



**SPECIAL OPEN MEETING**

**REPORT OF THE SPECIAL OPEN MEETING OF  
THIRD LAGUNA HILLS MUTUAL  
ARCHITECTURAL CONTROLS AND STANDARDS COMMITTEE\***

**Monday, August 8, 2022 – 11:30 a.m.  
Laguna Woods Village Board Room/Virtual Meeting  
24351 El Toro Road, Laguna Woods, California**

**MEMBERS PRESENT:** Jim Cook – Chair, Ralph Engdahl, Nathaniel Ira Lewis, Cris Prince

**MEMBERS ABSENT:** John Frankel

**OTHERS PRESENT:** **Third:** Mark Laws  
Michael Butler, Michael Plean - Advisors

**STAFF PRESENT:** Bart Mejia – Maintenance & Construction Assistant Director, Robbi Doncost – Manor Alterations Manager, Gavin Fogg – Manor Alterations Supervisor, Abraham Ballesteros – Inspector II, Sandra Spencer – Administrative Assistant

**1. Call Meeting to Order / Establish Quorum**

Chair Cook called the meeting to order at 11:30 a.m.

**2. Approval of the Agenda**

Hearing no objection, the agenda was unanimously approved as written.

**3. Member Comments**

None.

**4. Discuss and Consider the Proposed Variance Requests:**

**a. 3374-C: Extension of Patio and Adding a Screen Wall in Common Area**

Chair Cook provided background on the variance request including that the owner previously applied for a variance request for 3 items; the committee approved two items and the third item was rejected. The owners then applied for an appeal on the last item and since the appeal did not take place in a timely manner, the variance was approved

per the established rules. Chair Cook requested this committee formally address this request once again to document the final resolution of the variance. After discussion, a motion was made and seconded to approve the variance and was ultimately passed by a vote of 3/2/0 (Directors Engdahl, Lewis, and Prince voting in favor, Voting Advisors Butler and Plean voting against).

Mr. Mejia joined the meeting at 11:37 a.m.

**b. 5185: Retain Red Front Door**

Mr. Mejia introduced the variance. After discussion, a motion was made and seconded to approve the variance and was ultimately passed by unanimous vote.

**c. 5210: Approve Replacement of Existing Red Front Door with a New Red Front Door**

Mr. Mejia introduced the variance. After discussion, a motion was made and seconded to approve the variance and was ultimately passed by unanimous vote.

**5. Unfinished Business**

**a. Revised Resale Inspection Fee**

Mr. Mejia presented the Revised Fee schedule and answered questions from the committee. Discussion ensued regarding the fees; the isolation of this section of the fee schedule from the fee schedule as a whole; the average amount of time staff spends on each resale inspection; and the wording of the resolution.

Staff was directed to clarify the language on the resolution before presenting to the Third Board.

After discussion, a motion was made and seconded to recommend the Third Board approve the Revised Resale Inspection Fee and was ultimately passed by unanimous vote.

**6. New Business**

**a. Revised Standard 10 – Doors, Exterior (Swing)**

Mr. Mejia presented the item and answered questions from the committee. Discussion ensued regarding additional door materials than those listed in the standard (metal, other composites); colors that door manufacturers use at this time; proposed generic wording options; exterior paint schedule; and the Neighbor Awareness Notice process.

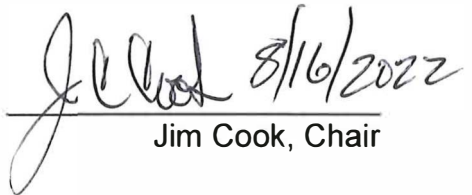
Ultimately, the motion and second was rescinded and the item was tabled for further revisions before being forwarded to the Board for a recommendation.

#### **7. Committee Member Comments**

- Advisor Plean commented on water heater replacements.
- Advisor Butler commented on common area usages rules.

#### **8. Adjournment**

The meeting was adjourned at 12:44 p.m.

 8/16/2022  
Jim Cook, Chair

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Baltazar Mejia, Staff Officer  
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