lynne Dvorak, Chair (GRF)
Don Tibbetts, Vice Chair (GRF)
Pat Feeney (GRF)
Denny Welch (Third)
Marc Bayer (Third)
John Dalis (United)
Erna Ferris (United)
Ryna Rothberg (Mutual 50)
Non-Voting Advisors: Gary Empfield and Marilyn Tilton

Finance

Patrick Murphy, Chair (GRF)
Lynne Dvorak, Vice Chair (GRF)
Bevan Strom (GRF)
Hank Gioia (Third)
Rae Tso (Third)
Mary Stone (United)
John Dalis (United)
Erwin Levy (Mutual 50)
Non-Voting Advisor: TBD

Laguna Canyon Foundation

Ray Gros

Landscape

Maxine McIntosh, Chair (GRF)
Don Tibbetts, Vice Chair (GRF)
Bevan Strom (GRF)
Won Chang (Third)
Judith Troutman (Third)
Charlie Hammer (United)
Jerren Auble (United)
Non-Voting Advisors: George Fisher, Patricia Torino, Barbara B. Howard

Maintenance & Construction

Don Tibbetts, Chair (GRF)
Lynne Dvorak, Vice Chair (GRF)
Ken Hammer (GRF)
Denny Welch (Third)
Marc Bayer (Third)
Jack Bassler (United)
Catherine Brians (United)
Non-Voting Advisors: Ron Beldner and Ray Gros

Media and Communications

Pat Feeney, Chair (GRF)

Marv Rosenhaft, Vice Chair (GRF)
Linda Wilson (GRF)
Rae Tso (Third)
Won Chang (Third)
Phil Doran (United)
Barbara B. Howard (United)
Ryna Rothberg (Mutual 50)
Non-Voting Advisors: Elliot Brody, Dave Talcott, Doug Rook

Mobility & Vehicles

Ken Hammer, Chair (GRF)
Bevan Strom, Vice Chair (GRF)
Marv Rosenhaft (GRF)
Kathryn Freshley (Third)
Jim Juhan (Third)
John Dalis (United)
Phil Doran (United)
Inesa Nord-Leth (Mutual 50)
Non-Voting Advisors: Shirley Niederkorn

Security and Community Access

Ray Gros, Chair (GRF)
Linda Wilson, Vice Chair (GRF)
Maxine McIntosh (GRF)
Mike Straziuso (Third)
Sy Wellikson (Third)
John Dalis (United)
Phil Doran (United)
Marilyn Ruekberg (Mutual 50)
NonVoting Advisors: John Dudley, Larry Souza, Carol Skydell, Ron Beldner, Libby Marks, Morton Bender

Executive Traffic Hearing Committee

Ray Gros
Marv Rosenhaft
Linda Wilson

RESOLVED FURTHER, that Resolution 90-12-40 adopted April 3, 2012 is hereby superseded and cancelled; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Strom moved to rescind Capital Plan Item P08015 (Gate Beautification Project).
Director McIntosh seconded the motion and discussion ensued.

Director Dvorak moved to table the motion. Director Feeney seconded the motion and the motion carried unanimously.

Director McIntosh read a proposed resolution authorizing a supplemental appropriation to complete the Specific Plan. Director Dvorak moved to approve the resolution. Director Feeney seconded the motion and discussion ensued.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-12-136

WHEREAS, due to development plans described in Environmental Impact Reports (EIR) by the Irvine Company and the City of Lake Forest, there was a need to secure public entitlements for GRF's underdeveloped properties within the City of Laguna Woods; and

WHEREAS, in 2006 by way of Resolution 90-06-29 GRF appropriated funds for the initial stages to prepare a Specific Plan and EIR to secure entitlements for eight parcels of undeveloped land owned by GRF; and

WHEREAS, GRF appropriated additional funding on two subsequent occasions to finalize the Specific Plan for submittal to the City of Laguna Woods; and

WHEREAS, in order for the Specific Plan to be considered by the City of Laguna Woods Council, the City retained an EIR consultant to review the Specific Plan; the cost of which is to be borne by GRF;

NOW THEREFORE BE IT RESOLVED, November 6, 2012, that the Board of Directors hereby authorizes a supplemental appropriation in the amount of \$192,500 to be funded from the Contingency Fund to allow the City of Laguna Woods' EIR consultant to review the Specific Plan and to cover the cost of GRF's consultants to review and respond to comments from the City's EIR consultant; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director Dvorak moved to host a Holiday Party. Director McIntosh seconded the motion and discussion ensued.

Members Barbara Copley (410-D), Mary Stone (356-C), Jody Foster (2162-C), Judy Gaither (162-B), and Heather Gerson (53-N) commented on the motion.

The motion carried by a vote of 5-4-1 (Directors Rosenhaft, Strom, Feeney, Murphy opposed, and Director Gros abstained).

CONSENT CALENDAR

Without objection the Consent Calendar was approved, and the Board approved the following actions:

RESOLUTION 90-12-137

RESOLVED, November 6, 2012, that the Board of Directors of this Corporation hereby approves the following winter pool preventive maintenance and renovation schedule for 2012-2013:

Pool	Start Closure	End Closure	Total Time
1	11-5-12	12-16-12	6 weeks
2	12-17-12	1-27-13	6 weeks
4	1-28-13	3-10-13	6 weeks
5	3-11-13	4-21-13	6 weeks

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

COMMITTEE REPORTS

Director Murphy gave the Treasurer's and Finance Committee reports.

Director Ken Hammer reported from the Mobility & Vehicles Committee.

Director Lynne Dvorak reported from the Community Activities Committee.

Director McIntosh read a proposed resolution authorizing a supplemental appropriation to hire an architect to develop conceptual plans and construction budgets for Clubhouse 3. Director McIntosh moved to approve the resolution. Director Dvorak seconded the motion and discussion ensued.

By a vote of 9-0-1 (Director Hammer abstained), the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-12-138

WHEREAS, Golden Rain Foundation Capital Plan Item P11012 appropriated \$228,000 for the renovation of Clubhouse 3; and

WHEREAS, the Community Activities Committee recommended additional items be included in the renovation project; and

WHEREAS, prior to a major facility renovation, a Design Development Phase is done to prepare a conceptual design and budgetary cost estimates for the renovation work;

NOW THEREFORE BE IT RESOLVED, November 6, 2012, that the Board of Directors of this Corporation hereby agrees to hire an architect to develop conceptual plans and construction budgets for a future comprehensive renovation of Clubhouse 3 for a cost of \$44,000 to be funded from the existing appropriation (P11012); and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Ray Gros reported from the Security and Community Access Committee.

Director Don Tibbetts reported from the Maintenance and Construction Committee.

Director McIntosh read a proposed resolution authorizing a supplemental appropriation to install entrance pavers at cul-de-sac 206. Director McIntosh moved to approve the resolution. Director Tibbetts seconded the motion and discussion ensued.

Director Gros left the meeting at 11:53 A.M.

Director Dvorak amended the resolution revising the third paragraph to read as follows: **NOW THEREFORE BE IT RESOLVED**, November 6, 2012, that the Board of Directors of this Corporation hereby provides approval of the installation of new entrance pavers at CDS 206 at Mutual expense. Director McIntosh seconded the motion and discussion ensued.

Members Barbara Copley (410-D), Rae Tso (3256-A), and Mike Straziuso (4006-2E) commented on the amendment.

By a vote of 9-1-0 (Director Rosenhaft opposed), the amendment carried.

By a vote of 9-1-0 (Director Rosenhaft opposed), the motion carried and the Board of Directors adopted the following resolution as amended:

RESOLUTION 90-12-139

WHEREAS, the United Laguna Woods Mutual (United) and Third Laguna Hills Mutual (Third) Maintenance and Construction Committees have requested that GRF install new entrance pavers at cul-de-sac (CDS) 206 to benefit both Mutuels and GRF; and

WHEREAS, CDS 206 provides access to both United Mutual and Third Mutual buildings and GRF owns a 28-foot wide strip over the drive aisle between

United and Third within the CDS; and GRF approval is necessary for installation of pavers at the entrance of CDS 206;

NOW THEREFORE BE IT RESOLVED, November 6, 2012, that the Board of Directors of this Corporation hereby provides approval of the installation of new entrance pavers at CDS 206 at Mutual expense; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director McIntosh read a proposed resolution authorizing a supplemental appropriation to perform grading modifications to the 27-hole golf course. Director McIntosh moved to approve the resolution. Director Dvorak seconded the motion.

Director Murphy left the meeting at 12:00 P.M.

By a vote of 9-0-0 (Director Murphy was absent from the meeting), the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-12-140

WHEREAS, the Maintenance and Construction Committee approved the construction of approximately 700 feet of permanent landscaped embankment along the 27-hole golf course at a cost of \$24,800 utilizing 2011 Capital Plan Miscellaneous Funds; and

WHEREAS, the lowest competitive bid exceeded the maximum allowable project cost of \$25,000 for this funding source;

NOW THEREFORE BE IT RESOLVED, November 6, 2012, that the Board of Directors of this Corporation hereby authorizes a supplemental appropriation in the amount of \$226,600 to be funded from the Contingency Fund to perform grading modifications to mitigate runoff from the golf course by directing it northerly to the existing box culvert under Ridge Route during rain events; and
RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director McIntosh read a proposed resolution authorizing a supplemental appropriation to proceed with the OCFA and City required improvements to permit the Clubhouse 5 walkway enclosure. Director McIntosh moved to approve the resolution. Director Gros seconded the motion.

Director Murphy returned to the meeting at 12:04 P.M.

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-12-141

WHEREAS, through an annual fire life safety inspection by the Orange County Fire Authority (OCFA), it was discovered that the Clubhouse 5 walkway enclosure that leads down to the foyer, bar, and main lounge does not have proper permit documentation; and

WHEREAS, an architect was consulted and a full code analysis of the building with the enclosure was completed, and based on current codes, the building requires additional fire protection; and

WHEREAS, The City and OCFA require the following improvements to retain the walkway enclosure at Clubhouse 5:

- Install a fire alarm system in the main lounge and multipurpose rooms 1 and 2
- Add new exit signage in the main lounge
- Add emergency lighting in the corridors
- Provide monitoring of the existing commercial cooking equipment
- Update the ADA ramp on the stalls north of multipurpose room 1

NOW THEREFORE BE IT RESOLVED, November 6, 2012, that the Board of Directors of this Corporation hereby authorizes a supplemental appropriation in the amount of \$104,500 funded from Facilities Fund to proceed with the OCFA and City required improvements to permit the Clubhouse 5 walkway enclosure; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director McIntosh read a proposed resolution approving minor improvements to be made to the Community Center building. Director McIntosh moved to approve the resolution. Director Gros seconded the motion.

Member Barbara Copley (410-D) commented on the motion.

Without objection, the Board changed the word "trellis" to "arbor".

By a vote of 10-0-0, the motion carried and the Board of Directors adopted the following resolution:

RESOLUTION 90-12-142

WHEREAS, Golden Rain Foundation Capital Plan Item P12025 appropriated monies to make improvements to the Community Center Building; and

WHEREAS, the Board has approved making improvements to the second floor south and west balconies to mitigate water intrusion into the building; and

WHEREAS, a water testing consultant identified the arbors on the second floor south and west balconies as a point of water intrusion into the building;

NOW THEREFORE BE IT RESOLVED, November 6, 2012, that the Board of Directors of this Corporation hereby approves removing the arbors, patching the building stucco, adding new column caps and performing touch up painting from the second floor south and west balconies of the Community Center Building, at a total estimated cost of \$32,000 to be funded from Capital Plan Item P12025; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of this Corporation to carry out the purpose of this resolution.

Director Don Tibbetts reported from the Clubhouse Two Renovation Ad Hoc Committee.

Director Marv Rosenhaft reported from the Media & Communications Committee.

Director McIntosh reported from the Landscape Committee.

Director McIntosh read the following proposed resolution authorizing a supplemental appropriation to upgrade the Aliso Creek Park area:

RESOLUTION 90-12

WHEREAS, the Landscape Committee expressed a desire to upgrade the Aliso Creek Park by adding picnic tables;

NOW THEREFORE BE IT RESOLVED, November 6, 2012, that the Board of Directors hereby authorizes a supplemental appropriation in the amount of \$8,000 to be funded from the Facilities Fund for the installation of two Thermoplastic Traditional Universal Access picnic tables and two trash receptacles on two concrete pads at the Aliso Creek Park; and

RESOLVED FURTHER, that the new trash cans will require regular disposal service, and the Board hereby authorizes an unbudgeted operating expenditure of \$2,900 to empty the trash cans at the Aliso Creek Park every other day; and

RESOLVED FURTHER, that the officers and agents of this Corporation are hereby authorized on behalf of the Corporation to carry out the purpose of this resolution.

Director McIntosh moved to approve the resolution. Director Feeney seconded the motion and discussion ensued.

Director McIntosh amended the motion to revise the second paragraph to read as follows "...authorizes an appropriation of \$5,400 to be funded from the Facilities Fund for installation of two Thermoplastic Traditional Universal Access picnic tables on two concrete pads at the Aliso Creek Park for purchase in 2013", and eliminate the third paragraph. Director Feeney seconded the motion and discussion ensued.

Members Denny Welch (5517-1C) and Marilyn Bristol (582-C) commented on the amendment.

The amendment failed by a vote of 4-6-0 (Directors Strom, McIntosh, Feeney, and Tibbetts voted in favor).

By a vote of 0-10-0, the original motion failed.

Director Gros reported on the Laguna Canyon Foundation.

Director Rosenhaft reported on the Joint Signage Ad Hoc Committee.

The Board discussed future board agenda items.

DIRECTORS' COMMENTS

Directors made their final comments.

MEETING RECESS

The regular open meeting recessed at 12:30 P.M. and reconvened into Executive Session at 1:17 P.M.

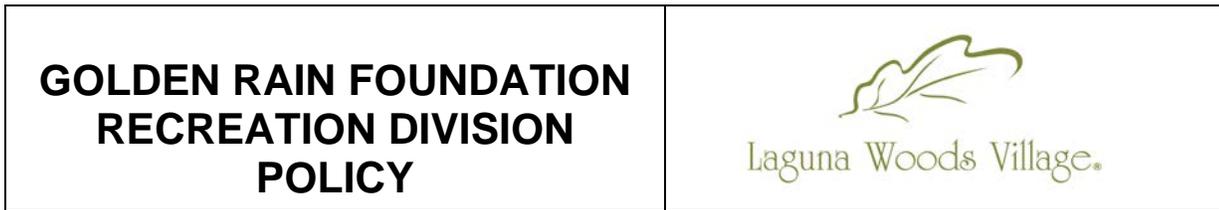
Summary of Previous Closed Session Meetings per Civil Code Section §1363.05

During its Regular Executive Session Meeting of October 2, 2012, the Board reviewed and approved without objection the minutes of the August 28, 2012 Special Executive Session and the minutes of the September 4, 2012 Regular Executive Session. The Board heard two disciplinary hearings; and discussed contractual issues regarding Broadband, Moulton Parkway Phase II Improvements, Flood Mitigation, and the Village Greens Café.

ADJOURNMENT

There being no further business to come before the Board of Directors, the meeting adjourned at 3:57 P.M.

Maxine McIntosh, Secretary



I. ACCESS TO GRF RECREATION FACILITIES

A. RESIDENTS

1. Residents must be prepared to show their Laguna Woods Village ID card upon request

B. GUESTS/OTHER

1. Guests must always be accompanied by a resident except at pools and fitness centers where residents may sign in their adult guests and leave the facility, and no sign-in is required if the guest has a Privilege Pass
2. Guests may not enroll in/attend Recreation Division coordinated classes, use any of the Clubhouse Four Workshops (except as students during a Saddleback Emeritus class), or check out materials from the Library
3. Guests must pay all applicable guest fees in accordance with the GRF Pricing Policy and Fees List; a caregiver providing continual assistance to the resident in or out of the pool is exempt unless personally using the pool
4. Guests must abide by age restrictions and guest limits that are identified for certain facilities:

Facility	Age Minimum	Guest Limit Per Resident
Billiards	14	N/A
Bocce	12	N/A
Bridge Room	16	2** 4***
Gymnasium	14	2
Golf Facilities	11*	1**** 3*****
Tennis	6	1 court
Fitness Centers	16	5

Facility	Age Minimum	Guest Limit Per Resident
Equestrian Center and Horseshoes	10	N/A
Lawn Bowling	12	N/A
Paddle Tennis/Pickle Ball	6	1 court
Shuffleboard	10	N/A
Pools	4-15 child 16+ adult	5
Hot Pools	16	5
Table Tennis	12	N/A

*No limit with Junior PGA card signed by PGA professional

**Per session

*** Maximum per day

****Per round on weekends & holidays until noon/1:00 PM

*****Remainder of time

5. Employees may only use the facilities as invited guests of residents unless permission is granted by GRF or for Laguna Woods Village business
6. Only City Staff and City Council for City business and/or City events and City pays resident room rental rate plus any additional costs for Technicians, Door Hosts, etc. in accordance with the GRF Pricing Policy and Fees List
7. Tours, filming, and/or photography in any recreation facility must be approved in advance through the Governmental and Public Affairs Department

II. USES OF GRF RECREATION FACILITIES

A. ALL FACILITIES/GENERAL

1. Everyone must sign in or check in at facility
2. Use of Styrofoam products of any kind is prohibited
3. Technical special effects must be approved by the facility Supervisor or Senior Technician
4. Facility staff and Volunteer Supervisors have the final authority to determine safe procedures, protect facilities and equipment, and enforce policy; users must use/wear all required safety equipment and safety guards and operate the equipment in accordance with operator's manuals, manufacturers' instructions and recommendations, etc.
5. Residents' use of equipment is at the discretion of the facility staff or Volunteer Supervisor and may require training prior to use; facilities and equipment must be used in a safe manner and in such a way as to not cause a hazard, damage, or undue wear and tear
6. Users must sign and/or provide required documents annually and/or as requested for the applicable facility (waivers, insurance information, authorization for another resident to work a garden plot, etc.)
7. Scheduled club/organization tournaments and activities at the specifically designated facility take priority and club rules prevail as long as they are not in conflict with GRF Policy
8. Everyone must follow proper rules of etiquette for each activity/sport
9. Everyone must wear appropriate attire and appropriate footwear for each activity/sport
10. No one may remove any furniture, equipment, or supplies from any facility (including from one clubhouse room to another, from pool deck to locker room, etc.)
11. Users must leave the facility and equipment in the same condition it was found, including removing anything brought in by the user, taking trash to the dumpster or a location designated by the facility Supervisor, and reimbursing GRF for any materials and labor necessary to return the facility to its original condition including the cost of replacement of broken items in kind
12. Staff and Volunteer Supervisors may impose time limits, as necessary, for fair and equal use of the facilities, equipment, etc.; limits may be placed on the number of games, sets, buckets of balls at the driving range, use of fitness equipment, etc.
13. Unless otherwise noted, facilities, ticket sales, posting of flyers, etc. are available on a first come first served basis
14. Unless otherwise noted, when there is a waiting list the first resident on the list is contacted for the first opening; that resident has the option to accept the opening, pass and go to the bottom of the list, or pass and be removed from the list
15. Facility user shall solely be responsible for compliance with all applicable GRF rules and all applicable Federal, state and local laws, statutes, codes,

ordinances and regulations. Neither GRF nor its managing agent nor their directors, officers and/or employees shall be liable, at law or in equity, as a result of a resident/club/organization's failure to comply with this rule.

16. Facility user shall not discriminate in any way against any person on the basis of race, color, religion, national origin, ancestry, sex, physical handicap, mental condition or marital status in connection with the activities of any resident/club/organization.
17. Facility user shall be solely responsible for all resident/ club/organization's statements, actions and/or failures to act. Facility user understands and agrees that GRF does not endorse, approve or authorize such conduct, and expressly disclaims all responsibility and liability therefore, without exception.
18. Facility user shall defend, indemnify and hold harmless GRF and its managing agent, and their directors, officers and employees (individually and collectively, "Indemnitees") from and against any and all liabilities, claims, actions, causes of action, proceedings, suits, damages, judgments, liens, costs and expenses, including reasonable attorneys' fees and disbursements, of whatever nature, that Indemnitees may suffer or incur, including, but not limited to, injury to or death of any person(s), damaged property, loss of use of property, economic loss or any other damage, without exception, arising out of or in any way relating to, in whole or in part, resident/club/organization's activities under this Policy.
19. No user of GRF facilities shall act in any of the following manners, and no GRF facility shall be used for any of the following purposes:
 - a. In any manner that constitutes a violation of GRF rules;
 - b. In any manner that interferes with the rights of other GRF members and/or users of GRF facilities;
 - c. In any manner that unreasonably annoys other GRF members and/or users of GRF facilities;
 - d. In any manner that constitutes a nuisance;
 - e. In any manner that constitutes an indecent act; or
 - f. In any manner that constitutes an illegal act.
20. GRF reserves the right to remove any user of GRF facilities and/or to revoke any permit relating to the use of GRF facilities if it reasonably believes that said user has violated this rule or that the use of GRF facilities has been used in violation of this rule. Any Member responsible for actions alleged to be in violation of these rules shall be subject to disciplinary action pursuant to subsections 4.4 through 4.6 of GRF's Bylaws, as well as the dispute resolution procedures set forth in subsection 4.8 of GRF's Bylaws and Civil Code section 1363.840.

B. GAMES OF CHANCE/BINGO/RAFFLES

1. Games of chance/bingo/raffles are permitted only in accordance with all applicable laws

C. GATHERING SIGNATURES FOR PETITIONS AND/OR INITIATIVES

1. Gathering signatures for petitions and/or initiatives is permitted under the following criteria:
 - a. The petition must remain in the possession of the signature gatherer

- b. The signature gatherer must be outside of the GRF facility and not interfere with ingress or egress of the facility
 - c. The signature gatherer may not disturb or interrupt any program or activity
2. The use of tables, chairs, or other furniture is prohibited

D. CLUBS AND ORGANIZATIONS

1. The resident must submit a statement of purpose and initial list of at least 20 resident printed names, signatures, addresses, and telephone numbers
2. Each club/organization must provide the Recreation Division with contact information regarding those resident members authorized to make/change/cancel room reservations on behalf of the club/organization; limited to a maximum of three resident members
3. Each club/organization shall be listed on a contact list (to include club name, president's or designee's name, phone number, Email or other contact information); such list shall be maintained/distributed by the Recreation Division and posted on the community website
4. Promotions of activities and/or events must be produced, advertised, and promoted solely under the club/organization's name and auspices

E. CONTINUING EDUCATION PROGRAM

1. Emeritus Program

- a. GRF provides the facilities at no cost
- b. Classes may be held in all clubhouses except Clubhouses Six and Seven, the Computer Learning Center, Community Fitness Center, and Village Greens
- c. The Recreation Division works with the College to facilitate the Emeritus Program
- d. There is a limit of 100 Emeritus classes per semester
- e. Non-resident students may only use Saddleback student passes to attend classes in which they are registered; they may arrive at the facility no more than 15 minutes prior to the start of the class; must leave the facility no more than 15 minutes after the Instructor dismisses the class; a parking pass is required if the student is driving into the Community

2. Recreation Division Coordinated

- a. Class punch cards are only refundable if they were never punched; no refunds will be made after the first class for classes without punch cards

F. SPONSORSHIP OF RECREATION PROGRAMS AND EVENTS

1. Sponsorship is permitted to offset some or all of the costs for Recreation Division coordinated events and may be refused for any reason

G. ROOM RESERVATIONS

1. General

- a. The requestor must be prepared to show his/her Laguna Woods Village identification card upon request in order to check room availability or make/change/cancel reservations (except memorials)
- b. Requestor must be an authorized agent of a club/organization to check availability or make/change/cancel reservations on behalf of the club/organization

- c. Rooms are assigned based on planned attendance and availability; exclusive use of the patio is included for those rooms with patio access
- d. Clubhouse reservation hours are 8:00 AM until 10:00 PM seven days per week (except the clubrooms at the Village Greens whose hours generally coincide with golf hours); extended hours may be available but must be scheduled with the Clubhouse Supervisor at least two weeks in advance
- e. The GRF Pricing Policy and Fees List contains two rates: resident rate and exception rate, refer to the GRF Pricing Policy and Fee Schedule
 - (1) Exception rate applies:
 - (a) To all weddings and/or wedding receptions for non-residents and are limited to only parents, children, and grandchildren of residents
 - (b) To any outside organization/club/group for which a resident makes a reservation
- f. It is prohibited to use the room for anything but the stated purpose (birthday party, anniversary, family reunion, etc.)
- g. Reservations may be cancelled or moved as necessary to accommodate government elections, GRF and Mutual meetings, facility renovations, GRF approved requests, Recreation coordinated community-wide events, etc.; Clubhouse Three Rehearsal Room reservations may be cancelled or moved if the Auditorium is booked
- h. The length of a reservation must include the set up/decorating, caterer preparation, and clean up time
- i. Every reservation must submit an attendance form at the conclusion of the event
- j. Cancellation of a paid reservation requires seven days notice and contact with the reservation desk; cancellation or changes to paid reservations will result in a fee of the minimum for that facility per reservation
- k. Refunds will be credited to the resident's/club's/organization's reservation account
- l. "No shows" and cancellation within seven days of the reservation date will result in the complete forfeiture of the room reservation fees

2. Types of Reservations

a. Permanent/Rollover

- (1) The series must have a minimum of four identical reservations during the calendar year; all dates in the series must be for the same day of the month/week (such as 1st Tuesday, every Tuesday, etc.), at the same time and duration, and in the same room; no modifications (date, time, duration, location, etc.) are permitted
- (2) Cancellations are permitted but requestor must retain at least four reservations (if less than four, permanent reservation status will be forfeited); no refunds, credit, or transfers of fees after a signed contract is received by the Recreation Division

- (3) Requestor may not have more than two Saturday nights per month in a Main Lounge; the remaining Saturdays are for one time reservations only
- (4) Rollover reservations are not permitted in the Village Greens
- (5) Grandfathered Exceptions to Permanent/Rollover Reservation Policy are as follows:

Annual Bridge Unit 525 Event	Second weekend in February	Clubhouse Seven Main Lounge	8:00 AM – 10:00 PM
Garden Club Annual Garden Show	Fourth Wednesday in April	Clubhouse One Main Lounge	8:00 AM – 5:00 PM
Men’s 18 Hole Golf Club Member Guest Tournament Dinner	Third Saturday in August	Clubhouse One Main Lounge	3:00 PM – 10:00 PM
Men’s 18 Hole Golf Club Appreciation Event	Third Saturday in October	Clubhouse Two Main Lounge	12:00 PM – 5:00 PM
Men’s 18 Hole Golf Club Skins Tournament Dinner	First Saturday in October	Clubhouse Two Main Lounge	2:00 PM – 10:00 PM
Men’s 18 Hole Golf Club Memorial Tournament	Second Saturday in May	Clubhouse Two Main Lounge	3:00 PM – 10:00 PM
Women’s Nine Hole Golf Club Luncheons	First Wednesday in April and December	Clubhouse Two Main Lounge	9:00 AM – 2:30 PM
Women’s 18 Hole Golf Club Invitational Tournament	Third Thursday in June	Clubhouse Two Main Lounge	8:00 AM – 4:00 PM
Kiwanis Pancake Breakfast	Third Saturday in May and prior Friday for set up	Clubhouse One Main Lounge	8:00 AM – 10:00 PM
Tennis Club for dinner dances	Second Wednesday in April and December	Clubhouse Seven Main Lounge	5:00 PM – 10:00 PM
Tennis Club for Valentine event	Second Saturday in February	Clubhouse Seven Main Lounge	8:00 AM – 10:00 PM
Tennis Club for special event	Third Saturday in July	Clubhouse Seven Main Lounge	5:00 PM – 10:00 PM
Tennis Club Annual Meeting	Second Wednesday in November	Clubhouse Seven Main Lounge	2:00 PM – 4:00 PM
Meiklejohn Table Tennis Tournament	First Weekend in June (Wednesday through Sunday)	Clubhouse Five Main Lounge, and both Multi-Purpose Rooms	All Day
Men’s 18-Hole Golf Club Father/Sibling	Third Saturday in June	Clubhouse Two Main Lounge	2:00 PM – 10:00 PM
City of Hope Dinner	First Sunday in November	Clubhouse Five Main Lounge	3:30 PM – 10:00 PM

b. Lottery

- (1) Requests for Yom Kippur and Rosh Hashanah events take priority on those dates
- (2) Only one card is permitted per event; duplicate cards will result in all cards for that event being moved to the end of the requests

c. One time/Walk-In

- (1) One time reservations must be made at least two weeks in advance (except memorials)
- (2) One time reservations must be paid within two weeks of being made or they will automatically be deleted from the reservation system

3. Set up of Rental Room

- a. Room set up specifications for furniture and equipment (such as projectors, pianos, etc.) must be made with the facility staff a minimum of seven days prior to the reservation date
- b. Residents must make a request for technical services at least two weeks in advance of the reservation date
- c. Auditorium and Clubhouse Five sound and lighting equipment may only be operated by Recreation Division Technicians or those authorized by the Recreation Division

H. TICKET SALES/ DISTRIBUTION/REFUNDS

1. Auditorium Events/Programs

- a. Tickets are available no more than 30 days prior to the scheduled event
- b. There is a limit four free tickets or six paid tickets per manor for Recreation Division coordinated events/programs
- c. No refunds are available on the day of the event for Recreation Division events
- d. Consignment tickets for Auditorium events are limited to 25% of the total number of tickets

2. Other Events/Programs

- a. Clubs/organizations and residents may distribute free tickets at the applicable facility for upcoming events as scheduled with the facility Supervisor

I. CATERERS

1. The Recreation Division has complete authority in scheduling times for the caterer to arrive at the appropriate facilities to prepare food
2. A caterer cannot enter any clubhouse facility without Recreation Division staff on the premises
3. Storage of food is only permitted during the reservation period; additional time must be requested in advance and approved by the facility Supervisor and may not exceed 24 hours
4. Caterer must pay caterer's fee in accordance with the GRF Pricing Policy and Fees List

J. GRF BAR SERVICE

1. At an exception rate event where liquor is served, a GRF Bartender may be required at the discretion of the Bar Services Coordinator

K. LOCKERS

1. In accordance with the GRF Locker Pricing Policy there are annual fees for these lockers: Billiard Room, Clubhouse Four Jewelry Room, Clubhouse Four outdoor, Table Tennis, and Village Greens bag storage
2. Lockers without a fee are for one day use only; lockers must be emptied out and the lock removed each day

L. FLYER RACKS AND BULLETIN BOARDS

1. Flyers

- a. GRF does not endorse any event/trip/product/service advertised on flyers
- b. Flyers are only permitted in designated locations subject to space availability

- c. Flyers may be submitted no more than three days prior to the posting date
- d. Only two flyers per resident or club/organization are allowed at any one time
- e. Flyer size is 8 ½" by 11" only
- f. Commercial advertising is permitted on flyers
- g. Flyers must be for an event within Laguna Woods Village or a trip coordinated by a resident, club/organization, Recreation Division, or City of Laguna Woods; general information flyers are prohibited
- h. Flyers must contain the date and name of the sponsoring Laguna Woods Village club/organization or resident; use of "LW" or "LWV" either alone or in combination with other letters is prohibited
- i. Flyers may not be posted more than 60 days prior to earliest date on the flyer; multiple dates may not be displayed longer than one month following the earliest date; thereafter flyers must be resubmitted with revised dates

2. Clubhouse Three Lobby Poster Area, Clubhouse Three Lobby Bulletin Board and Clubhouse Five Glass Enclosed Bulletin Board

- a. Displaying posters is subject to space availability
- b. Clubhouse Three Lobby posters must not be larger than 33" by 40"; Clubhouse Three and Five bulletin boards have a 22" by 17" maximum
- c. Posters may be displayed a maximum of 60 days prior to the date of the event
- d. The Clubhouse Three Lobby poster area is for events with tickets currently on sale at the Box Office
- e. The Clubhouse Three Lobby bulletin board for use by residents and clubs/organizations that schedule events in the Clubhouse Three Auditorium on regular basis but do not distribute tickets through the Clubhouse Three Box Office
- f. The Clubhouse Five glass enclosed bulletin board is for use by residents and clubs/organizations that have events scheduled in the Clubhouse Five Main Lounge or the Clubhouse Three Auditorium

III. FACILITIES

A. BRIDGE ROOM

1. Gross guest fees shall be collected on behalf of and paid to GRF in appropriate and timely accountability; in accordance with the GRF Pricing Policy and Fees List
2. The parent chapter of the Duplicate Bridge Club may host a tournament one day per month; the Duplicate Bridge Club rents the room and pays a fee in accordance with the GRF Pricing Policy and Fees List

B. CARD/GAME ROOMS/DROP-IN LOUNGE

1. These facilities are for drop-in use only
2. Multiple games may take place at the same time

C. CLUBHOUSE FOUR

1. A Volunteer Supervisor must be on duty for any Workshop to be open

D. COMPUTER LEARNING CENTER (PC and Mac)

1. Facility Volunteers establish the facility hours

E. EQUESTRIAN CENTER/STABLES

1. General

- a. Access to the Equestrian Center outside of posted business hours is prohibited except for authorized GRF Volunteers and residents boarding a horse at the Equestrian Center and their guests
- b. Access after 10:00 PM is prohibited except for response to a medical concern by the horse owner/lessee or persons assisting with the medical concern

2. The following are prohibited:

- a. Dogs at the facility except after dusk and then they must be on leash
- b. Washing horses anywhere but the wash rack area
- c. Cleaning bridles, buckets, or other items except in the utility sink
- d. Use of the washer and dryer unless the resident is present.

3. Boarded Horses, Resident Owned/Leased

- a. The resident must provide proof of ownership or sign an affidavit attesting to the ownership and full financial and decision making responsibility for the board and care of the horse
- b. Only horses solely owned by a resident may be boarded at the Equestrian Center
- c. When a resident's boarded horse dies the resident shall be allowed 30 days to decide to replace the horse or not. Once it is decided that the horse will be replaced, the resident shall have 90 days to find a replacement, provided stall fees continue uninterrupted. If needed a 90 day extension may be requested for approval by CAC
- d. If a horse permanently leaves the Equestrian Center and is not being replaced, the horse's stall will be available on a seniority basis to any resident whose horse is currently boarded at the facility
- e. There is a limit of one boarded horse per resident rider
- g. The Equestrian Center Supervisor has the right to reject any horse deemed unsuitable for the program
- h. Residents must participate in the care and riding of their boarded horse
- i. Only boarders may rent a trailer space at the Equestrian Center

4. Veterinarian and Farrier Services

- a. In case of emergency (illness, injury, etc.) the Equestrian Center Supervisor has all authority to care for the boarded horse

F. FITNESS

1. Fitness Equipment Room

- a. The user must schedule an initial interview with staff prior to using the facility for the first time
- b. Video players and reading materials are prohibited while using treadmills
- c. Cell phone use is prohibited; phones must be turned off or on vibrate; conversations must take place outside of the facility

2. Fitness Center Privilege Pass

- a. The request must include a Doctor's statement attesting to the resident's inability to accompany someone to one of the fitness centers
- b. The resident must be "in town" throughout the duration of the pass
- c. Passes are limited to two weeks
- d. Renewals are at the discretion of the Recreation Division

G. GARDEN CENTERS

1. Plots may not be transferred between residents; work must commence within 30 days of permit execution
2. Active gardeners prior to 2009 may be grandfathered up to 800 square feet per manor; new gardeners are limited to a maximum of 400 square feet per manor; in addition, there is a limit of one tree plot (citrus or fruit) per manor (any resident with more than one tree plot will be "grandfathered" until the permit is terminated)
3. The resident gardener assigned to the plot must work the plot (temporary assistance from another resident may be requested)
4. Staff must approve any fence, trellis, or other structure prior to it being built
5. GRF reserves the right to prohibit or limit any plantings that it deems not to be in the best interest of the Community or Garden Centers
6. Any sprinkler systems except drip or soaker are prohibited; water timers are prohibited
7. Gravel is permitted in Garden Center Two pathways only; use of mulch outside of plots is prohibited
8. A gardener must work his/her plot at least six months of the calendar year and maintain the plot at all times
9. Upon revocation of a use permit there is no refund or apportionment of any fee or reimbursement for any planted materials or improvements
10. Pets, except service dogs, are not allowed in the Garden Centers or their parking areas.

H. GOLF FACILITIES

1. General

- a. Visiting PGA and GCSAA Professionals and guests are permitted to play in accordance with PGA and GCSAA Policy; the Professional and one guest's green and cart fees are complimentary
- b. Clergy must be an active member of a church adjacent to the Community; must be the guest of a resident and play with the resident at the resident rate for green fees; clergy are limited to once per month; must provide proof of church affiliation
- c. Every golfer must have his/her own golf equipment in order to play
- d. Check in with the Starter is required no earlier than 20 minutes prior to tee time and no later than 10 minutes prior to tee time
- e. Pets, except service dogs, are prohibited in the Village Greens, its patios and terraces, and on the Golf Courses

2. Golf Carts

- a. Privately owned carts must have a golf cart permit or golfer must pay the daily fee prior to play in accordance with the GRF Pricing Policy and Fees List
- b. Golf carts are prohibited on the Par Three Golf Course

c. Carts must carry containers of sand to be used on the fairways

3. Tee Times and Tournaments

- a. Men's Club tournament day is every Wednesday; Women's Club tournament day is every Tuesday; the course is not available for open play on those days until it is released by the Tournament Director
- b. Requests for special tournaments must be made in writing and approved by GRF following a recommendation by CAC; no outside tournaments from October 1 through April 30 each year

I. HORSESHOES

- 1. Players must rake the pit smooth after finishing the game
- 2. Players must stop pitching when a horse is being led along the length of the pit

J. LAWN BOWLING

- 1. New bowlers must pass a test administered by the Lawn Bowling Club to bowl on their own

K. LIBRARY

- 1. Fines are established and collected by the Library Club

L. PADDLE TENNIS AND PICKLE BALL

- 1. Pets, except service dogs, are prohibited

M. SWIMMING POOLS, HOT POOLS, AND LOCKER ROOMS

1. General

- a. The facilities are only open when a Lifeguard is on duty
- b. The approved annual pool schedule is five pools open Memorial Day through September; four pools open the month of October; three pools open November until Memorial Day
- c. Consistent with the Orange County Health Department, showers are recommended (but not required) prior to entering a pool or hot pool
- d. Food and beverages (except water) are prohibited except in designated areas
- e. The approved pool water temperatures are:
 - (1) Pools One, Five, and Six, 82-84 degrees
 - (2) Pool Two, 80-82 degrees
 - (3) Pool Four, 84-86 degrees
 - (4) All hot pools 102-104 degrees

2. Children's Swim

- a. Approved children's swim time is noon until 3:00 PM from the last two weeks in June through Labor Day & noon until 2:00 PM the remainder of the year at the designated facility

3. Pool Privilege Pass

- e. The request must include a Doctor's statement attesting to the resident's inability to accompany someone to a pool
- f. The resident must be "in town" throughout the duration of the pass
- g. Passes are limited to two weeks
- h. Renewals are at the discretion of the Recreation Division

N. TENNIS

1. General

- a. Prime time is defined as 6:00 AM until 10:30 AM

- b. Tennis Club tournaments and league matches must be posted one week in advance and take place after 10:30 AM, except the annual Tennis Club tournament in October that may use up to eight courts at any time
- c. Team practice sessions are prohibited during prime time and are limited to four courts
- d. After 4:30 PM lighted courts are governed by the rules for the reserved courts
- e. Pets, except service dogs, are prohibited

2. Reserved Courts (Courts Five Through Ten)

- a. Players signed up on pick-up courts may not also sign up on reserved courts; one player may sign up a maximum of four names
- b. Courts may be reserved by signing up on the appropriate board
- c. Doubles takes priority on courts five through eight during prime time; singles takes priority on court 10 during prime time
- d. Lessons are prohibited during prime time

O. VIDEO LAB

- 1. Video Club projects take priority in the Video and Sound Studio