



Laguna Woods Village®

## **Current Volunteer Opportunities**

Updated August 27, 2019

### **Clubhouse 4**

Openings in all areas, particularly lapidary, slipcasting and woodshop

### **Garden Center**

#### *Office assistant*

Phones, compliance tracking, communications, scheduling, mail, waiting list

#### *Plot administration*

Plot numbering, compliance reports, inspections (water and weeds)

#### *Garden maintenance*

Weeding, cleaning, pruning/trimming

#### *Communications*

Newsletter content, photos, interviews, story ideas

#### *Database administration helper*

Plot ownership tracking, lease renewals, phone

#### *Special projects*

Vegepods, common areas supervision, water assistance (vacation help) and Plot Partner administration

### **History Center**

Openings in all areas