



Laguna Woods Village®

OPERATING RULES Clubhouse 4 Sewing Rooms

A. General

1. Food and/or drinks are prohibited on the sewing and cutting tables.
2. Razor blades or other sharp instruments will damage cork tabletops and are prohibited on cutting tables. Use a cutting board on cork tabletops.
3. The use of the machines is on a first-come, first-served basis. No reservations allowed.
4. The sewing class room (quilters room) nearest to the parking lot is used as an overflow room in the event all machines in the front room are occupied. It can be used by resident, but the sewing supervisor on duty must be asked first. There are two exceptions:
 - a. Students enrolled in an Emeritus sewing class with an instructor present.
 - b. Members of the Crazy Quilters club with a volunteer supervisor present.
5. Sewing volunteer supervisors are there to provide information regarding policy and to enforce policy. They have the authority to refuse the use of equipment that they feel is being used in an unsafe manner.
6. Any form of harassment, intimidation, emotional and/or verbal abuse is not permitted. Offendent(s) of such behavior will be fined and/or suspended per GRF guidelines and regulations.

B. Guests

1. Guests are permitted on Sundays only and may share a sewing machine with the resident.
2. Guests under 10 years of age are not permitted to use the facility.
3. Residents and guests must sign in upon arrival at the facility.
4. Guests must be accompanied by resident at all times and must sign a waiver prior use.
5. Nonresident guest cannot buy any supplies offered by the sewing room.

The Department of Recreation and Special Events reserves the right to review and adjust the operating rules to accommodate the needs of the community.