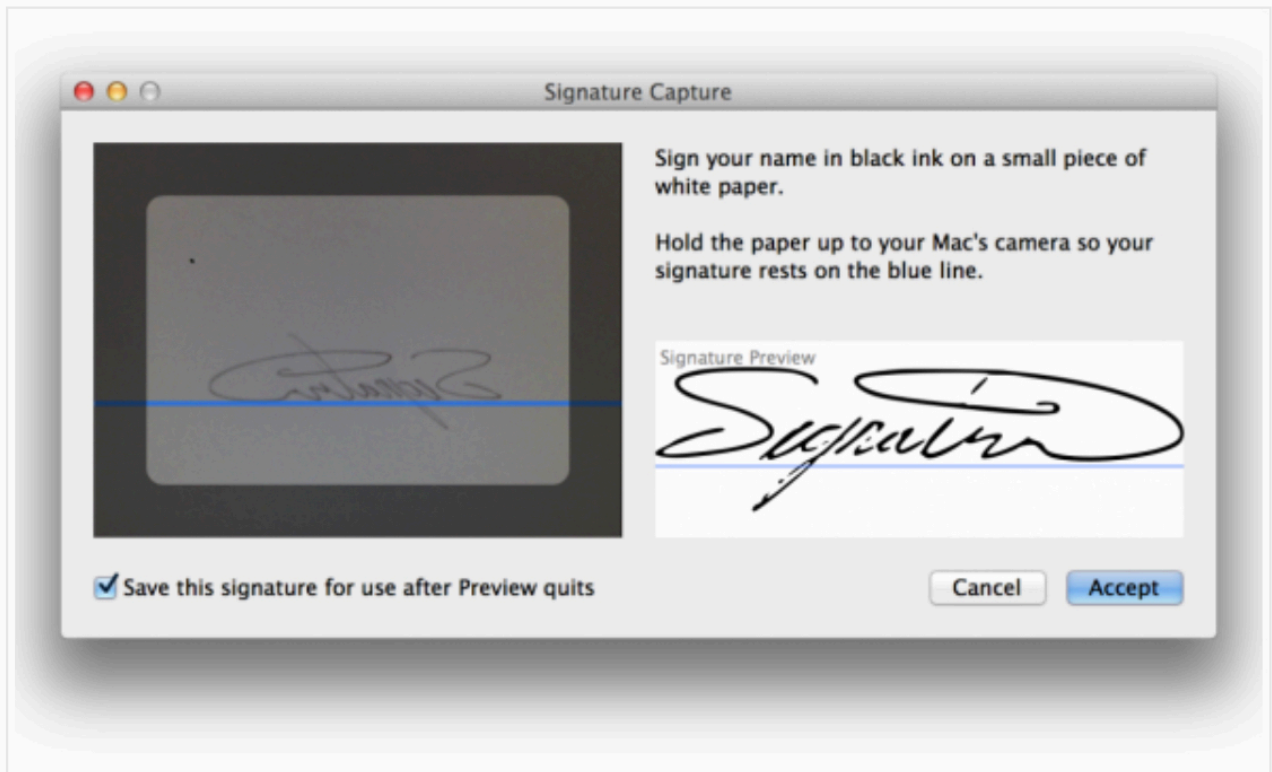


Tips for you iMac Computer

4. Add your signature to documents



If you've ever had to return an official document that's been sent to you digitally you'll know the pain of having to add your signature. With Mac OS X, there's a much better way.

Open the document you need to sign within the **Preview** application. Click the pen icon near the top right-hand corner of the screen and select **Create Signature from Built-in iSight**. iSight is your Mac's built-in webcam, which it will use to capture your signature. Sign your name on a plain white sheet of paper and hold it up to the camera. Align it properly using the guides on screen and the camera should automatically extract it. Click **Accept** to save it.

To use it in the future just follow the first steps of this guide, only instead of clicking the **Create Signature** option there will be a preview of your existing signature.