

So you're moving in at Laguna Woods Village.

Welcome to Laguna Woods Village! To help simplify your move, we've prepared this simple checklist. If you have any questions, please call Resident Services at 949-597-4600. Have a great moving day—we're glad you're here!

BEFORE MOVE-IN DAY

- 30 days before, if you plan on having professionals perform work on your new home (painting, carpeting, plumbing, etc.), be sure to call and secure day passes for them to gain entry into the Village.
- If you are moving in before the close of escrow, please confirm escrow has completed a Move-In Hold Harmless form.
- At least one week in advance, call **Village Security** at **949-580-1400** to alert the department of your move and reserve a space for your moving van.
- Two weeks in advance, call Resident Services to secure day passes for movers, tradespeople or anyone helping you move.
- Two weeks before, **arrange for elevator pads through Resident Services** to avoid elevator damage. **Pads are available at no cost.** You are responsible for any damage done by your movers/workers. Please be mindful of elevators, landscaping, sprinklers and lobby furniture.

MOVE-IN DAY

- United and Third moving hours are from 7 a.m. to 6 p.m., with move-in completion by 10 p.m. on the same day.
- The Towers moving hours are from 8 a.m. to 4 p.m., Monday through Saturday. No moving on Sundays or holidays.
- Please remind your movers that the speed limit in the Village is 25 MPH and 10 or 15 MPH in culs-de-sac, as posted.
- Also remind your movers to use the provided elevator pads to avoid damage.
- Sorry—playing music in public areas while you're moving is prohibited.
- Please break down your empty boxes and stack them flat **NEXT TO—NOT IN—** the trash bins.
- Please do not store anything on patios or balconies. Use your carport storage cabinets or enclosed garage.
- Remember to always lift items with your legs, not with your back!



Laguna Woods Village®

So you're moving out of Laguna Woods Village.

We're sorry to see you go! To help simplify your move-out day, we've prepared this simple checklist. If you have any questions, please call Resident Services at 949-597-4600. Best of luck to you in your new endeavors!

BEFORE MOVE-OUT DAY

- When the property is listed, arrange for a resale inspection by calling Resident Services. Please review the resale package steps for initiating a first inspection.
- 30 days prior to move out, if you plan on having professionals perform work ahead of your move-out day (uninstalling kitchen appliances or electrical fixtures), be sure to call and secure day passes for them to gain entry into the Village.
- At least one week in advance, call **Village Security** at **949-580-1400** to alert the department of your move and reserve a space for your moving van.
- Two weeks in advance, call Resident Services to secure day passes for movers, tradespeople or anyone helping you move.
- Two weeks before, **arrange for elevator pads through Resident Services** to avoid elevator damage. **Pads are available at no cost.** You are responsible for any damage done by your movers/workers. Please be mindful of elevators, landscaping, sprinklers and lobby furniture.
- Two weeks before, call Resident Services to schedule a bulky-item(s) or hazardous waste pickup.

MOVE-OUT DAY

- United and Third moving hours are from 7 a.m. to 6 p.m., with move-in completion by 10 p.m. on the same day.
- The Towers moving hours are from 8 a.m. to 4 p.m., Monday through Saturday. No moving on Sundays or holidays.
- Please remind your movers that the speed limit in the Village is 25 MPH and 10 or 15 MPH in culs-de-sac, as posted.
- Also remind your movers to use the provided elevator pads to avoid damage.
- Sorry—playing music in public areas while you're moving is prohibited.
- Return community ID cards to avoid fines. Your RFID decal will be deactivated by Resident Services.**
- For Phase 1 move-ins with large moving trucks/vans, use the Gate 3 entrance at 25002 Moulton Parkway.
- Remember to always lift items with your legs, not with your back!



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