



**OPEN MEETING**

**51st ANNUAL MEETING OF THE MEMBERS OF  
THIRD LAGUNA HILLS MUTUAL  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION  
THURSDAY, OCTOBER 7, 2021 9:30 a.m.  
BOARD ROOM  
Laguna Woods Village Community Center – 24351 El Toro Road**

**AGENDA AND NOTICE**

1. Meeting Called to Order/Establish a Quorum – Steve Parsons, President
2. Pledge of Allegiance to the Flag
3. Approval of the Agenda
4. Approval of Meeting Minutes
  - a. November 5, 2020, 50th Annual Meeting of Members
5. Acknowledge Press
6. Chair's Remarks – Steve Parsons
7. Year in Review-Board Accomplishments
8. Acknowledge Directors with Expiring Terms – Steve Parsons  
Lynn Jarrett  
Reza Karimi
9. Election Results of Directors – Steve Parsons  
Jim Cook (*term expires 2024*)  
Mark Laws (*term expires 2024*)  
Nathaniel Lewis (*term expires 2024*)
10. Acknowledgement of Inspector of Election – Steve Parsons  
Catherine Burkhart – UniLect Election Services

11. New Directors Invited to the Dais – Steve Parsons
12. Introduction of Continuing Directors – Steve Parsons  
Steve Parsons (*term expires 2022*)  
Cush Bhada (*term expires 2022*)  
Craig Wayne (*term expires 2022*)  
Ralph Engdahl (*term expires 2022*)  
John Frankel (*term expires 2023*)  
Annie McCary (*term expires 2023*)  
Robert Mutchnick (*term expires 2023*)  
Donna Rane-Szostak (*term expires 2023*)
13. Audience Questions and Statements  
  
*Members are free to make a statement, which will be taken under advisement only. There will be a three (3) minute time limit for each statement and the aggregate of all statements will be limited to 30 minutes.*
14. Director Comments
15. Adjournment

**ORGANIZATIONAL MEETING:** Board Room immediately following the Annual Meeting



**OPEN SESSION**

**MINUTES OF THE 50<sup>th</sup> ANNUAL MEETING OF THE THIRD LAGUNA HILLS MUTUAL  
BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT  
CORPORATION**

**Thursday, November 5, 2020 - 9:30 a.m.  
Laguna Woods Village Virtual Meeting  
24351 El Toro Road  
Laguna Woods, California**

The Annual Meeting of the Members of the Third Laguna Hills Mutual, a California non-profit mutual benefit corporation, was held on Thursday, November 5, 2020, at 9:30 a.m., as a virtual meeting in accordance with the Third Bylaws Section 5.2

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Directors Present: Steve Parsons, Annie McCary, Cush Bhada, Lynn Jarrett, John Frankel, Craig Wayne, Ralph Engdahl, Robert Mutchnick, Doug Gibson, Reza Karimi

Directors Absent: None

Staff Present: Jeff Parker, Siobhan Foster, Cheryl Silva, Grant Schultz

Others Present: Debbie Dotson and Donna Rane-Szostak

**1. Call meeting to Order / Establish Quorum – President Parsons**

President Parsons called the meeting to order at 9:39 a.m. and established that a quorum was present.

**2. Pledge of Allegiance to the Flag**

Director Wayne led the membership in the Pledge of Allegiance to the Flag.

**3. Approval of the Agenda**

Director McCary made a motion, seconded by Director Bhada, to approve the agenda as presented and the motion passed without objection.

**4. Approval of the Meeting Minutes**

**a. October 3, 2019, 49<sup>th</sup> Annual Meeting of Members**

Director McCary made a motion, seconded by Director Jarrett, to approve the minutes of October 3, 2019, 49<sup>th</sup> Annual Meeting of the Members and the motion passed without objection.

#### **5. Acknowledge Media**

The Village Television camera crew was acknowledged.

#### **6. Chair's Remarks – President Parsons**

President Parsons commented this has been a challenging year. He thanked the Board, the CEO and staff for all their hard work and accomplishments. He made a comment about the increase in property insurance. As a result, many programs had to be decreased to pay for these premiums. COVID-19 hit which changes all of our lives. New Davis-Stirling laws are changing the way HOA's operate. Our CC&Rs are outdated and need to be changed to conform to the new laws. We will keep the residents updated. We have a presentation highlighting Third Mutual accomplishments in 2020.

#### **7. Board Accomplishments by Directors**

President Parsons introduced the Third Mutual Committee and Task Force Chairs to give year-end reports on the accomplishments of the committees.

- Director McCary gave highlights from the Communication Committee
- Director Bhada gave highlights from the Maintenance & Construction Committee
- Director Engdahl gave highlights of the 2021 Carryover M&C Projects
- Director Jarrett gave highlights from the Landscape Committee
- Director Parsons gave an update of Resale and Leasing
- Director Mutchnick gave highlights from the Finance Committee
- Director Karimi gave highlights from the Water Conservation Sub-committee
- Director Frankel gave highlights from the Traffic Hearing Task Force
- Director Parsons gave an update of Compliance Cases
- Director Jarrett gave highlights from the Garden Villas Rec. Room Sub-committee
- Director Mutchnick gave highlights of Select 2020 Resolutions Passed

#### **8. Acknowledge Directors with Expiring Term – President Parsons**

President Parsons thanked the Directors with expiring terms:

Doug Gibson

John Frankel

Annie McCary

Robert Mutchnick

President Parsons thanked Doug Gibson for his service. He will not be returning to the Board.

#### **9. Election Results of the Restatement of the Third Bylaws and CC&R's**

Hearing loop technology is available in the Board room for attendees who have hearing aids with a t-coil

President Parsons commented that many members did not receive their ballots. The board voted on November 3, 2020 to extend the voting time to December 3, 2020. Members can mail in their ballots to the Inspector of Elections by 11:00 a.m. on December 3, 2020 or hand deliver to the ballot box in front of the Community Center by 5:00 p.m. on December 3, 2020. The Inspector of Elections will count the ballots and announce the election results on Friday, December 4, 2020, at 1:30 p.m.

#### **10. Acknowledgement of Inspector of Elections, Catherine Burkhart of UniLect Election Services – President Parsons**

President Parsons acknowledged Catherine Burkhart of UniLect Election Services as the Inspector of Elections.

#### **11. Invite New Directors to the Dais -- President Parsons**

President Parsons welcomed the new board members who were elected by acclamation on September 2, 2020, and invited them to take a seat at the dais.

John Frankel (term expires 2023)  
Annie McCary (term expires 2023)  
Robert Mutchnick (term expires 2023)  
Donna Ranel-Szostak (term expires 2023)  
Debbie Dotson (term expires 2021)

President Parsons introduced the two new board members; Debbie Dotson and Donna Rane-Szostak and gave them an opportunity to introduce themselves and give a brief statement.

#### **12. Introduction of Continuing Directors – President Parsons**

Lynn Jarrett (term expires 2021)  
Reza Karimi (term expires 2021)  
Steve Parsons (term expires 2022)  
Cusrow "Cush" Bhada (term expires 2022)  
Ralph Engdahl (term expires 2022)  
Craig Wayne (term expires 2022)

#### **13. Director Comments**

- Several Directors welcomed Directors Dotson and Rane-Szostak
- Several Directors thanked Doug Gibson for his service on the board.
- Director Frankel looks forward to working with the board again.
- Director McCary is honored to serve again.
- Director Jarrett has enjoyed working on the board and thanked Steve Parsons for his leadership.
- Director Gibson thanked the board and wished them "good luck"
- Director Wayne commented about the COVID-19 virus and the need to wear mask to protect everyone.
- Director Karimi has confidence in the Third Board and looks forward to 2021.
- Director Engdahl enjoyed working with the board the past year.
- Director Rane-Szostak looks forward to working with the board.

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- Director Engdahl enjoyed working with the board the past year.
- Director Rane-Szostak looks forward to working with the board.
- Director Dotson looks forward to working on the board.
- President Parsons thanked staff, advisors on the committees, and legal counsel.

#### **14. Adjournment**

There being no further business, the meeting was adjourned at 11:15 a.m.

**ORGANIZATIONAL MEETING: Immediately following the Annual Meeting**



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Lynn Jarrett, Secretary of the Board  
Third Mutual Laguna Hills