



**46<sup>th</sup> UNITED ANNUAL MEETING OF THE MEMBERS OF  
UNITED LAGUNA WOODS MUTUAL  
A CALIFORNIA NON-PROFIT MUTUAL BENEFIT CORPORATION  
TUESDAY, OCTOBER 12, 2021 - 9:30 AM**

**BOARD ROOM/VIRTUAL MEETING  
Laguna Woods Village Community Center – 24351 El Toro Road**

**AGENDA**

1. Meeting called to Order/Establish Quorum – Manuel Armendariz, First Vice President
2. Pledge of Allegiance to the Flag
3. Acknowledge Press
4. Approval of the Agenda
5. Approval of Minutes
  - a. November 10, 2020, 45<sup>th</sup> Annual Meeting of Members
6. President's Remarks – Manuel Armendariz
7. Acknowledge Outgoing Directors
8. Introduction of Directors with Expired Terms  
Elsie Addington  
Diane Casey  
Sue Margolis  
Carl Randazzo
9. Introduction of Continuing Directors  
Neda Ardani (*term expires 2022*)  
Andre Torng (*term expires 2022*)  
Manuel Armendariz (*term expires 2023*)  
Azar Asgari (*term expires 2023*)  
Cash Achrekar (*term expires 2023*)  
Reza Bastani (*term expires 2023*)
10. Introduction of Newly Elected Directors for Three-year Term

Maggie Blackwell (*term expires 2024*)  
Patricia English (*term expires 2024*)  
Pearl Lee (*term expires 2024*)  
Anthony Liberatore (*term expires 2024*)  
Diane Casey (*term expires 2022*)

11. Member Comments (Three Minutes per Speaker) - *At this time Members may address the Board of Directors regarding items within the jurisdiction of this Board of Directors. There is a maximum time limit of three minutes per speaker and a speaker may only address the Board once during this period. The Board reserves the right to limit the total amount of time allotted for Member Comments.*
12. Responses to Open Forum Speakers
13. Adjournment

**Organizational Meeting:** Board Room immediately following the Annual Meeting.



**OPEN SESSION**

**MINUTES OF THE 45<sup>th</sup> ANNUAL MEETING OF THE UNITED LAGUNA WOODS  
MUTUAL BOARD OF DIRECTORS A CALIFORNIA NON-PROFIT MUTUAL BENEFIT  
CORPORATION**

**Tuesday, November 10, 2020 - 9:30 a.m.  
Laguna Woods Village Virtual Meeting  
24351 El Toro Road  
Laguna Woods, California**

The purpose of this meeting the annual meeting in accordance with the United Bylaws Section 5.2

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Directors Present: Sue Margolis, Carl Randazzo, Andre Torng, Cash Achrekar, Manuel Armendariz, Reza Bastani, Anthony Liberatore, Neda Ardani, Elsie Addington, Azar Asgari, Brian Gilmore

Directors Absent: None

Staff Present: Jeff Parker-CEO, Siobhan Foster-COO, Cheryl Silva and Grant Schultz

Others Present: Jeff Beaumont, Esq.  
Juanita Skillman (VMS)

**1. Call Meeting to Order / Establish Quorum – President Margolis**

President Margolis called the meeting to order at 9:30 a.m. and established that a quorum was present.

**2. Pledge of Allegiance to the Flag**

Jeff Parker-CEO led the Pledge of Allegiance to the Flag.

**3. Approval of the Agenda**

By consensus, the agenda was approved as corrected and passed without objection.

**4. Approval of the Meeting Minutes**

**a. October 8, 2019, 44<sup>th</sup> Annual Meeting of Members**

Director Torng made a motion to approve the minutes of the 44<sup>th</sup> Annual Meeting of the Members dated October 8, 2019. The motion was seconded by Director Achrekar and passed by without objection.

United Laguna Woods Mutual  
45<sup>th</sup> Annual Meeting  
November 10, 2020  
Page 2 of 3

## **5. Acknowledge Media**

President Margolis acknowledged the media and the Village Television camera crew.

## **6. Chair's Remarks – President Margolis**

President Margolis thanked the board and staff for all their hard work and challenges this year. COVID-19 has created many communication problems. The board hopes to work together in the coming year.

## **7. Board Accomplishments in 2020**

President Margolis commented on the board and committee accomplishments in 2020.

- Current Board Officers
- Current Board Members
- Village Documentation Completed
- Finance Committee Report--Director Gilmore
- 2021 Business Plan—Director Gilmore
- Resale Report – Director Gilmore
- Handyman Program—Director Achrekar
- Maintenance & Construction Committee Report-Director Randazzo
- Landscaping Committee Report—Director Armendariz
- Architectural Control & Standards Committee Report—Director Addington
- Governing Documents Report– Director Torng
- Media & Communications Committee Report– Director Addington
- Compliance Report—Director Liberatore
- Resident Services Report—Director Ardani
- Miscellaneous: Challenges Ahead—President Margolis
- Software Research Group Report—Director Torng

## **8. Acknowledge Directors with Expiring Term – President Margolis**

President Margolis acknowledged the directors with expiring terms:

- Manuel Armendariz
- Cash Achrekar
- Reza Bastani
- Juanita Skillman

Several directors and Jeff Beaumont, Esq. thanked Juanita Skillman for her service on the United Board.

## **9. Election Results of the United Board of Directors (four 3-year terms ending at the annual meeting in 2023)**

President Margolis gave the results of the 2020 board elections:

- Manuel Armendariz (term expiring 2023)
- Cash Achrekar (term expiring 2023)
- Reza Bastani (term expiring 2023)

United Laguna Woods Mutual  
45<sup>th</sup> Annual Meeting  
November 10, 2020  
Page 3 of 3

- Azar Asgari (term expiring 2023)

Director Asgari gave a statement and thanked the members for voting for her.

**10. Acknowledgement of Inspector of Elections, Catherine Burkhart of UniLect Election Services – President Margolis**

President Margolis acknowledged Catherine Burkhart of UniLect Election Services.

**11. Introduce and Welcome the New Board Directors-- President Margolis**

President Margolis welcomed the new directors to the board.

**12. Introduction of Continuing Directors – President Margolis**

President Margolis introduced the continuing directors:

- Sue Margolis (term expiring 2021)
- Carl Randazzo (term expiring 2021)
- Anthony Liberatore (term expiring 2021)
- Elsie Addington (term expiring 2021)
- Andre Torng (term expiring 2022)
- Neda Ardani (term expiring 2022)
- Brian Gilmore (term expiring 2022)

**13. Oath of Office for all Directors – Jeff Beaumont, Esq.**

Jeff Beaumont, Esq. led the directors in the Oath of Office.

**14. Member Comments**

- A Member commented about the diversity on the board.
- A Member commented about the need for an additional bathroom.
- A Member commented about the fumes she receives in her manor.
- A Member asked the board about assessments, tree trimming and transfer fees.

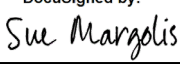
**15. Responses to Open Forum Speakers**

- Jeff Parker-CEO commented he will check on the bathroom need.
- Jeff Parker-CEO commented that the transfer fee is required.
- President Margolis commented about the landscaping in United Mutual.

**16. Adjournment**

President Margolis adjourned the meeting at 11:02 a.m.

**ORGANIZATIONAL MEETING: Immediately following the Annual Meeting**

DocuSigned by:  
  
Sue Margolis, President of the Board  
United Laguna Woods Mutual

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